

WESTERN AGENCY COUNCIL REPORT

**THE DIVISION OF COMMUNITY
DEVELOPMENT**

**APRIL 12, 2025
BODAWAY-GAP
CHAPTER**

**PRESENTED BY:
CANDICE YAZZIE
DIVISION DIRECTOR**





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DIVISION OF COMMUNITY DEVELOPMENT-RECRUITMENT (January 2025 – March 2025)

1. Timeline and Activities Completed:

a. Job Posting and Advertisement:

- **Date Posted:** Navajo Nation Department of Personnel Management posts all vacant positions.
- **Platforms Used:** ASC service centers, Chapters and community service center with free WIFI and open computers.
- **Duration of Posting:** Ten (10) days

b. Application Collection:

- **Application Deadline:** Between the dates of January 2025 to March 2025
- **Total Applications Received:** 90
- **Total Applications assessed:** 90

c. Initial Screening:

- **Screening Period:** January 2025 – March 2025
- **Criteria Used:** Per E.O. No. 01-2024 Streamlining Hiring Process and also completing the Required Navajo Nation Quality Assessment form. Electronic Assessment conducted
- **Qualified Applicants:** 62

d. Interview Process:

- **Interview Dates:** Within 15 days of the referral
- **Interview Panel:** 3 employees/head from the respective Department
- **Interview Format:** In person with formal and Zoom, questions pertaining to the position
- **Number of Candidates Interviewed:** 62

2. Current Status:

As of October 2024, electronic assessments went live with the Navajo Nation DPM. All qualified applicants are now electronically sent to the respective department to reach out to the applicant for an interview.

3. Challenges Encountered:

- **Retaining staff at the Chapter level, DCD administrative level**
 - **Training and orientation**
 - **Very few to no applicants applying**
-

4. Next Steps:

- **Continued Recruitment**
 - **Network with communities and Chapters**
 - **Continue to provide customer service to all applicants**
 - **Assist individuals with the New Hiring Portal**
-

Conclusion:

The hiring process is progressing according to the required timeline, and requirement. DPM launched a new website for hiring and assessments. We remain committed to selecting the best candidates for the position(s) and will continue to keep you updated on our progress.

Appendices:

- **Appendix A: Current Vacancy listing**
-

Contact Information:

For any further information or questions regarding the hiring process, please contact Sharilene Jeff, SPPS.

Appendix A



THE NAVAJO NATION
DEPARTMENT OF PERSONNEL MANAGEMENT
Post Office Box 7080 * Window Rock * AZ 86515
Phone (928) 871-6330 * Fax (928) 871-6976
<https://www.dpm.navajo-nsn.gov>

April 9, 2025

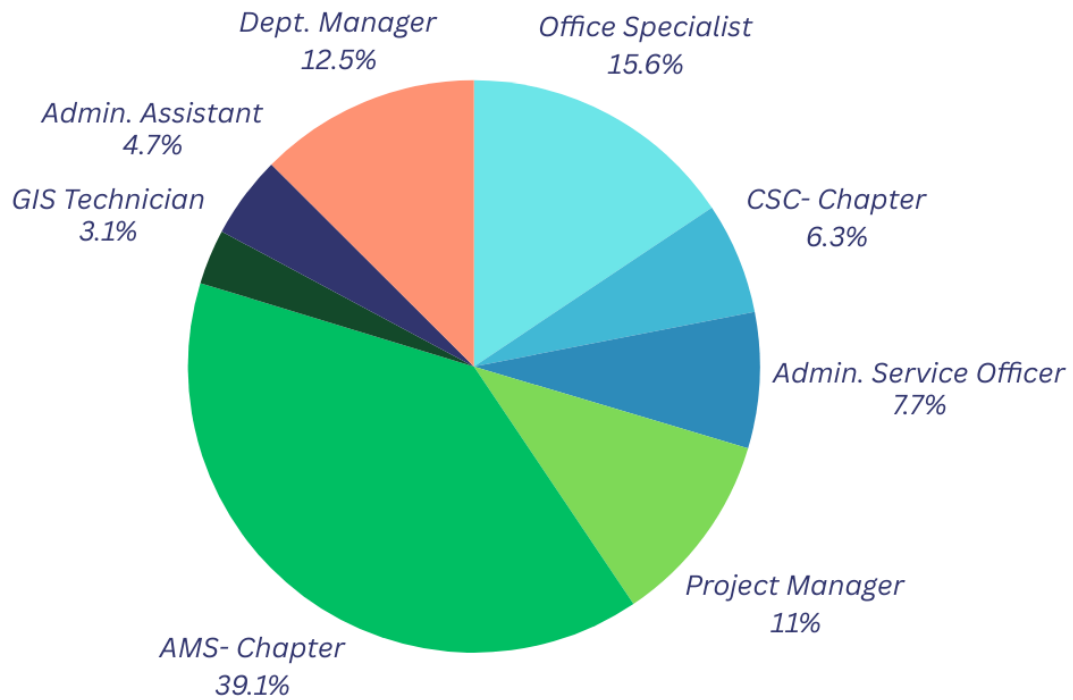
JOB VACANCY LISTING

DIVISION OF COMMUNITY DEVELOPMENT

<i>Requisition No.</i>	<i>Pos No.</i>	<i>Position Title</i>	<i>Worksite</i>	<i>Pay Rate</i>	<i>Closing Date</i>
Administrative Services Centers					
DCD13386931	236126	Accounts Maintenance Specialist	Sawmill, AZ	\$31,257.36	4/9/2025
DCD13386969	236124	Accounts Maintenance Specialist	Oak Springs, AZ	\$31,257.36	4/10/2025
DCD13387115	230724	Accounts Maintenance Specialist	Coyote Canyon, NM	\$31,257.36	4/16/2025
DCD13687117	236155	Accounts Maintenance Specialist	Red Valley, AZ	\$31,257.36	4/18/2025
DCD13487127	208399	Community Services Coordinator	Tsaile, AZ	\$44,098.56	4/18/2025
DCD13587135	236088	Accounts Maintenance Specialist	Torreón, NM	\$31,257.36	4/21/2025
DCD13787136	230109	Accounts Maintenance Specialist	Tolani Lake, AZ	\$31,257.36	4/21/2025
DCD13987146	243211	Administrative Services Officer	Fort Defiance, AZ	\$51,364.80	4/22/2025
DCD13387171	236112	Accounts Maintenance Specialist	Klagetoh, AZ	\$31,257.36	4/22/2025
Capital Projects Management Department					
DCD06787081	152666	Engineering Technician	Window Rock, AZ	\$31,257.36	4/14/2025
DCD06787085	240843	Project Manager	Window Rock, AZ	\$51,364.80	4/14/2025
NNDCD Executive Administration					
DCD02987151	242486	Deputy Division Director	Window Rock, AZ	\$85,712.40	4/21/2025

