

# **WESTERN AGENCY COUNCIL**

## **THE DIVISION OF COMMUNITY DEVELOPMENT**

Saturday, December 13, 2025  
Coconino Community College

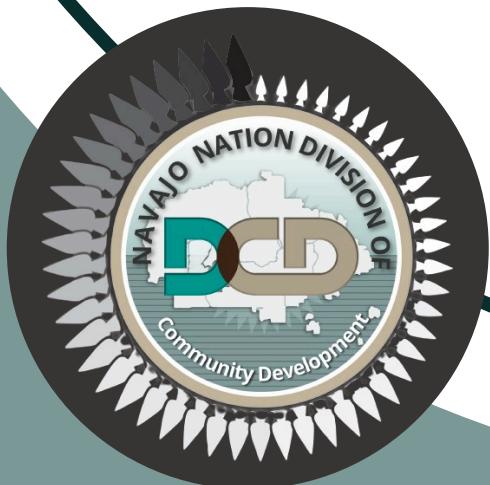
**Presented By:  
Candice Yazzie, Division Director**



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# EASTERN NAVAJO AGENCY COUNCIL REPORT

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## EXECUTIVE SUMMARY

Written By: Candice Yazzie, Division Director  
Division of Community Development

### **Message from the Director:**

The Division of Community Development continues to move forward with stability and purpose, even during periods of political uncertainty. Our team remains focused on delivering services, improving coordination, and strengthening internal processes so projects can progress.

DCD continues to enhance interdepartmental communication, expanded access to information by placing more reports and project materials online, and continues to refine workflow across departments. The FRF team remains committed to advancing Section 3 and Section 11 activities, and CPMD has increased its capacity with the hiring of two new Project Managers.

To further improve coordination, DCD launched weekly online sessions that connect chapters directly with CPMD project managers. These sessions have already helped clarify expectations, strengthen communication, and support the timely movement of project items. Our commitment is simple: keep the work moving, support all chapters, and ensure consistent service to the Navajo Nation.

Ahéhee'





### Executive Response: Navajo Nation Division of Community Development Personnel Recruitment and Retention Report

The Division of Community Development (DCD) acknowledges the findings presented in the personnel recruitment and retention report. DCD has taken proactive steps to strengthen its workforce and ensure continuity of services to Chapters and Navajo Nation communities.

Over the current reporting period, the division's vacancy rate has significantly decreased, reflecting targeted efforts to streamline hiring processes and enhance recruitment strategies. DCD continues to actively recruit and onboard qualified individuals who bring the skills, experience, and commitment necessary to support the division's mission.

DCD will maintain its focus on:

- Promoting competitive and timely recruitment practices;
- Increasing retention through supportive supervision and employee development;
- Ensuring all positions critical to service delivery are prioritized for hire; and
- Collaborating with the Department of Personnel Management to accelerate hiring timelines.

The Division remains committed to building a stable, well-qualified workforce that can effectively advance the Navajo Nation's community development priorities.

# DIVISION OF COMMUNITY DEVELOPMENT

## WESTERN AGENCY COUNCIL REPORT

### REPORT BY CAPITAL PROJECTS MANAGEMENT DEPARTMENT

The Capital Projects Management Department (CPMD) leads the planning, design, construction management, and oversight of public infrastructure projects across the Navajo Nation. Serving divisions, chapters, and affiliated entities, CPMD ensures projects meet community needs and long-term development goals.

Its core functions include securing and managing funding from tribal, state, federal, and other sources; preparing grant proposals and budgets; ensuring regulatory compliance; and managing contracts for construction and consulting services. The department oversees all project phases—design review, procurement, construction inspection, and closeout—while maintaining policies that guide prioritization, cost estimation, and scheduling.

With 16 staff members (10 in project management/compliance and 6 in support roles), CPMD handles contract administration, environmental and archaeological review, financial tracking, risk mitigation, stakeholder coordination, and reporting. Limited staffing, however, challenges its ability to meet the infrastructure needs of all 110 chapters.

To address this, CPMD is working to expand staffing, improve processes, invest in professional development, and partner with leadership to advocate for sustained infrastructure funding.

#### More Information:

Please contact the Capital Projects Management Department with any questions or requests for additional details. Our team is available to provide clarification, guidance, or supporting documentation as needed to assist you.

#### Michele Peterson, Department Manager for CPMD

As the Department Manager for (CPMD), I lead a team focused on delivering impactful, community-focused capital projects across all 110 Chapters. With my background in project leadership and infrastructure development, I have been actively involved in advancing key initiatives, streamlining processes, and supporting our mission of quality and efficiency.

Over the past months, I have focused on implementing projects and training programs that strengthen our team's skills and ensure the successful delivery of our work. I am proud to work alongside such a talented group of professionals, and I remain committed to fostering a productive, collaborative, and results-driven environment for the communities we serve.

#### Project Management Team

- Leonard Hardy, Senior Programs and Project Specialist
- Judith Willoughby, Programs and Project Specialist
- Frankie Cereceres, Project Manager
- Irma Julian, Project Manager
- Mark Crawford, Project Manager
- Ricky Begay, Project Manager
- Rory Jaques, Project Manager (Shiprock)
- Marta Quinana, Planner/ Estimator
- Regina Eltsocie, Contract Analyst
- Stephanie Baldwin, Contract Compliance Officer

#### Support Staff

- Denise R.E. Copeland, Principle Archaeologist (Shiprock)
- Margaret Begay, Accountant
- Maukenzi Moore, Administrative Services Officer
- Lisa Jim, Office Specialist
- Selina Yazzie, Accounts Maintenance Specialist
- Steven Harrison, Information Systems Technician

12/10/2025- WAC 1 of 4

DCD Website



CPMD Website



(928) 357-6850

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P.O. BOX 1510  
Window Rock, AZ 86515  
2296 Window Rock Blvd;  
Admin Bldg. No. 2;  
2<sup>nd</sup> Floor South

## Western Agency Project Activity

### Bodaway-Gap

#### Navajo Navajo ICIP

Last submittal 8/16/2024

Chapter needs to complete the Entity Information, Capital Inventory, Project information and upload this year ICIP Resolution to WIND-ICIP

### Cameron

#### Project Title - Cameron Multipurpose

The Cameron Project is a New Design and Construction by Keyah Construction. The MP building is using the Sihasin fund CO-20-24 in the amount of 4,842,845

Type of Funding - Sihasin

Funding Amount - 4.8 million

% Complete -

Reversion - None

Status - Contract is signed by NN President, contract is waiting on contract number from NNOOC review. The MP building is using the Sihasin fund CO-20-24 in the amount of \$4,842,845.

Project Manager - Marta Quintana/ Leonard Hardy

#### Navajo Navajo ICIP

Last submittal 5/17/2024

Chapter needs to complete the Entity Information, Capital Inventory, Project information and upload this year ICIP Resolution to WIND-ICIP

### Chilchinbeto

#### Project Title - Museum

Type of Funding - Sihasin

Funding Amount - 7.6 million

% Complete - plans at 100% complete from 2012

Reversion - none

Status - Direct source procurement, a request submitted to NNDQJ for review on changing procurement to Design Build project.

