



WESTERN NAVAJO AGENCY COUNCIL REPORT

THE DIVISION OF COMMUNITY DEVELOPMENT

DECEMBER 14, 2024
COCONINO COMMUNITY
COLLEGE

PRESENTED BY:
ARBIN MITCHELL,
DIVISION DIRECTOR



The Navajo Nation

Yideeskáądi Nitsáhákees

DR. BUU NYGREN *PRESIDENT*

RICHELLE MONTOYA *VICE PRESIDENT*

DIVISION OF COMMUNITY DEVELOPMENT-RECRUITMENT (October 2024 - Current)

1. Timeline and Activities Completed:

a. Job Posting and Advertisement:

- **Date Posted:** Navajo Nation Department of Personnel Management posts all vacant positions.
- **Platforms Used:** Chapter engagement, Job Fairs, community outreach, DPM website/New Hiring Portal
- **Duration of Posting:** Depending if its Open Until Filled or posted with a closing date – 2 weeks

b. Application Collection:

- **Application Deadline:** Between the dates of October 2024 to Current
- **Total Applications Received: 51**
- **Total Applications assessed: 75**

c. Initial Screening:

- **Screening Period:** October 2024 to Current
- **Criteria Used:** Per E.O. No. 01-2024 Streamlining Hiring Process and also completing the Required Navajo Nation Quality Assessment form.
- **Qualified Applicants: 51**

d. Interview Process:

- **Interview Dates:** Within 15 days of the referral
- **Interview Panel:** 3 employees/head from the respective Department
- **Interview Format:** In person with formal questions pertaining to the position
- **Number of Candidates Interviewed: 51**

2. Current Status:

As of October 2024, electronic assessments went live with the Navajo Nation DPM. All qualified applicants are now electronically sent to the respective department to reach out to the applicant for an interview.

3. Challenges Encountered:

- **Retaining staff at the Chapter level**
- **Training and orientation at the community level regarding the new hiring portal**
- **All assessments are electronic and must be completed at the Department of Personnel Management Department Level**

4. Next Steps:

- **Continued Recruitment**
- **Network with communities and Chapters**
- **Continue to provide customer service to all applicants**
- **Assist individuals with the New Hiring Portal**

Conclusion:

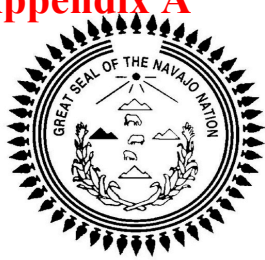
The hiring process is progressing according to the required timeline, and requirement. DPM launched a new website for hiring and assessments. We remain committed to selecting the best candidates for the position(s) and will continue to keep you updated on our progress.

Appendices (if any):

- **Appendix A: Current Vacancy listing**

Contact Information:

For any further information or questions regarding the hiring process, please contact Sharilene Jeff, SPPS.



THE NAVAJO NATION
 DEPARTMENT OF PERSONNEL MANAGEMENT
 Post Office Box 7080 * Window Rock * AZ 86515
 Phone (928) 871-6330 * Fax (928) 871-6976
<https://www.dpm.navajo-nsn.gov>

December 12, 2024

JOB VACANCY LISTING

DIVISION OF COMMUNITY DEVELOPMENT

<i>Requisition No.</i>	<i>Pos No.</i>	<i>Position Title</i>	<i>Worksite</i>	<i>Pay Rate</i>	<i>Closing Date</i>
<u>Administrative Services Centers</u>					
DCD13384867	230724	Accounts Maintenance Specialist	Coyote Canyon, NM	\$31,257.36	12/12/2024
DCD13484917	236059	Accounts Maintenance Specialist	Tsaile, AZ	\$31,257.36	12/17/2024
DCD13385269	236124	Accounts Maintenance Specialist	Oak Springs, AZ	\$31,257.36	12/11/2024
DCD13685443	236155	Accounts Maintenance Specialist	Red Valley, AZ	\$31,257.36	12/16/2024
DCD13585479	202756	Community Services Coordinator	Manuelito, NM	\$44,098.56	12/17/2024
DCD13385486	236093	Accounts Maintenance Specialist	Crystal, NM	\$31,257.36	12/11/2024
DCD13785509	230109	Accounts Maintenance Specialist	Tolani Lake, AZ	\$31,257.36	12/23/2024
DCD13585552	236086	Accounts Maintenance Specialist	Standing Rock, NM	\$31,257.36	12/18/2024
DCD13785632	230098	Accounts Maintenance Specialist	Coppermine, AZ	\$31,257.36	12/24/2024