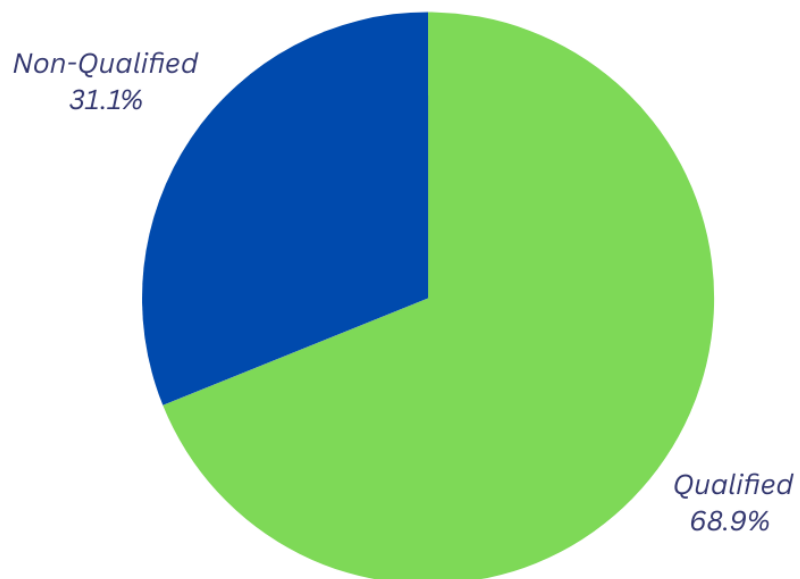
APPLICATIONS RECEIVED BY POSITIONS

Reporting Period:
January- March



QUALIFICATION STATUS OF APPLICANTS

Reporting Period:
January- March



DIVISION OF COMMUNITY DEVELOPMENT

DELEGATE REGIONAL PLAN: SECTION 3
CJN-29-22 AMERICAN RESCUE PLAN ACT

04/07/25

WESTERN AGENCY COUNCIL REPORT

Division of Community Development has 3 Fiscal Recovery Staff who are working with the 110 Chapters (LGA & NON LGA) in ensuring timelines and funds are spent. They are also working with other entities on contracting the Bathroom Additions, Electrical Connection to Homes, Housing and Housing Manufacturing Projects.

OVERVIEW OF CJN 29-22

ARPA was created to address these 4 areas that were impacted by the COVID-19 pandemic.

1. To support the COVID-19 public health and Economic response by addressing Covid-19 and its impact on public health.
2. To provide premium pay to eligible workers performing essential work;
3. To provide government services up to the amount of revenue loss due to the pandemic;
4. To make necessary investments in water, sewer, and broadband infrastructure

ARPA OF CJN 29-22: SECTION 3

As of June 17, 2024 there has been over 400+ ARPA/FRF projects that have been approved by the Navajo Nation Council or the Naabik'íyáti' Committee.

From January of 2024 to June 2024 a total amount of \$25,936,043.69 has been encumbered in 16 Sub Recipient Agreements with 14 LGA Certified Chapters.

A total of \$8,111,719.75 has been expended in purchasing projects and or contracts for the Chapters ranging from Rural Addressing office equipment, Personal Protective Equipment, Chapter Renovations and other expenditure plans.

A total of 44 projects remain ARPA under the Delegate Regional Plans through a Subrecipient agreement are still subjected to Federal ARPA deadlines, regulations as well as the deadlines set by Navajo Nation Council, and the Navajo Nation Policies and procedures.

WESTERN ARPA SRA PROJECTS

Shandiin Parrish						
Chapter	Project	Amount	% Disbursed	Amount Disbursed	Remaining Amount	CO # K Acct
1 Chilchinbeto	Purchasing Gooseneck	\$ 25,000.00	100%	\$ 25,000.00	\$ -	16628 K2115196
2 Dennehotso	Truck & Trailer Purchase	\$ 123,801.65	100%	\$ 123,801.65	\$ -	16227 K2115195
3 Dennehotso	Modular Homes	\$ 933,672.00	100%	\$ 933,672.00	\$ -	16330 K1115193
		\$ 1,082,473.65		\$ 1,082,473.65	\$ -	
Herman Daniels Jr						
Chapter	Project	Total Amount	% Disbursed	Amount Disbursed	Remaining Amount	CO # K Acct
1 Tsa'ah Bii kin	Warehouse	\$ 1,267,200.00	100%	\$ 1,267,200.00	\$ -	16329 K2115261
2 Tsa'ah Bii kin	Renovation	\$ 713,415.00	75%	\$ 535,061.25	\$ 178,353.75	16329 K2115263
3 Tsa'ah Bii kin	House Wiring & Electric	\$ 425,446.34	100%	\$ 425,446.00	\$ -	16329 K2115262
		\$ 2,406,061.34		\$ 2,227,707.25	\$ 178,353.75	
Helena Nez Begay						
Chapter	Project	Total Amount	% Disbursed	Amount Disbursed	Remaining Amount	CO # K Acct
1 LeChee	Warehouse	\$ 230,500.00	50%	\$ 115,250.00	\$ 115,250.00	16283 K2115173
2 LeChee	Affordable housing	\$ 1,513,000.00	50%	\$ 756,500.00	\$ 756,500.00	16283 K2115209
3 Bodaway Gap	Affordable housing	\$ 1,760,468.00	50%	\$ 880,234.00	\$ 880,234.00	16229 K2115172
		\$ 3,503,968.00		\$ 1,751,984.00	\$ 1,751,984.00	
Casey Allen Johnson						
Chapter	Project	Total Amount	% Disbursed	Amount Disbursed	Remaining Amount	CO # K Acct
1 Birdsprings	Home Renovation	\$ 1,278,504.00	20%	\$ 225,700.80	\$ 1,109,228.40	16483 K2115158
		\$ 1,278,504.00		\$ 225,700.80	\$ 1,109,228.40	
Cherilyn Yazzie						
Chapter	Project	Total Amount	% Disbursed	Amount Disbursed	Remaining Amount	CO # K Acct
1 Teesto	Heavy Equipment	\$ 541,746.00	50%	\$ 511,401.00	\$ 767,102.40	16375 K2115391
2 Teesto	House Weatherization	\$ 1,132,410.00	50%	\$ 566,205.00	\$ 566,205.00	16375 K2115394
3 Teesto	Heavy Equipment	\$ 86,312.00	50%	\$ 43,156.00	\$ 23,159.27	16375 K2115392
		\$ 1,760,468.00		\$ 1,120,762.00	\$ 1,356,466.67	

CURRENT STATUS

Of the 44 SRA ARPA projects, fifteen (15) SRA ARPA projects have received 100% of the disbursements.