Project Manager - Leonard Hardy

#### Navajo Navajo ICIP

Last submittal 7/5/2024

Chapter updated the Entity Information 8/26/2025, Capital Inventory 5/13/2025, Project information 8/26/2025 and the Chapter needs to upload this year ICIP Resolution to WIND-ICIP

### Coalmine Canyon

#### Navajo Navajo ICIP

Last submittal 11/24/2008

Chapter updated the Entity Information 8/22/2025, Capital Inventory 8/21/2025, Project information 8/23/2025 and the Chapter needs to upload this year ICIP Resolution to WIND-ICIP

### Coppermine

#### Navajo Navajo ICIP

Last submittal 5/5/2021

Chapter updated the Entity Information 10/10/2024, Capital Inventory 7/22/2024, Project Information 5/9/2025 and the Chapter needs to upload this year ICIP Resolution to WIND-ICIP

#### Project Title - Capital Equipment

Type of Funding - Sihasin CJA-01-21

Funding Amount - \$27,820.76

% Complete - 0

Reversion - 12/31/25

Status - No Updates/ Shortfall

Department Contact-Selina Yazzie

### Dennehotso

#### Navajo Navajo ICIP

Last submittal 7/5/2024

Chapter needs to complete the Entity Information, Capital Inventory, Project information and upload this year ICIP Resolution to WIND-ICIP

### Kai' Bii To (Kaibeto)

#### Navajo Navajo ICIP

Last submittal: never

Chapter updated the Entity Information 8/28/2025, Capital Inventory 9/3/2025, Project Information 9/3/2025 and the Chapter needs to upload this year ICIP Resolution to WIND-ICIP

#### Project Title - Capital Equipment

Type of Funding - Sihasin CJA-01-21

Funding Amount - \$2,276.20

% Complete -

Reversion - 12/31/25

Status - No Updates/ Shortfall

Department Contact- Selina Yazzie

### Kayenta

#### Navajo Navajo ICIP

Last submittal: 7/3/2024

Chapter updated the Entity Information 8/20/2025, Capital Inventory 7/23/2025, Project Information 8/20/2025 and the Chapter needs to upload this year ICIP Resolution to WIND-ICIP

#### Project Title - Capital Equipment Purchase: Truck

Type of Funding - Sihasin Funding Leg.#CJA-01-21

Funding Amount - \$64,051.00

% Complete - 80%

Reversion - 12/31/25

Status - The procurement is complete and the Online Requisition was submitted on 10/24/25 for Purchase Order.

Department Contact-Selina Yazzie

## LeChee

### Project Title - Capital Equipment Purchase: Truck

Type of Funding - Sihasin Funding Leg. CJA-01-21  
Funding Amount - \$67,150.00  
Complete - 80%  
Reversion - 12/31/25  
Status- Direct source, currently at DOJ review. Online Requisition has been submitted on 09/11/25 for Purchase Order  
Department Contact-Selina Yazzie

### Navajo Navajo ICIP/CIP

Last submittal: 8/19/2024  
Chapter updated the Entity Information 8/22/2024, Capital Inventory 7/4/2024, Project Information 8/12/2025 and the Chapter needs to upload this year ICIP Resolution to WIND-ICIP

## Leupp

### Navajo Navajo ICIP

Last submittal: 7/5/2024  
Chapter updated the Entity Information 7/21/2024, Capital Inventory 10/17/2024, Project Information 7/17/2024 and the Chapter needs to upload this year ICIP Resolution to WIND-ICIP

## Navajo Mountain

### Navajo Navajo ICIP

Last submittal: 7/8/2024  
Chapter updated the Entity Information 8/20/2025, Capital Inventory 7/22/2024, Project Information 10/3/2024 and the Chapter needs to upload this year ICIP Resolution to WIND-ICIP

## Oljato

### Project Title - New Chapter

Type of Funding - Sihasin Funds CD-53-22  
Funding Amount - 6,600,000  
% Complete - 5%  
Reversion - No reversion  
Status - Planning stage, business unit request underway. The project is under planning and programming stage. Part of the Scope of work is to secure 20 acres of additional land, provide legal survey, bio and environmental assessments. The building will have an approximate size of 9 to 10 thousand square feet of building space. A commercial kitchen will be added to the floorplans as well as a separate access road to the structure.  
Project Manager - Leonard Hardy/ Marta Quintana

### Navajo Navajo ICIP

Last submittal: 7/5/2024  
Chapter updated the Entity Information 7/5/2024, Capital Inventory 7/5/2024, Project Information 7/5/2024 and the Chapter needs to upload this year ICIP Resolution to WIND-ICIP

## Shonto

### Project Title - Capital Equipment Purchases: Truck

Type of Funding - Sihasin CJA-01-21  
Funding Amount - \$55,182.00  
% Complete - 80%  
Reversion - 12/31/25  
Status - Direct source. Online Requisition has been submitted on 09/11/25 for Purchase Order.  
Department Contact-Selina Yazzie

### Navajo Navajo ICIP

Last submittal: 11/23/2022  
Chapter updated the Entity Information 2/25/2025, Capital Inventory 2/25/2025, Project Information 2/25/2025 and the Chapter needs to upload this year ICIP Resolution to WIND-ICIP

### To Nanees Dizi (Tuba City)

### Navajo Navajo ICIP

Last submittal: 7/9/2024  
Chapter updated the Entity Information 4/25/2024, Capital Inventory 7/12/2024, Project Information 7/16/2024 and the Chapter needs to upload this year ICIP Resolution to WIND-ICIP

### Project Title - Capital Equipment: Trailer

Type of Funding - Sihasin CJA-01-21  
Funding Amount - \$18,264.66  
% Complete - 0  
Reversion - 12/31/25  
Status - Insufficient funds/ No progress. The budget is being re-established under funds from resolution CJA-01-21. It is for one trailer, specifications are unconfirmed, it is unknown if the chapter still desires the trailer or if another equipment will be procured instead.  
Department Contact-Selina Yazzie

## Tolani Lake

### Project Title - Senior Center

Type of Funding - Sihasin year 3  
Funding Amount - 733,333.33  
% Complete - 10 %  
Reversion - none  
Status - Project procurement: The Senior Center is currently waiting on the Heat and cooling units to be installed. The Center was checked and a scope of work and procurement phase is forthcoming. Honorable Casey Johnson requested to obtain preliminary plans on modular building.  
Project Manager - Leoanrd Hardy

### Project Title - Capital Equipment:Trailer

Type of Funding - Sihasin CJA-01-21  
Funding Amount - \$18,264.66  
% Complete - 0  
Reversion - 12/31/25  
Status - Insufficient funds/ No progress. The budget is being re-established under funds from resolution CJA-01-21. It is for one trailer, specifications are unconfirmed, it is unknown if the chapter still desires the trailer or if another equipment will be procured instead.  
Department Contact-Selina Yazzie

## Continue with Tolani Lake

### Navajo Navajo ICIP

Last submittal: 9/29/2011  
Chapter updated the Entity Information 7/2/2024, Capital Inventory 7/18/2024, Project Information 7/18/2024 and the Chapter needs to upload this year ICIP Resolution to WIND-ICIP

## Tonalea/Red Lake

### Navajo Navajo ICIP

Last submittal: 10/20/2015  
Chapter updated the Entity Information 6/26/2024, Capital Inventory 10/30/2024, Project Information 8/23/2024 and the Chapter needs to upload this year ICIP Resolution to WIND-ICIP

### Project Title - Capital Equipment

Type of Funding - Sihasin CJA-01-21  
Funding Amount - 0  
% Complete - 100  
Reversion - 12-31-25  
Status - Completed  
Department Contact-Selina Yazzie

## Ts'ah Bii Kin (Inscription House)

### Navajo Navajo ICIP

Last submittal: 7/8/2024  
Chapter updated the Entity Information 7/3/2024, Capital Inventory 7/3/2024, Project Information 7/16/2024 and the Chapter needs to upload this year ICIP Resolution to WIND-ICIP

### Project Title: Capital Equipment Purchase: Skid Track

Funding Type- Sihasin CJA01-21  
Funding Amount- 73,848.52  
Reverted- 12/31/25  
Status- Order Requisition was submitted to OOC for Purchase Order on 10/24/25. The vendor is RDO for the Equipment Skid Track.  
Department Contact-Selina Yazzie

## Tsidii To'ii (Birdsprings)

### Navajo Navajo ICIP

Last submittal: 7/19/2024  
Chapter updated the Entity Information 8/27/2025, Capital Inventory 8/27/2025, Project Information 7/19/2024 and the Chapter needs to upload this year ICIP Resolution to WIND-ICIP



Happy Holidays from CPMD!