Division of Community Development

AMERICAN RESCUE PLAN ACT
CJN-29-22 & CMY 28-24

12/05/24

WESTERN AGENCY COUNCIL REPORT

Division of Community Development has 4 Fiscal Recovery Staff who are working with the 110 Chapters (LGA & NON LGA) in ensuring timelines and funds are spent. They are also working with other entities on contracting the Bathroom Additions, Electrical Connection to Homes, Housing and Housing Manufacturing Projects.

OVERVIEW OF CJN 29-22

1. To support the COVID-19 public health and Economic response by addressing Covid-19 and its impact on public health.
2. To provide premium pay to eligible workers performing essential work;
3. To provide government services up to the amount of revenue loss due to the pandemic;
4. To make necessary investments in water, sewer, and broadband infrastructure

ARPA OF CJN 29-22

As of June 17, 2024 there has been over 400+ ARPA/FRF projects that have been approved by the Navajo Nation Council or the Naabik'íyáti' Committee.

From January of 2024 to June 2024 a total amount of \$25,936,043.69 has been encumbered in Sub Recipient Agreements with LGA Certified Chapters.

A total of \$8,111,719.75 has been expended in purchasing projects and or contracts for the Chapters ranging from Rural Addressing office equipment, Personal Protective Equipment, Chapter Renovations and other expenditure plans.

Additionally \$8,238,588.32 was encumbered by other oversights for Delegate Regional Projects.



OVERVIEW OF CMY 28-24 RRR

On June 17, 2024 CMY-28-2024 was signed in order to get the most from the Fiscal Recovery Funds, The legislation CMY 28-24 reallocates \$737.5 million to projects that have the highest likelihood of not being spent by the December 2026 deadline. The obligated projects include \$168,189,463.24 in Delegate Regional Projects monies. This funding goes into the Revenue Replacement Reserve fund (RRR). Eliminating ARPA federal deadlines for those identified projects.

CURRENT STATUS

To date 384 Business Units have been established for the Delegate Regional Projects that have been transitioned to the Revenue Reserve Replacement fund. All Delegate Regional Projects previously legislated and approved by either Navajo Nation Council or the Naabik'íyáti' Committee are still intact in budget and scope of work.

ACCOMPLISHMENTS OCT-DEC:

RRR Projects:

1. Purchasing in the amount of \$160,230.17 has been completed to date for 10 chapters.
2. A bid for heavy equipment has been completed in the amount of \$2,558,239.34 for 8 chapters
 - a. Awaiting PO issuance to purchase.
3. On-Call Contractors Contract Finalized.
 - a. Workorders expected to be issued January.

ARPA:

As of December 2024, out of 44 SRA ARPA projects, four (4) have been completed and are ready to be closed. They include two (2) heavy equipment purchases by Teesto Chapter, a gooseneck trailer purchase by Chilchinbeto Chapter, and a truck and trailer purchase by the Dennehotso Chapter.

Of the 44 SRA ARPA projects, fifteen (15) SRA ARPA projects have received 100% of the disbursements.

FRF Website



DCD Website



CONTACT:

Paulene Thomas, Dept Manager II
pthomas@nndcd.org
Edwin Begay, ASO
ebegay@nndcd.org

Ryan Begay, Planner/Estimator
rrbegay@nndcd.org
Dawnell Begay, Planner/Estimator
dbegay@nndcd.org

APRA CJN-29-22

SECTION 11: BATHROOM ADDITIONS

*WO1-W09

*AS OF 12/05/24

128

completed bathroom
additions

*as of S+December 05, 2024

255

in Bathroom Additions
in progress

*as of December 05,2024

34%

funds obligated of
\$99,122,247.26

*as of December 05, 2024

Overview of Section 11

Resolution CJN-29-22, in Section 11, allocated ARPA/FRF funds for bathroom additions for each council delegate region. The Division of Community Development ARPA Office has been designated the project manager for the ARPA bathroom addition projects in November 2023, and has been working with the Indian Health Services Sanitation Facilities Construction, Navajo Tribal Utility Authority (NTUA) and Navajo Engineering & Construction Authority (NECA) to achieve the goal of construction of bathroom additions.