Department Manager, Paulene Thomas is no longer employed with DCD FRF. All ARPA-SRA work is now handled by Ryan Begay and Dawnell Begay. The team has been setting up meetings with certified chapters and begun the monitoring and ensuring the projects are track and help with compliance. Going forward Ryan Begay, Planner/Estimator and Dawnell Begay, Planner/Estimator are beginning to conduct monitoring activities, and site visits for the 44 ARPA projects to ensure they are in compliance with both Federal Deadlines, Regulations as well as Navajo Nation Deadlines, Policies and Procedures.

MORE INFORMATION:

If your chapter and or if you need more information please feel free to reach out to the Project Managers: Ryan Begay and Dawnell Begay.

FRF Website



DCD Website



DCD ARPA/FRF
CONTACT:

Edwin Begay, ASO
ebegay@nndcd.org
Ryan Begay, Planner/Estimator
rbegay@nndcd.org
Dawnell Begay, Planner/Estimator
dbegay@nndcd.org

DELEGATE REGIONAL PLAN: SECTION 3 CMY 28-24 REVENUE REPLACEMENT RESERVE

04/07/25

WESTERN AGENCY COUNCIL REPORT

OVERVIEW OF RRR CMY 28-24

On June 17, 2024 CMY-28-2024 was signed in order to get the most from the Fiscal Recovery Funds, The legislation CMY 28-24 reallocates \$737.5 million to projects that have the highest likelihood of not being spent by the December 2026 deadline. The obligated projects include \$168,189,463.24 in Delegate Regional Plan monies. This funding goes into the Revenue Replacement Reserve fund (RRR). Eliminating ARPA federal deadlines for those identified projects.

CURRENT STATUS:

To date 384 Business Units have been established for the Delegate Regional Projects that have been transitioned to the Revenue Reserve Replacement fund. All **Delegate Regional Projects previously legislated and approved by either Navajo Nation Council or the Naabik'iyáti' Committee are still intact in budget and scope of work.**

Amendments to current legislated projects, at this time are pending policies and procedures to be created for the RRR/521 Trust Fund.

GOING FORWARD:

The current ARPA/FRF Staff Ryan Begay, and Dawnell Begay, Planner Estimator's are managing the 352 RRR projects that are under the Section Delegate Region Expenditure Plans. which encompasses all 110 chapters under the 24 Delegate Regions.

To manage these projects in the most efficient way the staff have developed a project plan to approach the projects in phases to help manage the Revenue Replacement Reserve Fund Projects under the delegate regional expenditure plans.

Please refer to the chart on the left for more detailed information on how the Revenue Replacement Reserve (RRR) Projects will be carried out.

*Please note this is subjected to change.

RRR PROJECT PHASES:

	Project Types	Total # of Projects	Total Amount
PHASE 1:	Equipment/Vehicle Purchases over 50K	38	\$ 10,026,971.99
	Equipment/Vehicle Purchases under 50K	9	\$ 261,291.00
	External Entity Projects	2	\$ 1,050,311.00
	Cell Towers	1	\$ 1,250,000.00
	Total for Phase 1:	50	\$ 12,588,573.99
PHASE 2:	PEP	17	\$ 3,467,345.28
	Public Assistance	10	\$ 1,636,269.67
	Total for Phase 2:	27	\$ 5,103,614.95
PHASE 3:	Home Renovation	35	\$ 20,785,242.54
	Chapter Renovation/Construction	24	\$ 18,772,130.00
	Senior Center Renovation/Construction	7	\$ 771,000.00
	Cemetery	11	\$ 1,387,231.67
	A & E Services	2	\$ 500,292.00
	Rural Addressing	12	\$ 2,010,591.00
	Homesite Lease, etc.	3	\$ 375,000.00
	Bathroom Additions- 100% Complete Addition	17	\$ 7,946,669.00
	Bathroom Additions- Renovations	14	\$ 6,078,733.00
	Total for Phase 3:	125	\$ 58,626,889.21
PHASE 4:	Modular Homes Purchase	10	\$ 11,230,155.13
	New Home Constructions	6	\$ 4,763,221.47
	Warehouse	29	\$ 20,304,363.00
	Commerical Building Constructions	6	\$ 1,241,397.00
	Other Constructions	4	\$ 899,685.00
	Total for Phase 4:	55	\$ 38,438,821.60
PHASE 5:	House Wiring	13	\$ 3,492,941.33
	Commerical Building Wiring	2	\$ 190,000.00
	HVAC & Ventilation Installation	9	\$ 1,150,000.00
	Solar Projects	2	\$ 184,000.00
	Pumbling Projects	4	\$ 1,030,000.00
	Powerline	10	\$ 4,265,832.00
	Total for Phase 5:	40	\$ 10,312,773.33
PHASE 6:	Potable/Irrigation Projects	2	\$ 435,528.33
	Earth & Dam	1	\$ 1,997,153.38
	Recreation Park	2	\$ 2,000,000.00
	Transfer Station	1	\$ 294,848.00
	Total for Phase 6:	6	\$ 4,727,529.71
	GRAND TOTAL	303	\$ 129,798,202.79

MORE INFORMATION:

If your chapter and or if you need more information please feel free to reach out to the Project Managers: Ryan Begay and Dawnell Begay.

CMY-28-24 Legislation



APRA CJN-29-22
SECTION 11: BATHROOM ADDITIONS
WESTERN AGENCY COUNCIL REPORT
*WO1-W21

*AS OF 04/07/25



46%

funds obligated of \$99,122,247.26
*as of April 7, 2025

Overview of Section 11

Resolution CJN-29-22, in Section 11, allocated ARPA/FRF funds for bathroom additions for each council delegate region. The Division of Community Development ARPA Office has been designated the project manager for the ARPA bathroom addition projects in November 2023, and has been working with the Indian Health Services Sanitation Facilities Construction, Navajo Tribal Utility Authority (NTUA) and Navajo Engineering & Construction Authority (NECA) to achieve the goal of construction of bathroom additions.

To date, DCD ARPA Office has issued twenty-one (21) work orders to NECA. Of these, Work Orders 1 through 6 have been fully completed,

We are pleased to report that we have completed -260 bathroom additions since November 2023. Currently, 269- bathroom additions are in progress,

Overall, once we complete all Work Orders 1 through 21, we anticipate having over 500 bathrooms additions constructed across the Navajo Nation.

CO-41-24

With the support of the 25th Navajo Nation Council, President Dr. Buu Nygren signed Resolution CO-41-24 on October 31, 2024. This resolution allocates an additional \$49,122,247.26 from unspent ARPA funds and amends the original Scope of Work to include Bathroom Renovation Upgrades.



The Delegate Regional Allocation remains equally distributed, with the number of clients served dependent upon on funding availability within each delegate Region*.

Bathroom Renovation Applications are being distributed by Ryan Begay, Planner/Estimator.
*Not all delegate regions are eligible and all applications are subjected to funds availability.