Wishing you and your family a joyful and peaceful holiday season! May this time be filled with laughter, warmth, and well-deserved rest.

CPMD is excited to continue working with you in the new year, and we look forward to all the progress and accomplishments ahead. Thank you for your support, partnership, and dedication throughout the year.

Happy Holidays and a wonderful New Year!

— The CPMD Team



-END OF CPMD REPORT-

## Western Navajo Agency Quarterly Report

By: Jaron Charley, Dept Manager

This quarter, the Tuba City ASC focused on helping all chapters complete their FY2026 Annual Budgets and FY2025/26 Carryover Budgets so their funds could be used without delay. We continued supporting chapters working through Escrow and RRR projects and provided hands-on guidance to chapters with Corrective Action Plans, including Tolani Lake, Birdsprings, and Leupp. We also stepped in where staffing gaps or sanctions made it hard for chapters to operate, helped with year-end closeout, and provided daily one-on-one training for new administrative staff. Hardrock Chapter successfully transitioned to our ASC, and that working relationship is off to a strong start.

Even with the progress made, staffing shortages and communication challenges continue to be the biggest hurdles. Several chapters will soon be without staff, requiring ASC to take on their duties and travel long distances, which limits the time we can spend on other chapter needs. Some chapters are still struggling with policy interpretation, audit readiness, and keeping their CLUP manuals and committees active and updated. Moving forward, we'll stay focused on filling vacancies, keeping chapter operations in compliance, preparing for upcoming audits, and helping chapters update their ICIP and ARPA project plans so they stay on track with deadlines.

## **ADMINISTRATIVE SERVICES CENTER (ASC)**

TUBA CITY ASC

By: Milford Maloney

### **PROJECTS**

Continue assisting and providing guidance to the chapters to complete their FY2025/26 Carryover Budgets and FY2026 Annual Budgets so their funds could be available. All of the chapters completed their FY2026 Annual Budgets and a few are awaiting their funds to be transferred. Assist the chapters with their Escrow and RRR Projects by ensuring they are following the Procurement Process and move forward with use of those funds.

Continue to provide assistance to the Tolani Lake and Birdsprings Chapters regarding their Corrective Action Plans (CAPs) and address Leupp Chapter CAPs so they can move to be lifted of their sanction status. The Tolani Lake Chapter will be presenting their CAPs resolution next week at the chapter meeting and once approved, the chapter will be presenting to RDC and B&F Committees. The Cameron Chapter is waiting for the OAG schedule an Exit Conference regarding their Audit.

### **ACCOMPLISHMENTS**

The Tuba City ASC has been able to provide guidance, training, and assistance to the chapters to ensure their FY20260 and Carryover budgets were completed for usage and/or payment. We were able to assist the chapters with their Year End Closeout so carryover amounts were made available and a new fiscal year could be entered into the MIP.

With new Chapter Administrative Staff, the Tuba City ASC has been providing training, guidance, and assistance on a one-on-one basis daily at times. But the vacant positions, ASC has to step in and fulfill the duties of those vacant positions so the chapters can continue operating and providing assistance to their community members. This way we can ensure the chapters are in compliance since ASC maintains the MIP and complying with the P&Ps.

The Tuba City ASC had to assist at Chapter Meeting to address the community questions/concerns regarding budgets and/or chapter operations since Chapter Officials are still getting familiar with conducting meetings. It seem having to provide repeated training relating to the budgets.

The Tuba City ASC has successfully transition the Hardrock Chapter from Chinle ASC to Tuba City ASC. The working relationship between the chapter and ASC is a good one.

### **GOALS**

Continue to make effort to fill the chapter vacant positions and making effort to obtain the current staff at their chapters. Monitoring the Chapter's Operations to ensure compliance and be prepared for the OAG who are planning to Audit all chapters within

the next year or two. Provide assistance to the chapters so they can update and complete their ARPA since some are planning to change their RRR Projects and others with SARs and are under the ARPA have a deadline of December 31,2026. With all the discord at the chapters, ASC is making effort to have the Chapter Staff and Officials be more aware and understand their roles and responsibilities and promote a good working relationship. Being properly trained will help keep the chapter in compliance.

## **ICIP**

The Tuba City ASC has been encouraging the Chapters to update their ICIP in the WIND and CLUP manuals since there have been some changes with their projects (ARPA & Senior Centers) and their ICIP are outdated and fall in a different ranking order so they are updating their ICIP.

## **BUDGETS**

### **FY 2026 ANNUAL ALLOCATION**

Completed – All Chapters, a couple of chapters are waiting for their funds to be transferred.

### **FY2025 Allocations(Sales Tax, Unhealthy Food Tax, Carryover General Funds)**

Completed – All Chapters

## **CAPs/SANCTIONS:**

Cameron – is being audited by OAG;

Birdsprings – CAPs status, assisting to ensure the findings are being addressed;

Tolani Lake – Recently, CAPs approved by OAG and preparing to present to RDC and B&F Committees;

Leupp – Sanction Status, assisting to assure the chapter is remaining in compliance.

## **VACANCIES**

During this quarter, the Cameron Chapter did hire an AMS and the Coppermine Chapter hired a CSC so Cameron is fully staffed and Coppermine only has an AMS vacant position. Recently, Interviews were conducted for the Tolani Lake CSC position and the selected applicant accepted the position and will be going through the hiring process. This will only leave the Tolani Lake AMS position vacant. But the Birdsprings Chapter Administrative Staff are all resigning on December 19 so the chapter will not have any staff. The Tuba City ASC will/is delegated to fulfill the vacant positions and maintain their duties in order to keep the chapter operating.

## **TRAINING**

The Tuba City ASC will continue providing one-on-one trainings with the Chapter Officials and Staff relating to the WIND, Financials, and MIP. This makes is easier to address certain situations and/or issues at each chapter and able to learn at their level. The Tuba City ASC are requiring the chapters to purchase the MIP Fixed Assets Module and will be providing trainings on the recording of the fixed assets and their

depreciation since this is always areas of findings during audits. This will allow the individuals have a better understanding of their P&Ps and what needs amending. The Tuba City ASC will be having Carryover and Annual Budget training and work session to help the chapters complete their budgets for the new fiscal year.