To date, DCD ARPA Office has issued nine (9) work orders to NECA. Of these, Work Orders 1 and 3 have been fully completed, while the remaining 6 are nearing completion. We are pleased to report that we have completed -101 bathroom additions since November 2023. Currently, 255-bathroom additions are in progress. Overall, once we complete all Work Orders 1 through 9, we anticipate having over 300 bathrooms additions constructed across the Navajo Nation.

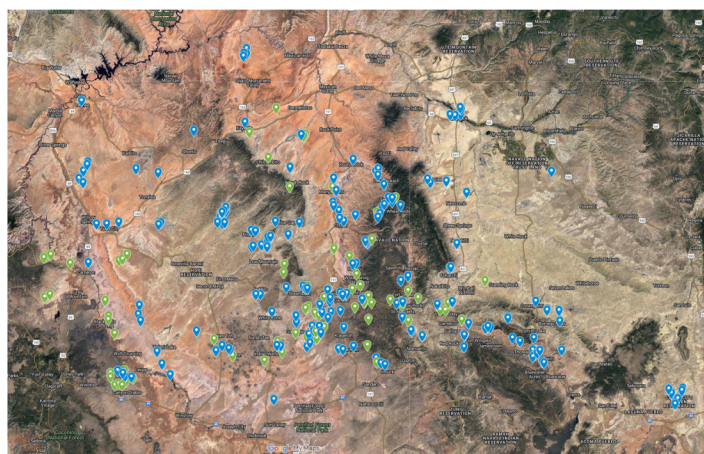
Work Order 1	19 recipients (constructions)	100% complete
Work Order 2	9 recipients (constructions)	100% complete
Work Order 3	49 recipients (constructions & assessments)	95% complete- constructions 100% complete- assessments
Work Order 4	326 recipients (assessments)	90% complete
Work Order 5	46 recipients (constructions & assessments)	95% complete- constructions 100% complete- assessments
Work Order 6	56 recipients (constructions & assessments) 31 Recipients actual served	65% complete-constructions 100% complete-assessments
Work Order 7a	106 recipients (constructions)	45% complete- constructions 100% complete- assessments
Work Order 7b	28 Recipients (Constructions)	In Progress
Work Order 8	41 recipients (constructions & assessments)	In Progress
Work Order 9	36 recipients (construction)	In Progress
Total	=* 417 (assessments)	
	=* 361 (in progress & constructions)	*numbers vary due to changes in workorder.

CO-41-24

With the support of the 25th Navajo Nation Council, President Dr. Buu Nygren signed Resolution CO-41-24 on October 31, 2024. This resolution allocates an additional \$49,122,247.26 from unspent ARPA funds and amends the original Scope of Work to include Bathroom Renovation Upgrades.

The delegate regional allocations remain equally distributed, with the number of clients served dependent on funding availability within each delegate region.

Bathroom Renovation Applications are currently being finalized and will be distributed by Ryan Begay, Planner/Estimator. For further information, please contact Ryan Begay at rrbegay@nndcd.org





NAVAJO NATION DIVISION OF
COMMUNITY DEVELOPMENT

Capital Projects Management Department



Western Agency Council Meeting

December 14, 2024

Meeting Location:

Coconino Community College

9:00 AM

Flagstaff, Arizona

Western Agency Reporting for Period from October 2024 to December 2024

Management Summary:

As the Capital Projects Management Department (CPMD) enters the new year of 2025, its goal is to establish itself as a dynamic and inclusive program within the Division of Community Development (DCD). This vision is being realized through a comprehensive restructuring of the department, the implementation of efficient workflow procedures, and a dedicated investment in rebuilding both operational and professional human resource capacity.

Currently, CPMD faces significant challenges stemming from a large project workload derived from three distinct funding sources, as well as staffing limitations. These challenges impact the department's ability to fully meet the Navajo Nation's substantial demand for community assistance and development across its 110 chapters. With the recent funding modifications through ARPA and a new funding allocation under the Senior Center proposal, CPMD will require stronger support and more effective management across all Navajo Nation divisions and programs to ensure success in the coming year.