Bathroom Additions			
Agency	In Progress	100% Complete	Bathroom Addition Total
Central	88	61	149
Eastern	48	65	113
Fort Defiance	49	73	122
Northern	18	3	21
Western	66	58	125
TOTAL	269	260	529
Bathroom Renovations			
Agency	In Progress	100% Complete	Bathroom Renovation Total
Central	0	0	0
Eastern	0	0	0
Fort Defiance	0	0	0
Northern	42	0	42
Western	0	0	0
TOTAL	42	0	42

WESTERN AGENCY REPORT – 2nd QUARTER

By: Jaron Charley, Department Manager II

Department: Administrative Services Centers

Milford Maloney, SPPS

ACCOMPLISHMENTS:

1. Daily technical assistance and guidance were provided to the Western Agency Chapters. This includes maintaining Chapter Operations, adhering to the Five Management Policies and Procedures, generating Financial Reports, MIP orientation, processing checks, monitoring, conducting staff meetings and trainings, and addressing personnel matters.
 2. On a daily basis, the Tuba City ASC assists the six Chapter MIP systems—Leupp, Coppermine, Coalmine, Tolani Lake, Kaibeto, and Cameron—to ensure compliance and uphold internal controls.
 3. The Tuba City ASC assisted with the Western Agency New Chapter Officials' Inauguration Event.
 4. From February 4–6, 2025, the Tuba City, Ft. Defiance, and Dilkon ASC Offices conducted a Chapter Officials Orientation at Twin Arrows Casino and Resort. Twenty-eight (28) Chapter Officials and ten (10) staff members from the Western Agency Chapters attended.
 5. The Tuba City ASC assisted Chapters in completing their FY24/25 Carryover Budgets, FY25 Continuing Resolution Budgets, Gaming Funds, and other General Carryover Fund budgets.
 6. The Tuba City ASC provided Financial Reporting training to newly elected Chapter Officials and newly hired personnel. The focus of the training was the Appendix M Chapter Budget Policies and Procedures.
 7. On a daily basis, the Tuba City ASC assists Chapters without staff to maintain Chapter operations as necessary.
 8. Assistance was provided to Chapters in completing W-2 and 1099 forms for year-end tax purposes.
 9. Assistance was provided to Birdsprings, Leupp, and Tolani Lake Chapters in implementing their Corrective Action Plans (CAPs) to achieve good standing.
 10. Chapters were monitored to ensure their Fund Balances in the WIND System were updated, along with monthly monitoring of financial reports.
 11. Addressed complaints from Chapter staff, officials, CLUPC members, and community members as necessary.
 12. The Coppermine, Coalmine, and Birdsprings Chapters recently hired new Community Service Coordinators/Chapter Managers.
 13. The Tuba ASC Area Office hired a new Office Specialist.
-

TRAININGS:

1. Conducted one-on-one budget work sessions with Chapters.
2. Provided training to Chapters on the MIP systems.
3. Attended Chapter meetings to provide guidance and training on how to conduct meetings.
4. Conducted training on “Chapter 101: Chapter Officials & Staff Roles and Responsibilities” and “Chapter Budget & Fund Management Plan” at the Tuba City Chapter.

PROJECTS:

1. Assisted LGA Certified Chapters with their ARPA projects and fund drawdowns.
 2. Attended Navajo Hopi Land Commission meetings regarding the Former Bennett Freeze Area and Hopi Partition Land to learn about available funding for affected Chapters.
 3. Assisted Chapters in obtaining information regarding NTUA powerline and water extension/bathroom projects.
-

GOALS:

1. Attend job fairs and advertise vacant positions.
 2. Assist and encourage Chapters to establish Community Land Use Plan Committees.
 3. Promote teamwork among Chapter Administrations and Officials.
-

VACANCIES:

Vacant AMS Positions:

- Cameron Chapter
 - Coppermine Chapter
 - Coalmine Chapter
 - Kaibeto Chapter
-

CHALLENGES:

1. Vacant Chapter positions.
2. Low wages for Chapter positions.
3. Miscommunication and misunderstandings among Chapter Administrations and Officials.
4. Long-distance travel to several Chapters limits time spent at each Chapter.
5. Lack of Community Land Use Plan Committees in several Chapters; many Chapters also lack updated Community Land Use Plan Manuals.
6. Lack of support from the Office of the Auditor General, Department of Justice, and upper management.
7. Chapters have limited understanding of Appendix M – Chapter Policies and Procedures.

CURRENT CHAPTER BUDGETS UPDATE:

CURRENT ALLOCATED BUDGET IN THE WIND FOR CHAPTERS AS OF 03/28/2025														
	FY2025 CR ANNUAL		GENERAL FUND CARRYOVER			GAMING FUNDS			FY2025 UNHEALTHY FOOD			FY2024/25 CARRYOVER		
	<u>ALLOCATED AMOUNT</u>	<u>STATUS</u>	<u>ALLOCATED AMOUNT</u>	<u>STATUS</u>		<u>ALLOCATED AMOUNT</u>	<u>STATUS</u>		<u>ALLOCATED AMOUNT</u>	<u>STATUS</u>		<u>ALLOCATED AMOUNT</u>	<u>STATUS</u>	
BIRDSPRINGS	\$ 154,516.50	APPROVED	N/A			\$ 597.17	PENDING		\$ 26,668.00	PENDING		\$ 596,248.73	APPROVED	
BODAWAY	\$ 170,949.00	APPROVED	\$ 37,361.00	APPROVED		\$19,587.33	APPROVED		\$ 33,009.00	PENDING		\$ 496,523.23	APPROVED	
							ASC/AWAITING GAMING							
CAMERON	\$ 147,352.00	APPROVED	\$ 15,021.84	PENDING		\$11,855.03	PENDING		\$ 28,856.00	PENDING		\$ 1,494,345.48	APPROVED	
COALMINE	\$ 144,312.50	APPROVED	\$ 5,649.69	PENDING		\$14,580.44	PENDING		\$ 27,812.00	PENDING		\$ 800,139.63	APPROVED	
COPPERMINE	\$ 145,977.00	APPROVED	\$ 645.75	PENDING		\$ 3,458.28	PENDING		\$ 28,247.00	PENDING		\$ 968,125.35	APPROVED	
KAIBETO	\$ 157,339.00	APPROVED	\$ 5,429.97	PENDING		N/A			\$ 32,599.00	PENDING		\$ 668,883.04	APPROVED	
LECHEE	\$ 168,201.50	APPROVED	\$ 7,009.00	PAID OUT	ASC/ALREADY	\$14,818.87	APPROVED		\$ 32,201.00	PENDING		\$ 623,509.59	APPROVED	
LEUPP	\$ 173,579.50	APPROVED	N/A			\$74,019.88	PENDING / SANCTION		\$ 34,290.00	PENDING		\$ 999,365.27	APPROVED	
TOLANI LAKE	\$ 136,820.50	APPROVED	\$ 5,344.41	PENDING		\$ 2,422.93	PENDING		\$ 24,492.00	PENDING		\$ 418,636.01	APPROVED	
							ASC/AWAITING GAMING							
TONALEA	\$ 178,436.00	APPROVED	N/A			\$20,241.50	PENDING		\$ 36,466.00	PENDING		\$ 1,969,839.40	APPROVED	
TUBA CITY	\$ 246,646.50	APPROVED	N/A			\$ 1,887.41	PENDING		\$ 63,046.00	PENDING		\$10,439,679.72	APPROVED	



Community Land Use Planning Western Agency - Quarterly Summary

DCD Community Land Use Planning Committee (CLUPC) focuses on assisting chapters thoughtful management and allocation of land to support sustainable development, preserve cultural heritage, and meet the community's diverse needs. This approach ensures that land is utilized efficiently and responsibly to address present demands while preparing for future growth.