## **CHALLENGES**

The main challenge continues to be filling the chapters vacant positions and/or keeping the positions filled. The chapters vacant positions were getting filled and having only (2) staff (2 AMS) with the hiring of two (2) CSC positions. But the Birdsprings Chapter will be having two(2) positions vacancy soon (CM and AA) and possibly another CSC. This would may bring the vacant positions to 5 or 6 and two chapters with no staff. When delegated to these chapters with no staff, it requires a lot of ASC time and takes away for our primary duties, even more when having to travel 2 hours one way. This limits the amount of time ASC to able to monitor and/or provide other assistance to the chapter needs. Another challenge is that there is little or no communications from Chapter Officials which delays the process and, at times, must also have to deal with the discord among the Chapter Administration, Officials, and Community members.

With chapters challenges their BIM and/or FMS and/or Title 26, it is difficult to address these issues or concerns when these areas are considered gray or loopholes. This makes it difficult maintain compliance at the chapters when there is little support from OAG, DOJ, and upper management/leadership, even among ASC offices due to different interpretations.

It seems the chapter CLUP Committee have little or no activity within their CLUP and/or Planning and Zoning Committees which has led to a number of the chapters have not completed their Recertification of their CLUP Manuals. The chapters are moving forward with projects without updating their CLUPC manuals. The chapters are increasing the number of members (beyond 5) and paying higher stipends from multiple Funds (LGA Fund 10 and Sale Tax Fund 23).

## ADMINISTRATIVE SERVICES CENTER (ASC)

Kayenta ASC

By: Lena Poyer

### PROJECTS

1. Assisting Tolikan Chapter—working with the Chapter Manager on MIP; no AA currently assigned to process financial transactions.
2. Assisting Oljato Administration and Officials in implementing processes that promote teamwork and smooth chapter operations.
  - o Coordinating with CSC to obtain information on capital projects currently on hold.
3. Continuing to learn and support the budget process for FY25–FY26 Carryover and the FY26 Annual Chapter Budget. Regularly reviewing BIM to ensure accurate chapter data entry into Navajo WIND.
4. Rock Point Chapter has been added to my region.

### ACCOMPLISHMENTS

Maintained direct communication (phone and email) regarding:

- a. Chapter trainings
- b. MIP updates and WIND inputs (fund balances, budget entries)
- c. Identifying training needs to improve chapter operations
- d. Assistance with Personnel Policy matters
- e. Supporting chapters in implementing and effectively using the FMS, while addressing ongoing challenges with compliance adoption

### GOALS

Ensure all chapters understand the FMS and begin applying it consistently.

### ICIP

Provided brief updates on chapters' ICIP progress.

### BUDGETS

Oljato and Tolikan Chapters are still pending approval for FY25 Carryover and FY26 allocations.

### CAPs / SANCTIONS

None. Navajo Mountain Chapter has received its certification to continue operating as a certified chapter.

### VACANCY INFORMATION

Kayenta ASO position remains vacant; re-advertisement will occur after DPM's recruitment blackout period.

### UPCOMING TRAININGS / MEETINGS

ERP and APEX trainings.

Meeting with Navajo Mountain regarding Personnel Policy is scheduled for January 2026.

### CHALLENGES

Managing personnel-related issues at the chapter level involving administration and officials; requires direct involvement.



## Community Land Use Planning Western Agency - Quarterly Summary

DCD Community Land Use Planning Committee (CLUPC) focuses on assisting chapters thoughtful management and allocation of land to support sustainable development, preserve cultural heritage, and meet the community's diverse needs. This approach ensures that land is utilized efficiently and responsibly to address present demands while preparing for future growth.

The CLUPC process involves setting both short- and long-term goals to promote balanced development and effective land management. Each Chapter has its own goals and priorities, so it depends on the status. Goals aim to address immediate priorities while fostering sustainable progress for future generations.

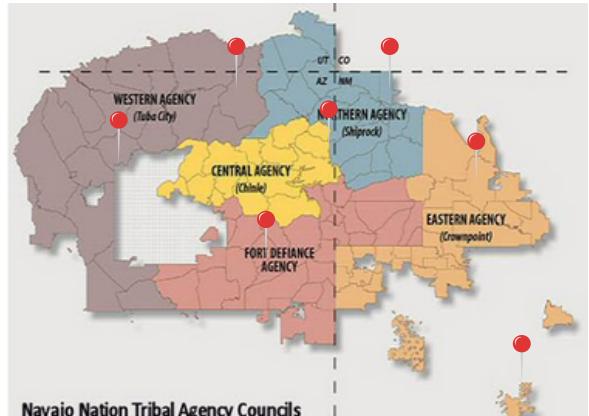
CLUPC plays a key role in assisting with community development, rural addressing, assessment compilations, and sections focused on solid waste management, contributing to the sections required and recommended.

Of the 110 Navajo Chapters, 97% have completed CLUPC orientations and implementation efforts. An orientation is crucial to have completed so it will enhance the overall goal effective planning.

Over the past year, several chapters have updated and recertified their land use planning manuals. As part of the process, DCD conduct training sessions for CLUPC committees on effectively utilizing resources and information to enhance their planning capabilities.

12/10/2025

## Chapters & Technical Assistance



**97%**

Chapter CLUPC Completed  
Orientations (overall)

## Western Agency ( 18 Chapters) Statistics

### CLUPC ORIENTATIONS

- 12 Chapters have completed orientations

**6**

### CHAPTERS ARE RECEIVING TECHNICAL ASSISTANCE

• Chilchinbeto	• Coalmine
• LeChee	• Leupp
• Cameron	• Bodaway/Gap

**3**

### CHAPTERS ARE 70% NEAR CLUP MANUAL CERTIFICATION

- Coalmine (completed)
- Chilchinbeto
- Dennehotsotso

**2**

### CLUPC UP-TO-DATE WITH CERTIFICATIONS



## Community Planning News!



**Leupp Chapter**

Leupp Chapter recently hosted a Community Land Use Planning Committee (CLUPC) orientation for chapter administration and newly appointed committee members. The orientation emphasized the significant responsibilities ahead, and members expressed their commitment to the work required. Their focus includes developing a rural addressing and transportation plan, establishing an open space and conservation plan, and advancing zoning initiatives for the chapter, all in alignment with Navajo Nation Code Title 26.



**Chilchinbeto Chapter**

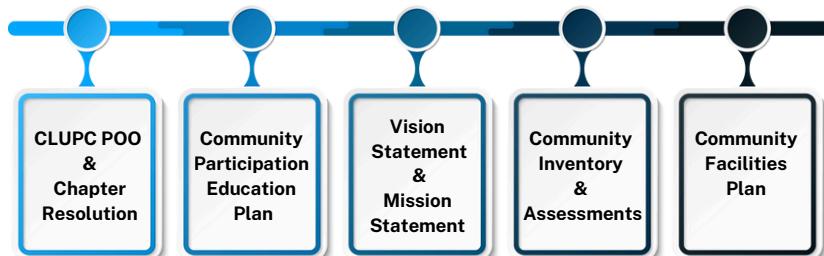
The Chilchinbeto Chapter's Comprehensive Land Use Plan is currently underway, with updates being carefully drafted to reflect the community's evolving needs and future vision. The Planning and Zoning Committee is working diligently and with focus to ensure the manual is modern, inclusive, and aligned with long-term goals for development, housing, infrastructure, and environmental stewardship. Once finalized, the updated plan will be presented for certification by the Resources and Development Committee, marking a major milestone for the Chapter. This effort represents not just an update to a document, but a bold step toward building a stronger, more sustainable future for the community.