With a workforce consisting of only fourteen project management personnel and five administrative staff, the department is actively strategizing on how to provide the necessary support to the Navajo Nation Government and local chapters. Recognizing these capacity gaps is prompting CPMD to explore innovative solutions and adopt an approach that aligns with its mission of advancing community development and infrastructure improvements throughout the Navajo Nation.

To position CPMD as a vibrant, sustainable program, it is critical to secure additional resources, optimize organizational structures, and invest in workforce development. These efforts will equip the department to meet its obligations and effectively serve the communities of the Navajo Nation.

Project Activity:

Dwayne Waseta, Department Manager II

Community Facility & Other Projects across the Agency Boundaries:

- Luepp Chapter New Senior Center Facility - The chapter has been collaborating with our office regarding the planning of a new chapter and Senior Center for the community. Currently, the chapter is requesting a multi-purpose facility and identifying the facility size. CPMD has recommended that the chapter use a previous design and construction facility. This will reduce time and identify the solid construction cost for building.
- Cameron Chapter New Multi-Purpose Facility- The chapter has secure funding to move chapter replacement into construction using Design Build method. Currently the project has been bid out and the contract is being finalized by the contractor. Once the contractor provides all required documents to our office, the contract will be submitted through the 164 process for contract award.

- Navajo Mountain Chapter Renovation Design Phase – The proposed project will require additional funds of \$ 1,300,000 to move the project into renovation construction phase. As of this report, no funding has been secure yet.
- Kayenta Chapter Multi-purpose building- As of this quarter, the project has not secured additional funds of \$ 29,800,000 to move the design and construction of the proposed 29,6779 square foot facility forward. The project is inactive awaiting additional funds by the chapter.
- Kayenta Wellness Modular Building project. The contract modification has been submitted to the Department of Justice “DOJ” for contract review and authorization. As of this quarter DOJ is concerned with length of time since the original contract ended and new modification submitted
- Chilchibeto Chapter Multi-purpose building- This quarter CPMD has acquired an updated cost estimate for construction and we have met with the chapter officials in November 2024 and requested the officials to make contact with the original architect design team and request a meeting regarding design updates. The proposed approach is to prepare a bid solicitation using the original design and see if we have any qualified firm interested in placing a bid for the facility.
- Dennehotso Chapter Warehouse/public Facility- the project is moving into the planning/design phase and an on-call consultant will assist with the project development and management.
- Kayenta Judicial Court Complex – CPMD assisted with the State of Arizona fund budget setup for two (2) million dollars. The total funding available with matching is approximately \$15.5 million
- Tuba City Senior Center Construction Phase- The project is at 60% and is under construction with several different construction divisions in process of internal and external work being completed. The project is on schedule with the project scheduled for completion in April 2025.
- Oljato Chapter Multipurpose facility – the chapter is currently working with Architect Firm IDSA regarding the development of facility design. CPMD has recommended that the chapter use existing multi-purpose design plans to streamline the planning/design phase. Furthermore, the chapter is work on the land withdrawal process for identified sites.

Land Use & Master Planning Assistance:

- Black Mesa Land Use Plan – Plan Updates Completed
 - RDC Recertification process: Community Land Use Plans for Black Mesa

Rory Jaques, Project Manager

- No projects for Western Agency

Kent Grantsen, Project Manager

- Bodaway/Gap - Sihasin HEP - Original Purchase was not paid out. OOC claimed the Purchase Order “PO” expired due to change in fiscal year. Recommended a new Order Requisition be completed to issue another Purchase Order. A new OR has been sent to the Office of Controller-Purchasing for a new Purchase Order. No communication from Office of Controller “OOC” yet. The Vendor is very concerned with the delay and late payment.
- Coppermine Trailer - Sihasin HEP - Developed specifications and waiting to schedule solicitation with Chapter. Will likely be bidded out in late December.
- Lechee Truck - Sihasin HEP - Need to meet the requirements of the Motor Vehicle Review Board, including approval. Bid opening is to be rescheduled to January.
- Shonto Vehicle - Sihasin HEP - Need to re-bid out item, solicitation is to occur in January.
- Tolani Lake Trailer - Sihasin HEP - Chapter has yet to decide to get another trailer or repurpose the funds to another item or equipment.