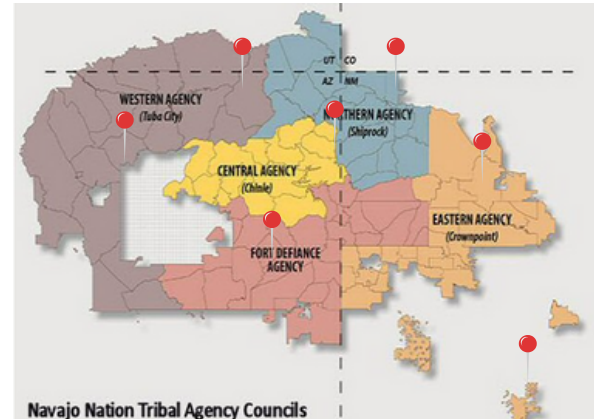
The CLUPC process involves setting both short- and long-term goals to promote balanced development and effective land management. Each Chapter has its own goals and priorities, so it depends on the status. Goals aim to address immediate priorities while fostering sustainable progress for future generations.

CLUPC plays a key role in assisting with community development, rural addressing, assessment compilations, and sections focused on solid waste management, contributing to the sections required and recommended.

Of the 110 Navajo Chapters, 98 have completed CLUPC orientations and implementation efforts. An orientation is crucial to have completed so it will enhance the overall goal effective planning.

Over the past year, several chapters have updated and recertified their land use planning manuals. As part of the process, DCD conduct training sessions for CLUPC committees on effectively utilizing resources and information to enhance their planning capabilities.

Chapters & Technical Assistance



89%

**Chapter CLUPC Completed
Orientations (overall)**

Western Agency (11 Chapters) Statistics

54%

CLUPC ORIENTATIONS

- 6 Chapters have completed orientations

2

CHAPTERS ARE RECEIVING TECHNICAL ASSISTANCE (ONE ON ONE)

- Coalmine Chapter
- LeChee Chapter
- Bodaway Gap Chapter

2

CHAPTERS ARE 50% NEAR CLUP CERTIFICATION

- Coalmine Chapter
- LeChee Chapter

0

INACTIVE CLUPC'S/PLANNING & ZONING COMMITTEE



Recertification of Community Land Use Planning Manual

Tolani Lake Chapter - Community Land Use Plan

- Certified 9/2022, Legislation Number:
0096-22

Resolution Number: RDCMY-09-22,
Complete 100%

Coalmine CLUPC Work Session

March 12, 2025



“Coalmine Canyon Chapter’s mission is to provide a local land use guide for community growth and development; which families and business establishments may live in harmony. Natural, cultural and social characteristics are very important to Coalmine’s community.” - CLUPC

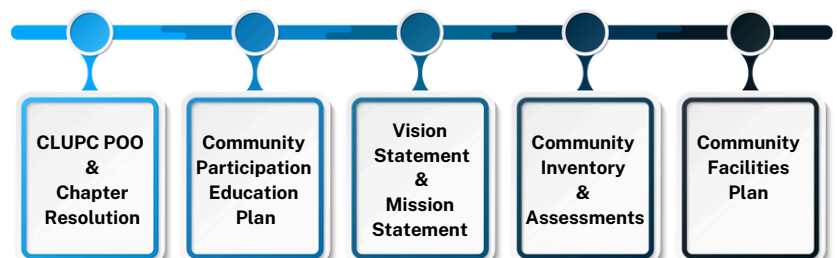


According to the Navajo Nation Code Title 26, Section 2004, specific steps are required for updating and recertifying the Community-Based Land Use Plan. The CLUP’s Plan of Operation must be approved along with the Chapter Resolution. The Community Participation and Education Plan must be finalized to ensure meaningful community engagement (list all your meetings with dates).

Additionally, the chapter’s vision and guiding principles should be reviewed, updated, and completed. All chapter projects must be included in the Community Inventory Plan, accompanied by the necessary supporting documents. Lastly, the Community Facilities Plan must be incorporated as a required component. Following these steps is essential for successful recertification.

The CLUPC Orientation is guided by the
Navajo Nation Code Title 26 requirements,
Section 2004.

**Required
Sections:**



Solid Waste Management Department

Western Agency Report

PURPOSE

The purpose of this effort is to assist the Navajo Nation to reduce, manage, and dispose of its solid waste. The Solid Waste program refers to a system of policies, regulations, and initiatives designed to manage solid waste in an environmentally responsible and efficient manner. It typically includes waste collection, transportation, processing, recycling, disposal, and public education efforts to minimize waste generation and promote sustainable practices.

Illegal Dumping Sites Assessments

Multiple illegal dump sites were assessed and reviewed in the Chinle Agency. Each site was documented, and photos were taken. The GPS points were retrieved and also documented. Observed various waste types including household trash burn outs, large appliances. Next site assessments are planned for

Northern, Western, and Eastern Agencies.

MITIGATION PROGRESS

- Working with several Chapters to secure waste management bins
- Obtained quotes for trash bin placement at strategic locations
- Comparing vendor options for cost-effectiveness and service coverage
- Chapter presentations for illegal dumping – outreach. Recycling and reducing waste initiatives. It is ongoing along with illegal dumping assessments.
- Create a chapter integrated solid waste plan for community land use plan, however each chapter is unique and different.
- The spreadsheet also allows us to quickly assess the chapters in need of waste bins and to analyze the monthly expenses associated with current waste management practices.
- Continue to work with chapters regarding solid waste
- Mrs. Sherilene Jeff is coordinating the work with New Mexico chapters, while Mr. Tullie is managing the assessments related to illegal dumping for the Arizona chapters.

DOCUMENTATION

- Photo collection and GPS coordinates

CHALLENGES:

- **Funding Shortages:**

Chapters have constrained budgets, making it difficult to establish and maintain adequate solid waste management facilities.

- **Underdeveloped**

Sites: Many waste sites are not well established, leading to inefficiencies and environmental concerns.

- **Lack of Personnel:**

Need to build up a team.