According to the Navajo Nation Code Title 26, Section 2004, specific steps are required for updating and recertifying the Community-Based Land Use Plan. The CLUP's Plan of Operation must be approved along with the Chapter Resolution. The Community Participation and Education Plan must be finalized to ensure meaningful community engagement (list all your meetings with dates).

Additionally, the chapter's vision and guiding principles should be reviewed, updated, and completed. All chapter projects must be included in the Community Inventory Plan, accompanied by the necessary supporting documents. Lastly, the Community Facilities Plan must be incorporated as a required component. Following these steps is essential for successful recertification.

**The CLUPC Orientation is guided by the Navajo Nation Code Title 26 requirements, Section 2004.**

**Required Sections:**



# Solid Waste Management Department

## Western Agency

### Purpose of Visit

The Solid Waste Management Program continues to support chapters across the Navajo Nation in addressing illegal dump sites and strengthening local waste management services. As part of this ongoing initiative, I visited several chapters within the Central, Western and Ft. Defiance Agency to provide technical assistance, share information, and offer support for addressing illegal dumping concerns.

During these visits, the Senior Planner delivered presentations on illegal dumping and explained the process for collecting data on illegal dump sites. This information is essential for understanding the scope of the problem and identifying locations that require immediate attention. Data is being collected from all 110 chapters across the Navajo Nation and will be compiled into a comprehensive database. The combined information will help guide future cleanup projects, support funding applications, and advance long-term solutions such as establishing transfer stations, organizing community cleanup events, and improving waste collection services. Many chapters emphasized that removing existing dump sites and preventing new ones remain top priorities.

### Findings

Currently, I am working with chapters in the Western, Ft. Defiance and Central agency. Illegal dump sites in these areas were recorded and documented. For each location, photos and GPS coordinates were collected to support mapping efforts and future cleanup planning. As part of our next step is

the Solid Waste Program will be installing “No Dumping” signs at these identified locations to help deter further illegal dumping.

### Community Concerns and Discussions

Chapter officials and community members expressed ongoing frustration with illegal dumping, particularly near homes and public-use areas. Common concerns included:

- Lack of clear rules or enforceable penalties for illegal dumping
- Limited education and outreach on proper waste disposal practices
- Distance to transfer stations and limited access to waste facilities

Most chapters currently have roll-off bins provided by Navajo Sanitation and Waste Management; however, illegal dumping still occurs nearby. This highlights the need for expanded outreach, stronger enforcement efforts, and improved access to waste services.

During the visits, the Senior Planner encouraged chapters to promote greater use of nearby transfer stations, especially for large or bulky items that do not fit in roll-off bins. Increased utilization of transfer stations can help reduce illegal dumping over time.

The Senior Planner also emphasized the importance of including solid waste management planning within each chapter’s Community Land Use Plan (CLUP).

Incorporating this component will help chapters designate land for future waste facilities such as transfer stations, bin sites, or recycling projects and improve eligibility for funding opportunities.

# Solid Waste Management Department

## Western Agency

### Additional Collaboration and Chapter Requests

- Navajo Nation EPA: currently collaborating with the Navajo Nation EPA to coordinate data and plan cleanup efforts.
- Transfer Station Partnerships: Several chapters are interested in building transfer stations within their areas. Some are considering joint partnerships with neighboring chapters to make the facilities more accessible and cost-effective, especially since existing transfer stations are often far from their communities.
- Hopi Tribe Collaboration: For chapters located closer to the Hopi Reservation, senior planner coordinated with the Hopi Solid Waste Program to share information about their landfill services, accepted materials, and disposal fees per load. This partnership offers nearby chapters an immediate, affordable option for waste disposal.
- ADEQ Support: The Arizona Department of Environmental Quality (ADEQ) has also expressed interest in helping chapters apply for grant funding to support cleanup and waste infrastructure projects. Planner is sharing ADEQ's contact information and application links with chapters. ADEQ is willing to assist with free grant writing services and help chapters complete applications.

### Next Steps

With data now collected from illegal dump sites, the next phase of this effort will focus on:

- Coordinating site data with the Navajo Nation EPA.
- Identifying and applying for additional funding sources.
- Continuing outreach and public education to raise awareness about proper waste disposal.
- Supporting implementation of the Solid Waste Management Plan (SWMP) at the chapter level.

The cooperation and interest shown by chapter officials and community members demonstrate a strong desire to improve their communities. These efforts represent the first steps toward lasting change. By working together through partnerships, education, and planning we can clean up existing dump sites and create a cleaner, healthier environment for future generations.

# NAVAJO NATION SOLID WASTE MANAGEMENT DEPARTMENT

## DIVISION OF COMMUNITY DEVELOPMENT

Navajo Sanitation (Private Business) can contract with individual households for weekly pickup at  
(928) 871-4395

**KNOW WHERE TO DISPOSE YOUR TRASH NOTE: EACH FACILITY HAS THEIR OWN DISPOSAL FEE.**  
**PROPERLY DISPOSE WASTE/DEBRIS**



### TRANSFER STATION LOCATIONS

Alamo, NM  
Breadsprings/Chichiltah,NM  
Chinle, AZ  
Coyote Canyon, NM  
Crownpoint, NM  
Fort Defiance, AZ  
Ganado, AZ  
Huerfano (Dzil-na-o-dithle), NM  
Kaibeto, AZ  
Kayenta Township, AZ  
Lake Valley, NM  
LeChee, AZ  
Pinehill, NM  
Pinon, AZ  
Chinle, Az  
Ramah, NM  
Sand Springs (Burnham), NM  
Shiprock, NM

Tohajiilee, NM  
Tohatchi, NM  
Tonalea, AZ  
Tuba City, AZ  
Upper Fruitland, NM

Kirtland, Nm  
Winslow, Az  
Newcomb, Nm  
La Plata, Nm  
Flagstaff, Az  
Sanders, Az  
Chichiltah/Baahaali,Nm

### OPEN TOP BIN LOCATIONS

Black Mesa, AZ  
Beclabito, NM  
Church Rock, NM  
Coalmine Canyon, AZ  
Coppermine, AZ  
Cornfields, AZ  
Crystal, NM  
Dennehotso, AZ  
Greasewood Springs, AZ  
Houck, AZ  
Indian Wells, AZ  
Inscription House, AZ  
Kinlichee, AZ  
Klagetoh, AZ  
Leupp, AZ  
Little Water, NM  
Lukachukai, AZ  
Lupton, AZ  
Manuelito, NM

Nahata Dziil, AZ (New Lands)  
Many Farms, AZ  
Ojo Encino, NM  
Pinedale, NM  
Red Valley, AZ  
Round Rock, AZ  
Rough Rock, AZ  
Shonto, AZ  
Standing Rock, NM  
Steamboat, AZ  
Teesto, AZ  
Tonalea, AZ  
Tolani Lake, AZ  
Twin Lakes, NM  
Wheatfields/Tsaile, AZ  
Whitehorse Lake, NM  
Blue Gap, Az  
Hardrock, Az

### **Pursuant to the NAVAJO NATION SOLID WASTE ACT, SUBCHAPTER 2, PROHIBITED ACTS:**

*§121. Disposal, Collection, Transporting, Processing: A. It shall be unlawful for any person to:*