Judith Willoughby, Programs & Projects Specialist

- Sihasin Grant Agreement in 164-Process: Leupp - South Granfall Powerline Project @ \$250,000.00 and Klagetoh - Powerline Project @ \$184,516.

Leonard Hardy, Senior Programs and Projects Specialist

- Tolani Lake Senior Center– On site meeting with the Tolani Lake Chapter, the project has been revised to a building renovation of the existing facility. CPMD will proceed to stop the design of a new facility. CPMD will proceed to provide a scope of work and select a vendor for an existing building renovation. Chapter request to have scope of work done for an existing headstart facility to be renovated for a senior center. A bid number will be obtained to start the bidding process.

Marlene Hoskie, Project Manager

- **No projects for Western Agency**
- **Teesto Chapter**
 - Strategic Planning session held with the Chapter official, administrative staff and the Community Land Use Planning Committee. Priority list was developed for possible improvements to the Multi Purpose Building.
- **Community Land Use Plans:**
 - Tolani Lake Community Land Use Plan (CLUP) was recertified on May 18, 2022. Followup will be made on the Implementation Plan.
 - Coalmine Canyon Chapter CLUP was recertified on January 11, 2017

- o Birdsprings Chapter CLUP was recertified on March 26, 2015

Henry Yazzie, Jr., Project Manager

- No Bathroom Addition projects for Western Navajo Agency.

Irma Julian, Project Manager

- No Bathroom Addition projects for Western Navajo Agency.

Ricky Begay, Engineering Technician

- No current projects within the Western Agency. I hope to start something soon.

Marta Quintana, Planner/Estimator

I am introducing myself as the newest member of the Capital Project Department. I joined the team as the new Planner/Estimator, and I am thrilled to have the opportunity to contribute to the success of our projects. I am currently working on the process of onboarding and no projects yet.

Western Agency Quarterly Report (18 chapters)

By: Jaron Charley, ASC Dept Manager

Milford Maloney, Tuba City ASC SPPS

Edgerton Gene, Kayenta ASC SPPS (Delegated)

Projects:

- Our offices attended the NNFRFO Meeting with the Arizona Chapters at NDOT on 10/16/24. The NNFRFO provided information regarding the RRR funds mainly for the Non-Certified LGA Chapters and their original ARPA Regional projects. ASC and chapters will be more involved and responsible for their projects.
- Assisting Chapters with completing NIMS training in partnership with Dept of Public Health and Dept of Emergency Mgt. In-person training at the Tuba City Chapter is tentatively planned for January 2025. This program will help prepare the chapters for the Winter Emergency conditions such as snowfall and/or freezing cold weather and what the chapter need to do during these times. Kayenta ASC will also be planning a time in January or February for their chapters.
- ASC is making an effort to assist the CHID and CPMD with gathering of additional required information and/or documents from the selected community members who qualified for their programs and ARPA Housing and Bathroom Additional programs. Contacted chapters and provided the requested necessary paperwork needed from applicants.
- Provide assistance to Western Agency chapters implementing CAPs, as well as following up on audit reviews.
- Assist Elections with New Officials Oath and planning New Officials Orientation with Fort Defiance Agency ASC offices.

Accomplishments:

- Provided Technical Assistance to all chapters in Western that have no or limited staff by maintaining their financial obligations and fulfilling the duties of the vacant positions. We were able to hire a new CSC for the Coppermine Chapter.
- Kristen and Robert, ASC ASOs, maintains six (6) MIP accounting systems at their offices and assisted with their Fiscal Year End Closeout and inputting of their budgets into the system. This help ensure the chapters process all expenses to the proper fiscal year and prepare for a new fiscal year with their PEP employees along with their payroll. Addressing complaints from the Chapter Staff, Officials, CLUPC, and/or Community members.
- Able to have a majority of the chapter complete their UES so the NN Insurance can issue them an invoice for coverage of their staff, buildings, and property.
- The Tuba City ASC had set-up a table with the Western Navajo Fair for a couple of days which included Elderly and Kids Days. Our office also had a table at the Tuba City High Career/Job Fair. We issued out promotional items and information relating to our office along with information on vacant positions at the chapters and within our division and general assistance programs available at the chapters.