- Many Chapters have not included a Solid Waste Plan within their Land Use Planning manuals.

LACK OF DECISION MAKING AT THE CHAPTER LEVEL:

- Chapter may: be unsure of the process, lack authority, or feel financially insecure to approve bin contract with Sanitation Department.
- Financial Constraints: Chapters may assume DCD has the funding or responsibility to cover costs for bins entirely. It is the Chapters responsibility to cover invoice payments to Sanitation for solid waste services, which is why each chapter is receiving funding for solid waste.
- Limited Understanding: Some chapters may not fully grasp the long-term benefits of having bins, like reducing illegal dumping and cleanup costs.
- Dependency on DCD: Chapters might believe DCD will handle it all, leading to inaction. Limited funding for Solid Waste Management at the Chapter level.

Accomplishments:

One of the key accomplishments in solid waste management, and **Division of Community Development (DCD)**, has been supporting all 110 chapters through DCD's **one-time allocation fund**, launched to help chapters pay for their solid waste invoices. In **September 2024 and December 2024**, **64** chapters successfully submitted invoices and paid to their sanitation department, with efforts continuing to assist the remaining chapters.

At this time, it is uncertain whether this allocation will happen again. Future funding will depend on budget availability, leadership decisions, and the demonstrated need for continued assistance. Chapters that did not submit invoices may still be able to receive support if funds remain, but there is no guarantee

that another round of funding will be provided. Chapters are encouraged to plan for long-term solid waste management solutions in case additional allocations are not made. Additionally, an illegal dumping assessment was conducted for the Chinle Agency to evaluate problem areas and guide future cleanup efforts and prevention.

Chapter options for waste disposal

Transfer Stations	Convenience Bins at Chapter House		
Chinle, AZ Pinon, AZ Leupp, AZ Sanders, AZ Ganado, AZ Kayenta, AZ <u>New Mexico</u> <u>Transfer Stations</u> Sand springs Oljato Alamo Baahaali/Chichiltah Coyote Canyon Huerfano Nenahnezad Pinehill Shiprock Tohajiilee Tohatchi Upper Fruitland Waterflow	Beclabito Blue Gap/Tachee Cornfields Crystal Dennehotso Dilkon Greasewood springs Houck Indian Wells Jeddito Kinlichee Little water Lukachukai Lupton Hardrock Counselor Whitecone Teec Nos Pos Tonalea TseSiAni Whiterock Black Mesa	Red mesa Rock Point Sheep springs Toadlena two Grey Hills Manyfarms Leupp Navajo Mountain Nahodishgish Mariano St. Michaels Smith Lake Casamero Lake Kaibeto Becenti Naschitti Wide Ruins Iyanbito Low Mountain Tseyatoh Fort Defiance Sawmill Forest Lake	Ramah Nazlini Churchrock Tse Alnaoztii Inscription House Red Rock San Juan Thoreau Red Lake #8 Coyote Canyon Klagetoh Oak Springs Pinedale
PERMITTED LANDFILL AUTHORIZED BY STATE (BULKY WASTE OR LARGE VOLUMES OF WASTE:			
Blue Hills LF. ST. JOHNS, AZ Cinder Lakes LF. Flagstaff, AZ Crouch Mesa LF. Aztec, NM Montezuma County, LF. Cortez, CO		Red Rocks Regional LF, Thoreau Sandoval County LF, Rio Rancho Socorro County LF, Socorro, NM White Mesa LF, Bluff, UT	



Navajo Nation – Division of Community Development
 P. O. Box 1904 ; Window Rock, AZ. 86515
 ~ Plus Code: 857G MWGV+366 ~
 Administration Building #2 ; 2nd Floor South
 Window Rock, AZ. ; Building #2296

(A.K.A.) Rural Addressing

Navajo Addressing Authority Department staff is processing proof-of-residency (P-O-R) documents for requesting parties. These requests come in by mail, email, or clients coming to DCD in person. At this time, NAAD staff is about three weeks behind with processing these documents. Please expect delays but the request can still be taken.

- For community members that have gotten a physical address verification (PAV) document before, another one can be ordered by calling 928.871.6093 ; mention CODE-101 and indicate your full name, Chapter, and date of PAV document ; contact: Norman at nscott@nndcd.org

- To be eligible for ordering a PAV document over the phone, the requesting party's name must be the same, mailing address must be the same, and physical location of the house they live in must not have changed ; these three conditions will constitute eligibility for ordering another PAV document over the phone

- PAV document requests are made for school, work state ID, driver license, vehicle registration, bank loan, auto loan, voter registration, state tax, etc. ; local Chapters can provide proof-of-residency documents for LIHEAP, food distribution or documents required by an office internal to Navajo Nation

- To make a request, fill out application ; there are two sides ; first page asks for personal information that includes mailing address and contact phone numbers ; if requesting for a document for other members of the family who is also in the same house, their names can be listed on the same form

- Second page of the application, a box large enough for drawing can be found ; a letter "N" at the top of the box indicates that the top of the drawing is to be oriented toward the north ; location of the house should be drawn with a road with a name such as a BIA road or county road number

- If the requesting party has access to a computer or smart phone, digital decimal degree coordinates can be included ; Plus Code can also be used ; the requesting party can call NAAD staff and location of the house can be determined over the phone if our office have supporting verbal information in concert with the mapping tool
- When a request comes in, this allows NAAD staff to capture the "addressable structure" (house location) ; this information becomes part of the future database that will become the master street address guide (MSAG) for the Chapter community "community of interest"
- Addressable Structures for a community can also compliment elections, redistricting, decennial census counts, potable water delivery projects, etc. ; appointments can be scheduled with NAAD staff for the rural addressing project

* NAAD staff will continue to provide guidance for ARPA funded Chapters under CJN-29-22, section 3 related to rural addressing tasks ; navigating through the general funds / revenue replacement reserve (GF/RRR) is a team effort that DCD is continuing to support initiated by CMY-28-24 ; no western Navajo agency Chapter is using ARPA section 3 funds for rural addressing projects for their community



^ 858C8G3R+G9G

Plus Code



NAVAJO NATION DIVISION OF
COMMUNITY DEVELOPMENT

Western Agency Council Meeting

April 12, 2025

Bodaway-Gap Chapter at 9:00 AM

Gap, Arizona

Capital Projects Management Department

Western Agency Reporting for Period from January to March 2025

Management Overview:

The Capital Projects Management Department (CPMD), primary purpose is to assist Navajo Nation divisions, chapters, and other entities in the construction of public facilities and infrastructure by providing comprehensive programmatic planning, design, and construction management services.

CPMD's key responsibilities include:

- Seeking and securing funding from the Navajo Nation, federal and state governments, and other entities.
- Conducting planning, contract management, construction oversight, compliance, and monitoring activities.
- Maintaining programmatic and financial policies to prioritize and estimate capital improvement projects effectively.