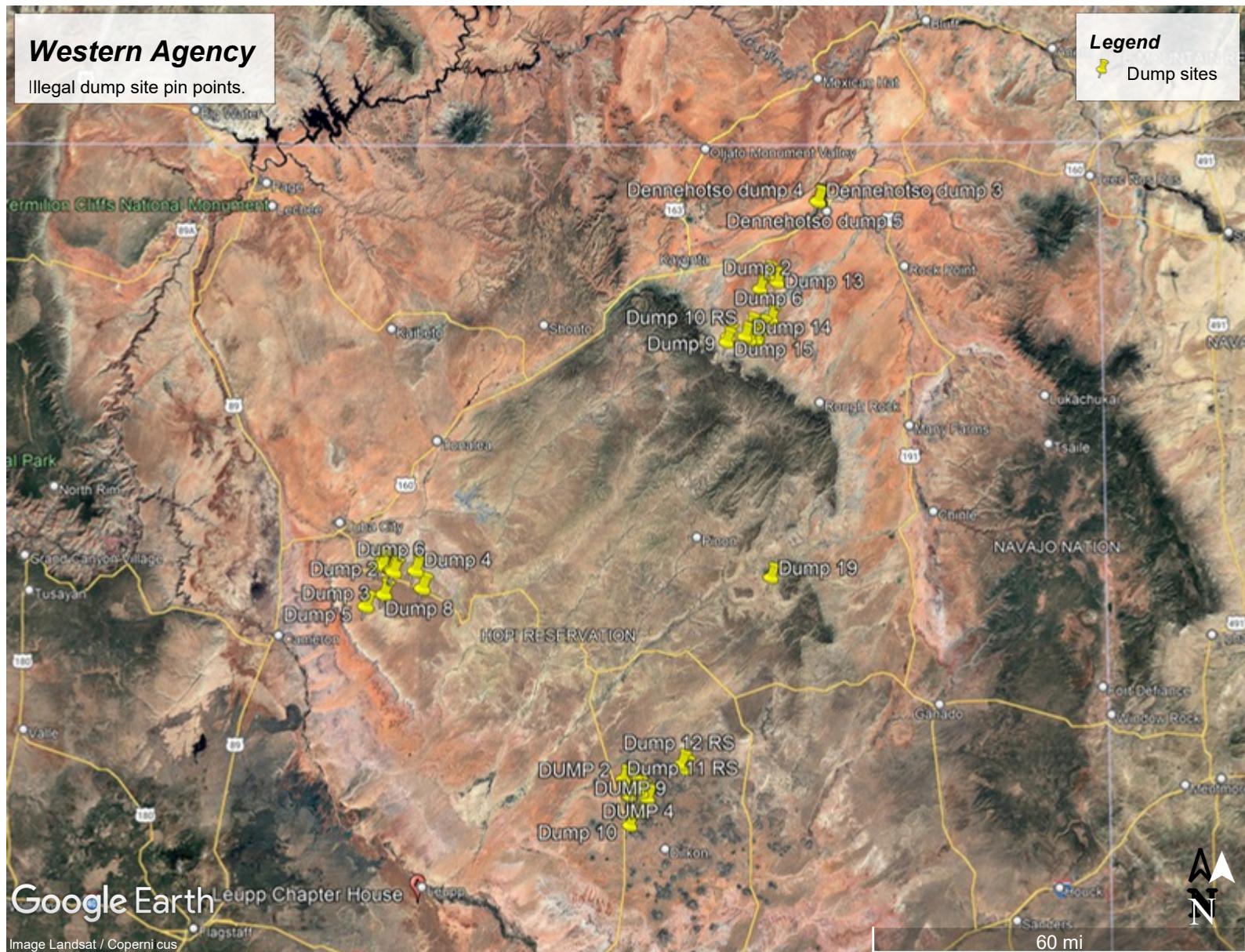
- 1. *Dispose of any solid waste in a manner that will harm the environment, endanger the public health, safety and welfare or create a public nuisance;*
- 2. *Dispose of any solid waste in a place other than a facility which is in compliance with these [Solid Waste] Regulations and other applicable laws; etc*

*§124. Open Dumping: All open dumping shall be prohibited.*

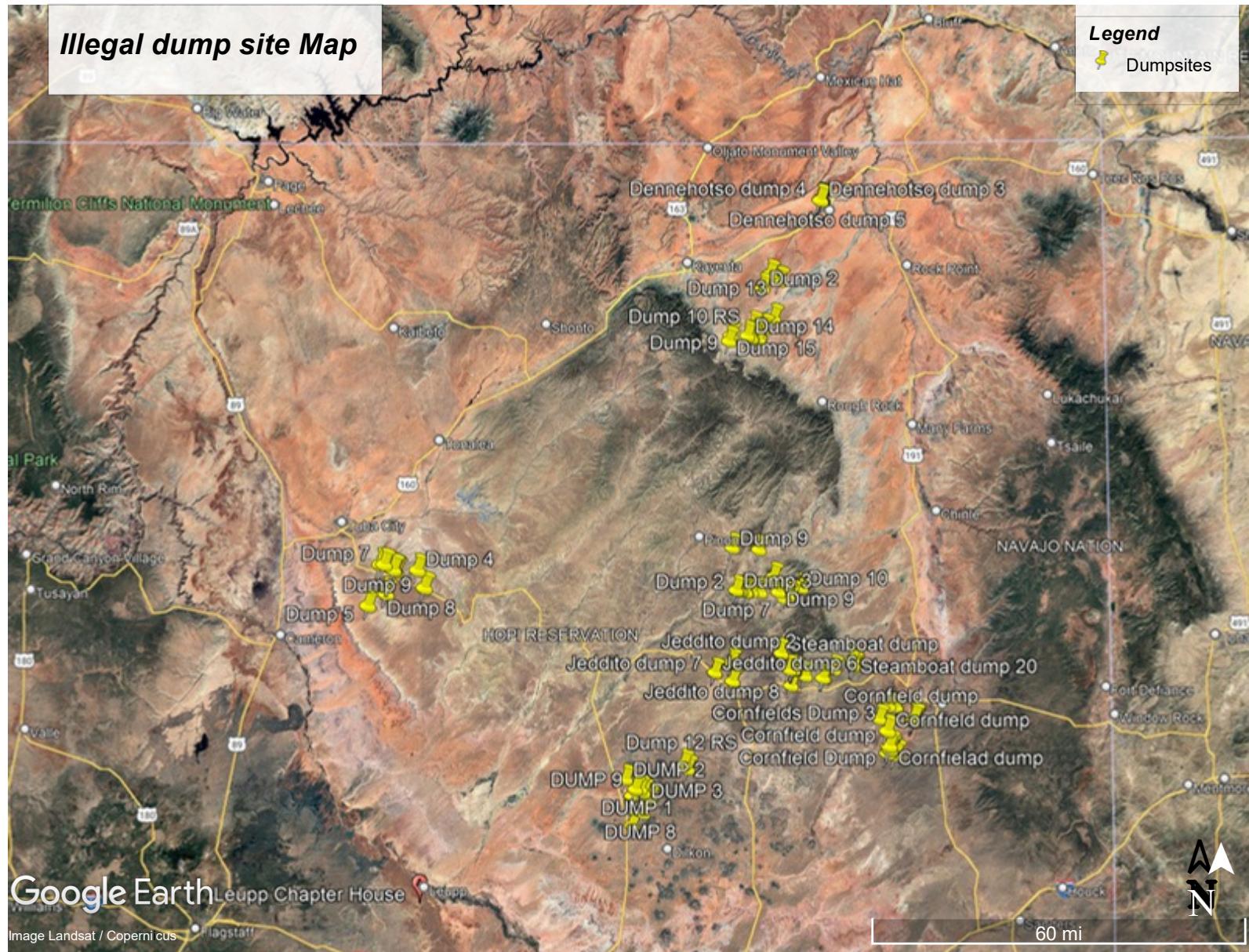
### **Pursuant to the NAVAJO NATION SOLID WASTE ACT, § 153. JUDICIAL ENFORCEMENT:**