- Assisted the chapters with preparing for the 2024 Elections (both Tribal and Federal) which included assuring the chapters have an agreement in place for the usage of their buildings and identified who their contact person(s) is for opening and closing of chapters on Election Day.

Goals:

- Assist the chapters to ensure they are ready for the transition between the outgoing and newly incoming Chapter Officials. Ensure the chapters properly train the incoming Chapter Officials.
- Assist the Chapters with completing their ARPA projects through the Procurement process. As well as assist with those projects converted to RRR status.
- Make effort to fill the chapter vacant positions by attending Job Fairs and reminding the Officials to announce at Chapter Meetings.
- Organize and facilitate New Chapter Officials orientation in February. (Tentative Date Feb 4-6). Fort Defiance and Western Agency will be done together.

ICIP:

The Chapters have update their ICIP listings in the WIND during the FY2024 1st Quarter and little or no changes have occurred in the ICIP. The Chapters are mainly focus and working on their current ARPA projects so it leaves little time for their ICIP. Our office has been reminding the chapters to complete their binders so they are prepared to seek funds through their Delegate(s) and/or the chapter itself.

Vacancy information:

- **Current Vacancies:**
 - **Accounts Maintenance Specialist** – Coppermine, Cameron, Kaibeto, Coalmine, and Oljato
 - **Community Services Coordinator** - Coalmine
 - **Administrative Service Centers** – Kayenta ASO/OS
- **New Hires:**
 - **Kayenta ASC**- SPPS tentative start date 12/30/2024
ASO interviews 12/16/2024.
 - **Coppermine CSC**- Started Oct, 2024

Budgets:

- **Carryover**
 - 12 of 18 chapters approved with resolution
 - Approx. \$10,045,000.00 in carried over funds approved
 - Birdsprings, Bodaway-Gap, Cameron, Kaibeto, Tolani Lake, and Lechee Chapters haven't approved their budgets. Navajo Mountain recently approved theirs.

- **Continuing Resolution**

- 11 of 18 chapters have been paid out their CR allocation
- Approx. \$1,716,000 in allocations have been processed
- Navajo Mtn, Kayenta, Cameron, Coppermine, Coalmine, Leupp, and Kaibeto Chapters: Only chapters that haven't submitted resolution or haven't been paid out.

CAPs/Sanctions:

- Tolani Lake- Assisting chapter with CAP implementation for audit follow ups. Ensure proper documenting of finances.
- Birdsprings- Assisting chapter with CAP implementation for audit follow ups. Ensure proper documenting of finances.
- Oljato Chapter- The Final Exit Report indicated that Oljato Chapter implemented all the Corrective Action Findings and the Chapter is not recommended for Sanction by NN OAG.
- Tsah Bi Kiin Chapter- Completed their internal Corrective Action Plan and The Budget & Finance Committee approved the CAP. Delegate Daniels and Kayenta ASC will be working with the Chapter to correct those deficiencies and findings.
- Shonto- We were able to provide Technical Assistance with their Corrective Action Plan and per NN Office of the Auditor General all noted deficiencies were met.

Meetings/Trainings

- Tuba City/Kayenta ASC
 - January 9 – Chapter Officials Oath (Kayenta Nash Gym)
 - January/February – FEMA Emergency Response Planning
 - February 4-6 (tentative) – New Chapter Officials Orientation
 - More monthly trainings to follow for both chapter staff and officials.

Challenges:

- Kayenta ASC Office change over of leadership. Chinle ASC currently delegated for Kayenta ASC Western Agency Chapters.
- Vacant Positions: Not having a full staff region that results in the Kayenta ASC team to constantly be out in the field. As well as at the various chapters with prolonged vacancies or constant turnover. This results in ASC's ASO having to oversee numerous MIP systems for the chapters.
- Internet Connectivity: Many of the chapters are experiencing outages
- Continuing Resolution Changes: Caused internal budget allocations to be delayed and results in the community & officials to lose confidence in NN leadership
- Community Involvement: Lack of quorum for some chapters that further delays chapter actions.