Despite its critical role, CPMD faces significant challenges due to scarce operational resources and staffing constraints, which have impacted its ability to meet the growing demand for community assistance and development across the Navajo Nation's 110 chapters. Each year, these chapters receive funding allocations from state and Navajo Nation sources, requiring extensive support and oversight from CPMD. Here is a breakdown of the CPMD team and their primary roles related to project management and support staff.

Project Management

- Leonard Hardy, Senior Programs and Project Specialist and Acting Department Manager II
- Judith Willoughby, Programs and Project Specialist
- Henry "Jay" Yazzie, Project Manager
- Irma Julian, Project Manager
- Kent Grantsen, Project Manager
- Ricky Begay, Project Manager
- Rory Jaques, Project Manager (Shiprock)
- Marta Quinana, Planner/ Estimator
- Regina Eltsocie, Contract Analyst
- Stephanie Baldwin, Contract Compliance Officer

Support Staff

- Denise R.E. Copeland, Principle Archaeologist (Shiprock)
- Margaret Begay, Accountant
- Maukenzi Moore, Administrative Services Officer
- Lisa Jim, Office Specialist
- Selina Yazzie, Accounts Maintenance Specialist

- Brandan Brieno, temporary Information System Technician

Looking ahead, CPMD is actively working to expand its workforce to better support the Navajo Nation government and local chapters. The department remains steadfast in its mission to enhance community development and infrastructure improvements across the Nation.

Rory Jaques, Project Manager

Biography- Rory Jaques, a Project Manager at NN DCD/CPMD in Shiprock, brings nearly 25 years of experience with the Navajo Nation. He previously served as a Community Services Coordinator, Planner, and elected Nageezi Chapter Official (2004–2024). With education from San Juan College, he is committed to community development.

- No projects for Western Agency
-

Kent Grantsen, Project Manager

Biography- Kent Grantsen is a Project Manager at the Capital Projects Management Department (CPMD) main office in Window Rock. With 11 years of experience working for and with Chapters in various capacities, he has managed a wide range of projects and funding sources. Committed to community engagement, he aims to visit all 110 Chapters to support local initiatives and infrastructure development.

- **Bodaway/Gap - Sihasin HEP** - Finally paid out. Just need to close out this account.
- **Coppermine Trailer - Sihasin HEP** - Developed the budget for this account for the 2025 fiscal year and submitted it to OMB for the establishment of the Business Unit. A budget shortfall is confirmed and the chapter will need to provide match funds. I got the specifications for the axle rating needed.
- **Lechee Truck - Sihasin HEP** - Developed the budget for this account for the 2025 fiscal year and submitted it to OMB for the establishment of the Business Unit. A budget shortfall is confirmed and the specifications for what the chapter wants will need to be changed or provide match funds. Market volatility is of concern.
- **Shonto Vehicle - Sihasin HEP** - Developed the budget for this account for the 2025 fiscal year and submitted it to OMB for the establishment of the Business Unit. A budget shortfall is confirmed and the specifications for what the chapter wants will need to be changed or provide match funds. Market volatility is of concern.
- **Tolani Lake Trailer - Sihasin HEP** - Chapter has yet to decide to get another trailer or repurpose the funds to another purpose. Developed the budget for this account for the 2025 fiscal year and submitted it to OMB for the establishment of the Business Unit. .

Leonard Hardy, Senior Programs and Projects Specialist and Delegated Department Manager II

Biography- Leonard Hardy has been with the Navajo Nation Capital Projects Management Department (NNCPMD) since 2016, advancing from Electrical Inspector to Project Manager and now Senior Programs and Projects Specialist (SPPS). He specializes in commercial buildings, warehouses, and senior centers, managing projects from planning and design to construction and renovations.

- Tolani Lake Senior Center– CPMD to proceed to provide a scope of work and select a vendor for an existing building renovation.. A bid number will be obtained to start the Procurement Process.
- Tolani Lake Headstart building- On site visit established. Chapter Officials recommend renovating the existing headstart facility to a senior center. CPMD to provide a cost feasibility study from a local contractor.
- **Luepp Chapter New Senior Center Facility-** The chapter has been collaborating with our office regarding the planning of a new chapter and Senior Center for the community. Currently, the chapter is requesting a multi-purpose facility and identifying the facility size. CPMD has recommended that the chapter use a previous design and construction facility. This will reduce time and identify the solid construction cost for building.
- **Cameron Chapter New Multi-Purpose Facility-** The chapter has secure funding to move chapter replacement into construction using Design Build method. Currently the project has been bidded out and the contract is being finalized by the contractor. Once the contractor provides all required documents to our office, the contract will be submitted through the 164 process for contract award.
- **Navajo Mountain Chapter Renovation Design Phase-** The proposed project will require additional funds of \$ 1,300,000 to move the project into renovation construction phase. As of this report, no funding has been secure yet.
- **Kayenta Chapter Multi-purpose building-** As of this quarter, the project has not secured additional funds of \$ 29,800,000 to move the design and construction of the proposed 29,6779 square foot facility forward. The project is inactive awaiting additional funds by the chapter.
- **Kayenta Wellness Modular Building project-** The contract modification has been submitted to the Department of Justice “DOJ” for contract review and authorization. As of this quarter DOJ is concerned with length of time since the original contract ended and new modification submitted
- **Chilchinbeto Chapter Multi-purpose building-** This quarter CPMD has acquired an updated cost estimate for construction and we have met with the chapter officials in

November 2024 and requested the officials to make contact with the original architect design team and request a meeting regarding design updates. The proposed approach is to prepare a bid solicitation using the original design and see if we have any qualified firm interested in placing a bid for the facility.

- **Dennehotso Chapter Warehouse/public Facility-** the project is moving into the planning/design phase and an on-call consultant will assist with the project development and management.
- **Kayenta Judicial Court Complex-** CPMD assisted with the State of Arizona fund budget setup for two (2) million dollars. The total funding available with matching is approximately \$15.5 million
- **Tuba City Senior Center Construction Phase-** The project is at 60% and is under construction with several different construction divisions in process of internal and external work being completed. The project is on schedule with the project scheduled for completion in April 2025.
- **Oljato Chapter Multipurpose facility-** the chapter is currently working with Architect Firm IDSA regarding the development of facility design. CPMD has recommended that the chapter use existing multi-purpose design plans to streamline the planning/design phase. Furthermore, the chapter is work on the land withdrawal process for identified sites.

Land Use & Master Planning Assistance:

- Black Mesa Land Use Plan – Plan Updates Completed
- RDC Recertification process: Community Land Use Plans for Black Mesa

❖ Teesto Chapter

- Strategic Planning session held with the Chapter official, administrative staff and the Community Land Use Planning Committee. Priority list was developed for possible improvements to the Multi Purpose Building.