- A. *Civil Penalties in a maximum amount per day per violation of not less than \$500 but not to exceed \$25,000.. Whenever a person has violated, or is in violation of, any provision, requirement or prohibition of this chapter.*
- B. *Criminal Penalties. Any person who intentionally: 1. Violates any provision, requirement or prohibition of this chapter..3. Shall, upon conviction, be punished by a fine in a maximum amount of not less \$500 but not to exceed \$5,000 per day per violation or imprisonment for not more than 180 days per day per violation of both.*

# Western Agency



# Western Agency





**Navajo Nation- Division of Community Development**  
**P.O. Box 1904; Window Rock, AZ 86515**  
**~Plus Code: 857G MWGV+366~**  
**Administrative Building #2: 2<sup>nd</sup> Floor South**  
**Window Rock, AZ; Building #2296**  
**(A.K.A.) Rural Addressing**

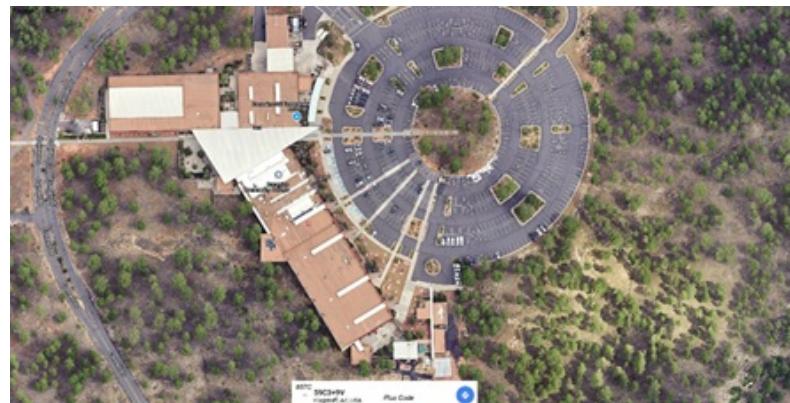
1

**Navajo Addressing Authority Department**  
**(NAAD) 928.871.7091 ; nnaa-info@nndcd.org**

- Spatial Data Resource (SDR) contractors will assist NAAD staff with accelerating the rural addressing process as part of ARPA funding projects ; non of the western agency Chapters chose to use ARPA funding toward rural addressing projects under CJN-29-22 section 3 ; with ARPA funding mechanism from Division of Public Safety (DPS) section 4, SDR is already conducting fieldwork to verify some of the work that has been conducted by local rural addressing committee (LRAC) members
- Please Note: some information is from Census 2010 FactFinder and not for land use plan updates (housing units only ; public structures not included) ; to show that updates are needed for each community ; SDR used best available datasets toward fieldwork ; Chapter acres with Chapter membership was also recorded ; NAAD will continue to coordinate with SDR on address points and centerline development ; (K = 1000)
- Bird Springs: 266 houses with 795 population ; 382 address points by SDR on 195-K acres ; SDR fieldwork in January 2025
- Bodaway-Gap: 650 houses with 1,704 population ; SDR fieldwork in September 2025
- Cameron: 420 houses with 1,122 population ; SDR fieldwork in September 2025
- Chilchinbii'toh: 558 updated structures with 1,165 population ; LRAC members conducted updates and were preparing for public hearing on road names ; SDR fieldwork in July 2025
- - Coalmine Canyon: 264 houses with 691 population ; SDR fieldwork in October 2025
- - Coppermine: 213 houses with 590 population ; SDR fieldwork in September 2025
- - Dennehotso: 572 houses with 1,395

population ; representatives attended LRAC training before ; SDR fieldwork in July 2025

- Inscription House: 418 houses with 1,252 population ; SDR reports 417 address points ; SDR fieldwork in October 2024
- Kaibeto: 576 houses with 1,963 population ; SDR fieldwork in September 2025
- Kayenta: 2,074 houses with 6,211 population ; there were some LRAC activities in the past ; SDR fieldwork in July 2025
- LeChee: 498 updated structures with 1,660 population ; SDR fieldwork in October 2025
- Leupp: 537 houses with 1,611 population ; SDR reports 597 address points ; SDR fieldwork in October 2024
- Navajo Mountain: 90 houses with 121 population ; SDR reports 286 address points on 389-K acres ; SDR fieldwork in October 2024
- Oljato: 211 houses with 530 population ; SDR fieldwork in August 2025
- Shonto: 820 houses with 2,124 population ; SDR fieldwork in July 2025
- Tonalea: 762 houses with 2,595 population ; SDR fieldwork in September 2025
- Tolani Lake: 285 houses with 647 population ; SDR reports 341 address point on 147-K acres ; SDR fieldwork in January 2025
- Tuba City: 2,695 houses with 9,265 population ; SDR fieldwork in August 2025





December 13, 2025

## WESTERN NAVAJO AGENCY COUNCIL REPORT

### EXECUTIVE SUMMARY

Written By: Patrick Dalgai, Department Manager II

The **Community Housing & Infrastructure Department (CHID)** is committed to enhancing the living conditions of Navajo families by providing critical housing assistance through restoration and assessment services. On an annual basis, CHID assists eligible applicants with emergency relief efforts that include home assessments, provision of building materials, and workforce support to repair and renovate homes impacted by severe weather and other conditions. These services aim to ensure safe, livable environments for vulnerable households across the Navajo Nation.

The **Housing Improvement Program (HIP)** operates through an annual BIA 93-638 funding allocation. In collaboration with Chapter communities, HIP conducts outreach to distribute and collect BIA housing applications. Eligible applications are submitted to the BIA Navajo Regional Office for funding consideration. The program's primary goal is to raise housing standards by delivering essential repairs, renovations, and new housing construction for low-income families, in accordance with eligibility requirements outlined in 25 CFR Part 256.

The **Indian Community Development Block Grant (ICDBG) Program** is a competitive federal grant funded by the U.S. Department of Housing and Urban Development's Southwest Office of Native American Programs (SWONAP). ICDBG supports essential infrastructure projects, with a focus on extending powerlines and improving water and wastewater systems. However, the program continues to face significant challenges due to increased competition among tribes in the Southwest Region and recent regulatory shifts that prioritize housing rehabilitation over infrastructure. These changes have contributed to a notable decrease in funding for utility projects, despite infrastructure being a foundational element of sustainable housing development. Nevertheless, CHID remains dedicated to advocating for ICDBG funding and advancing its mission to improve the quality of life for Navajo communities through robust infrastructure and housing support.