Community Land Use Planning December 2024 Quarterly Summary

The Navajo Nation community land use planning process focuses on the thoughtful management and allocation of land to support sustainable development, preserve cultural heritage, and meet the community's diverse needs. This approach ensures that land is utilized efficiently and responsibly to address present demands while preparing for future growth. The Community Land Use Planning Committee (CLUPC) orientation is guided by the Navajo Nation Code Title 26 requirements, Section 2004. The planning process involves setting both short- and long-term goals to promote balanced development and effective land management. These goals aim to address immediate priorities while fostering sustainable progress for future generations. Latasha played a key role in assisting with rural addressing, assessment compilations, and sections focused on solid waste management, contributing to the overall success of the planning efforts.

Of the 110 Navajo Chapters, 89 have completed Community Land Use Planning Committee (CLUPC) orientations and implementation efforts. Over the past year, several chapters have updated and recertified their land use planning manuals. Additionally, I supported chapter projects requiring assistance with cultural and environmental assessments, including guidance on sourcing relevant information, collecting and analyzing census data, and generating reports, charts, and graphs for decision-making. As part of the orientation process, I conducted training sessions for CLUPC committees on effectively utilizing online resources and information to enhance their planning capabilities

- **Chapters and community technical assistance**
 - 20 new chapters CLUPC orientated; Ft. Defiance Agency Chapters, Tohatchi Chapter, Greasewood Springs Chapter, Forest Lake Chapter, Houck, Mexican Water, Manyfarms, Torreon/Starlake, Baca/Prewitt, Kaibeto, Low Mountain, Coalmine, St. Michael's, Tuba City, Nahatah Dzill, and Red Rock.
 - Senior Planner is providing technical assistance requests mainly focused on CLUP orientations, data collection, reviewing/updating the CLUPC Plan of Operation (POO), assisting with Comprehensive and Master Plans, assist with cultural and environmental assessments, land clearances, and land withdrawals.
 - A total of 89 out of 110 chapters have been CLUPC-orientated.
- **Presentations**
 - Presented at the NM Capital Outlay Training, El Morro Theater, Gallup, New Mexico
 - Fort Defiance Agency Chapter CLUPC Orientation, NTUA HQ Room, Ft. Defiance, Arizona December 2024
- **Professional Development and Services**
 - Attended the UNM ARID – Manager's Workshop
 - 2024 Tribal Planners Exchange Network Conference (Virtual)
 - NM Planners Association Quarterly Meetings
 - Tri-Chapter Planners Meeting (NM Chapters CLUPC Only) Quarterly Meeting

Lyman Tullie, Senior Planner

Division of Navajo Nation Solid Waste Department

Email: ltullie@nndcd.org

Survey and Waste Management Assessment

- Conducted a comprehensive survey across all 110 chapters of the Navajo Nation to assess solid waste management needs
- Identified chapters lacking 40-yard solid waste bins through data analysis
- Obtained quotes from multiple sanitation departments for chapters requiring waste management services

Solid Waste Invoice Payment Initiative

- Division of Community Development implementing a one-time allocation payment program
- Coordinated with chapters to forward their solid waste invoices to DCD
- Successfully processed first-half payments through the one-time allocation program
- Currently managing second-half invoice payments under the same allocation

PAID INVOICES WESTERN NAVAJO AGENCY

CHAPTER	AMOUNT PAID	DATE	VENDOR
Oljato	222.60	09/24/24	Navajo Sanitation
Navajo Mountain	397.50	09/24/24	Navajo Sanitation
Leupp	1,097.93	09/24/24	Navajo Sanitation
Tonalea	1,100.62	09/24/24	Navajo Sanitation
Tolani Lake	2,792.33	09/24/24	Navajo Sanitation
LeChee	399.05		Republic Services