❖ Community Land Use Plans:

- Tolani Lake Community Land Use Plan (CLUP) was recertified on May 18, 2022. Followup will be made on the Implementation Plan.
- Coalmine Canyon Chapter CLUP was recertified on January 11, 2017
- Birdsprings Chapter CLUP was recertified on March 26, 2015

Judith Willoughby, Programs & Projects Specialist

Biography- Judith Willoughby joined NND CD/CPMD in September 2016 as an Engineering Technician, handling observation, assessment, and final inspections. Since

March 2023, she has been a Programs & Projects Specialist, focusing on powerline projects and infrastructure improvements for the Navajo Nation.

- **Sihasin Grant Agreement in 164-Process: Leupp - South Granfall Powerline Project @ \$250,000.00 and Klagetoh - Powerline Project @ \$184,516.**
-

Henry Yazzie, Jr., Project Manager

Biography- Henry "Jay" Yazzie has been a Project Manager with DCD/CPMD since 2022, bringing 30 years of experience in the construction industry, the sector includes planning, building, maintenance, earth work, and renovation of residential and commercial projects. With 16 years of combined experience with CIO/CPMD, he also holds a background in electrical work as a journeyman wireman with IBEW Local Union #640.

- **No Bathroom Addition projects for Western Navajo Agency.**
-

Irma Julian, Project Manager

Biography- Irma Julian, formerly a Program Specialist with the Capital Improvement Office (CIO), transitioned to Project Manager following CIO's merger with (DES) into the Capital Projects Management Department. She currently oversees Bathroom Addition projects across multiple funding sources and manages other facility improvement projects.

- **No Bathroom Addition projects for Western Navajo Agency (March 9, 2025).**
-

Ricky Begay, Project Manager

Biography- Ricky Begay joined the Capital Projects Management Department (CPMD) in August 2024 as an Engineering Technician. Since then has been promoted to a Project Manager. He specializes in fencing projects, contributing to the department's infrastructure efforts through precise planning and execution.

- **No Projects in the Western Agency.**
-

Marta Quintana, Planner/Estimator

Biography- Marta Quintana joined the Capital Projects Management Department (CPMD) in December 2024 as a Planner/Estimator. With over five years of experience in residential construction, she brings a strong foundation in planning, estimating, and project execution.

Her technical expertise and industry knowledge enhance the department's capabilities, supporting efficient project development and implementation.

- No current projects within the Western Agency.

Stephanie Baldwin, Contract Compliance Officer

Biography - I joined the Capital Projects Management Department (CPMD) in December of 2022 as the Contract Compliance Officer. I bring to the CPMD over 15 years of experience in Contract Management ensuring that compliance is followed and ensuring that the Navajo Nation has the community projects they so desperately need.

-



April 7, 2025

WESTERN AGENCY COUNCIL REPORT

1. Housing Funding Source and Distribution

- A. Navajo Nation Fiscal Recovery Funds (2.16 New Housing): \$50 million
 - \$50 million to DCD/CHID new housing (CJN-29-22)
- B. \$50 million equal distribution to the 24 Council Delegate Regions
- C. \$2,083,333 to each Delegate Region
- D. Additional \$50 million ARPA housing funds under CMY-28-24
- E. \$50 million equal distribution to the 24 Council Delegate Regions
- F. \$2,083,333 to each Delegate Region

Total ARPA Funds: \$100 million for New Housing under CJN-29-22 and CMY-28-24

2. Home Site Assessments

- In collaboration with linaa'Ba', Inc., CHID and lina'Ba' are conducting home site location assessments to begin site preparation for the incoming new modular or manufactured home units.
- Utilities (electric, water/wastewater) are also being assessed for connections.

3. Applicant Listing and Priority Management

- CHID and linaa'Ba' have been consulting with Chapter Representatives and Delegates on prioritized selected applicants.
- lina'Ba' has been contacting Northern Agency Chapters to schedule on site assessments to identify home set up locations. Requesting applicant and Chapter representatives to be in attendance.
- Work Order #3 applicant selection letters have been mailed out and other Work Orders letters will be sent out to the housing applicants by mail. Non-selection letters will be mailed out at a later time.

4. RFQ/IDIQ Contracts for Housing Construction

- Seven contractors have been selected to manage the construction, delivery, and setup of homes at designated home site locations: Bitco, Arviso, Homes Direct, IDS+A, American First Solutions, LAM, and AG Solutions.
- CHID and lina'Ba' are collaborating with the contractors on coordinating on site padding preparation, road and site grading/clearing, delivery and setup of the new homes.
- There are fifty-three (53) eligible housing applicants on a Work Order in Eastern Agency.
- Chapters and Delegates are encouraged to request to the CHID office to set up a meeting to discuss Work Orders and status update.

5. New ARPA Home Deliveries and Set Up.

- Northern Agency: (18) new ARPA CHID homes have been delivered and set in the Northern Agency. First home was set on February 4, 2025.
- (15) other homes are in construction and to be complete by March 17, 2025.

6. Community Development Block Grant (CDBG) Projects

CDBG does not currently have any current projects in Western Agency. The CDBG Program has conducted Public Hearings for Notice of Funds Opportunity through the U.S. Department of Housing & Urban Development (DHUD), for infrastructure funding. The Public Hearings were conducted by Agencies for all 110 Chapters, and for Western Agency Chapters, hearings were held on February 11, 2025. Eight (8) Chapter from Western Agency attended this Public Hearing at the Twin Arrows Casino and Resort, Flagstaff, AZ. Notifications by email to Chapters, Newspaper publication (Gallup Independent), and radio announcement were done. CDBG also conduct public hearing for UTAH chapter at Red Mesa chapter on March 25. 2025.

7. Community Housing & Infrastructure Department (CHID) Projects

A. Completed Restoration Projects:

- CHID home restoration has completed 1 renovations projects this quarter at Tonalea Chapters. Project entailed a complete removal of the old existing roofing materials and reconstructing with new materials.
- CHID will continue focusing on home restoration & assessments for applicants that are on an existing list for all agencies.
- Conducted 3 home assessments under ARPA and general funds.
- Completed 5 home restorations, with 2 in progress with self-services.
- Assisted with building materials for 7 homes, including emergency services and self-services.
- Completed framing on roofing repairs and insulation, drywall, painting, and exterior roofing that includes replacing OSB, underlayment and roofing rolls.

B. Field Staff Home Restoration Projects

- CHID carpentry staff are currently engaged in other projects at various Chapters, including request from Chapters for emergency assistances for roof repairs, due to unexpected winter weather conditions.
- Projects include bathroom renovations, replacing complete sub-flooring with new construction, replacing outdated windows and doors, removing roofing and adding new materials as repairs, minor plumbing and electrical work.
- CHID's carpenters are dedicated to ensuring that each project is completed with high standards of quality and within the specified timelines.
- There are a total of 9 applicant assessments completed and awaiting final reports for material listing for procurement process.