### 1. CHID ARPA Housing Funding Source and Distribution

- A. Navajo Nation Fiscal Recovery Funds (2.16 New Housing): \$50 million
  - Section 10: \$50 million to DCD/CHID new housing (CJN-29-22)
- B. \$50 million equal distribution to the 24 Council Delegate Regions
- C. \$2,083,333 to each Delegate Region
- D. Additional Council approved \$50 million ARPA housing funds under CMY-28-24
- E. \$50 million equal distribution to the 24 Council Delegate Regions
- F. \$2,083,333 to each Delegate Region

Total ARPA Funds: \$100 million for New Housing under CJN-29-22 and CMY-28-24

## 2. Home Site Assessments

- In collaboration with linaa'Ba', Inc., CHID and lina'Ba' have begun and completed home site location assessments for Western Agency Chapters, to initiate planning for the site preparation for the incoming new modular or manufactured home units.
- Utilities (electric, water/wastewater) are also being assessed for connections, with the partnership of the local utility providers.

*Note: Utilities are not part of the legislation, but the CHID team will assist with connecting the applicant with a utility provider to set up their own account for services.*

## 3. Applicant Listing and Priority Management

- CHID and linaa'Ba' have been consulting with Chapter Representatives and Delegates on the current status of the new housing construction, delivery and set up for each of the Chapters.
- lina'Ba' has been contacting Western Agency Chapters to schedule on site assessments to identify home set up locations. Requesting applicant and Chapter representatives to be in attendance, to relay important messages.
- CHID requesting Chapters to assist with road access clearing, removal of obstructed structures, site grading and leveling.
- Work Order #3 applicant selection letters have been mailed out and other Work Orders letters will be sent out to the housing applicants by mail. Non-selection letters will be mailed out at a later time.

## 4. New ARPA Home Deliveries and Set Up (Western Agency Chapters)

<b>Work Order 1:</b> <b>50 of 50 Recipients</b>	50 recipients	37 homes delivered	32 homes set	13 homes to be delivered	50 site assessments completed	46 pad prep complete
<b>Work Order 3:</b> <b>13 of 150 Recipients</b>	13 recipients	7 homes delivered	4 homes set	6 homes to be delivered	13 site assessments completed	10 pad preps complete
<b>Work Order 4:</b> <b>0 of 80 Recipients</b>	0 recipients	0 homes delivered	0 homes set	0 homes ready to be delivered	0 site assessments completed	0 site preps complete

## 5. Community Housing & Infrastructure Department (CHID)

### A. Completed Restoration Projects:

- Due to budget limitations, CHID is not accepting applications for housing restoration & assessments currently. All previously approved restorations from prior fiscal years are currently being processed.
- CHID continues to focus on home renovation and restoration, conducting assessments for each constituent who submitted completed applications from the previous fiscal year.

- Projects are evaluated for feasibility based on structural conditions, homesite lease status, and CHID's \$3,500 repair limit.
- Assessment Updates (Western Agency):
  - None

B. Field Staff Home Renovation Projects

- CHID's two carpenters remain actively engaged in projects across various Chapters, including emergency assistance requests for roof repairs caused by unexpected winter weather conditions.
- Scope of Work include:
  - Removing roofing shingles or roofing rolls.
  - Installing new roofing materials to ensure durability.
- Other projects include:
  - Provided excavation services for concrete foundation work to the Housing Improvement Program for new construction project at Pinon.
  - Heavy Equipment Pick-Up:
    - Skid-Steer Bobcat T-86 (Flagstaff, AZ).
    - Gooseneck gas dump trailer (Navajo Tractor).
    - Cargo Trailer – repair (Navajo Tractor)

## 6. Community Development Block Grant (CDBG) Projects

- CDBG does not currently have any projects in Western Agency, however, the CDBG Program encourages Western Agency Chapters to start preparing proposals for the FY'26 funding cycle.
- Public Hearings for FY'26 is tentatively scheduled sometimes in February 2026 - April 2026.
- Project savings under FY'19/20 will be reprogrammed to assist CHID ARPA Housing constituents with powerline for all agencies.
- Working with CHID and NTUA to identify CHID ARPA Housing constituents.
- 2025 grant application due date was extended from November 24, 2025 to December 10, 2025.
- CDBG Program has completed the FY'2025 Grant Application and working on submitting it with the help of another Division/Department by due date.
- Annual Status Report completed and submitted on time.
- Continue working on B-18 Grant close-out and submit it to USHUD by December 26, 2025.
- CDBG Program Supervisor II position readvertised, closing date was December 5, 2025, will work on setting up interview dates with applicants.
- 2025 audit officially completed, exit conference was conducted virtually by KPMG on October 9, 2025 with no findings with the Program, and one finding with Office of the Controller pertaining to procurement.

## 7. Housing Improvement Program (HIP)

Housing Improvement Program will continue working diligently with the Western Agency Chapters to get as many applicants for Fiscal Year 2026, which has been difficult with the lack of understanding from the community members that are unaware of the process. HIP can continue encouraging and educating constituents to keep applying for the possibility of one day they might get a new home. Therefore, HIP keeps their open communication with the Chapters and do as many presentations and outreaches as possible or as requested. Below is the report from the Western Eligibility Technician.

Angelita John, Eligibility Technician  
Western Agency – Housing Improvement Program

Housing Improvement Program was fortunate to receive additional funds from BIA/ARPA for applicants that were selected based on the BIA Housing Assistance eligibility criteria. The individuals have been applying for housing from 2017 to 2020, when the funds were received. Therefore, the applicants that were selected will be receiving a two (2) or three (3) bedroom manufactured homes. There were (2) homes delivered to Eastern Agency, Nahodishgish and Ojo Encino. There will be two more work order under the BIA/ARPA funding coming up within the next week and homes will start being delivered in the latter part of June. Eastern Agency has six (6) applicants on the list with two (2) pending due to issues with homesite lease. We will continue working with them to make changes and hopefully they are able to get the assistance needed.

### WESTERN AGENCY HIP REPORT – COMPLETE & INCOMPLETE INTAKE APPLICANTS

For Fiscal Year 2026 – Intake 141 Application

#### ✓ Complete Files/APP – 114

▪ 10 APP's – Tuba City Chapter	7 APP's – Bodaway/Gap Chapter
▪ 5 APP – Lechée Chapter	21 APP's – Kayenta Chapter
▪ 7 APP's – Leupp Chapter	8 APP's - Coppermine Chapter
▪ 13 APP's – Tonalea Chapter	3 APP's – Coalmine Chapter
▪ 5 APP's – Inscription House Chapter	4 APP's – Oljato Chapter
▪ 2 APP's – Kaibeto Chapter	8 APP's – Chilchinbeto Chapter
▪ 3 APP's – Cameron Chapter	4 APP's – Dennehotso Chapter
▪ 5 APP's – Shonto Chapter	2 APP's – Tolani Lake Chapter
▪ 5 APP's – Navajo Mountain Chapter	2 APP's – Birdsprings Chapter

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✓ Incomplete Files/APP – 27

- 2 APP's – Tuba City Chapter
- 2 APP's – Bodaway/Gap Chapter
- 5 APP's – Lechee Chapter
- 5 APP's – Kayenta Chapter
- 1 APP's – Leupp Chapter
- 1 APP's – Coppermine Chapter
- 2 APP's – Tonalea Chapter
- 6 APP's – Oljato Chapter
- 1 APP's – Kaibeto Chapter
- 1 APP's – Dennehotso Chapter
- 1 APP's – Shonto Chapter

Incomplete Files:  
Missing supporting  
documents, Forms  
and Homesite  
Lease papers.

All applications are being reviewed right now and entering Workplan data base. Results of selection and not selected applicants will be available January 2026, Letters will be mailed out to all applicants (if selected or not).