PENDING INVOICE

WESTERN NAVAJO AGENCY

CHAPTER	AMOUNT	DATE	VENDOR
Tuba City	17,924.06	9/26/24	City of Flagstaff

Illegal Dumping Assessment Project

Current Status

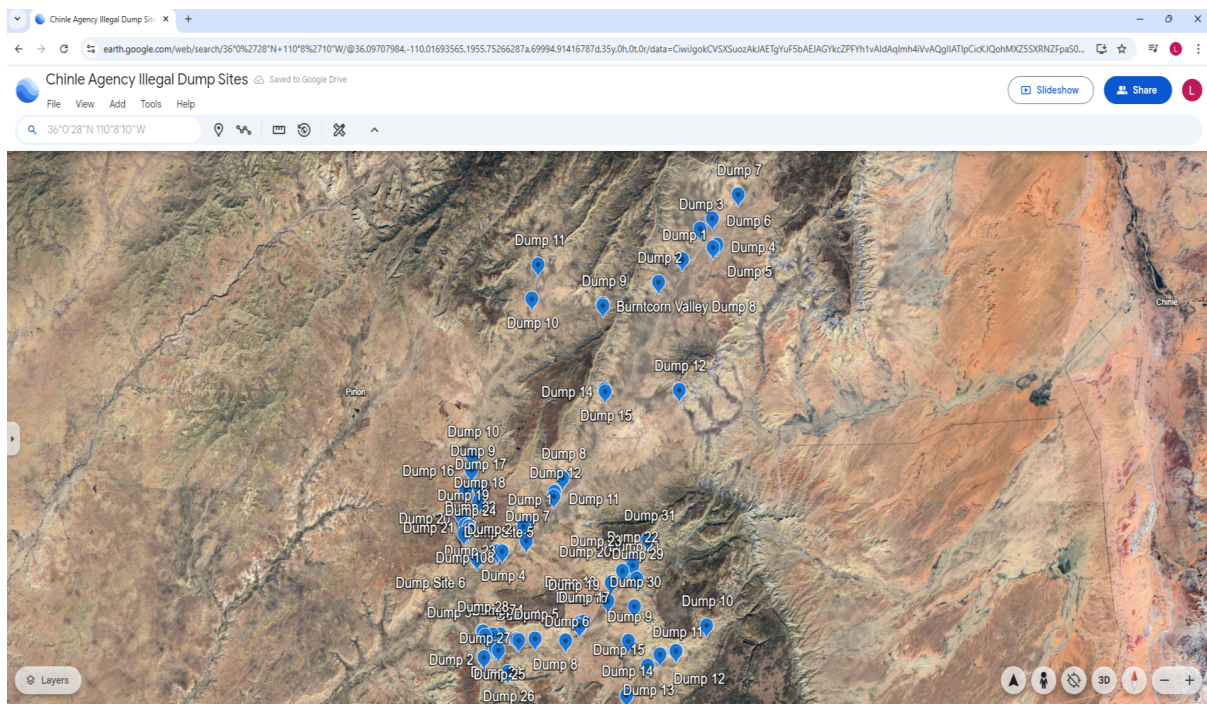
- Initiated a comprehensive illegal dumping assessment project across the Navajo Nation
- Personal assignment: Chapters on the Arizona side
- Mrs. Jeff's assignment: Chapters on the New Mexico side

Project Implementation

The assessment is currently in progress with a systematic approach to evaluate and document illegal dumping sites across all chapters in both Arizona and New Mexico Chapters.









Navajo Nation – Division of Community Development
 P. O. Box 1904 ; Window Rock, AZ. 86515
 ~ Plus Code: 857G MWGV+366 ~
 Administration Building #2 ; 2nd Floor South
 Window Rock, AZ. ; Building #2296

- (A.K.A.) Rural Addressing ; Navajo Addressing Authority Department – (NAAD)

Navajo Addressing Authority Department's primary focus is to establish physical addresses for the Navajo public ; with that process, proof-of-residency (P-O-R) documents can be provided to requesting party. Addressable structures (potential address point) must be identified so that NAAD would know where to establish a physical address for the private resident to facilitate quick emergency response that is part of Enhanced 9-1-1 ; Navajo Nation Rural Addressing Implementation Document (NNRAID) standards, section 2 speaks to how chapters can recruit community members for the local rural addressing committee (LRAC) ; training can be scheduled so that a rural addressing project can be launched by the chapter representatives

- Staff have been in contact with western agency BIA Roads office on behalf of some address requests in Monument Valley area ; Utah State University is building an academic classroom on Route N-43 ; other requests include address point along Highway US-163 by KOA camp ground and near Route N-6430
- All Chapters are encouraged to update addressable structures through the local rural addressing committee (LRAC) representatives ; finalizing the field data collection (FDC process) will play a critical role for the road centerline development ; centerlines are the existing roads and streets that need to be identified to carry out the physical addressing project ; each of these centerlines must be official ; state highways, county roads, and BIA roads are already considered to be official centerlines ; existing mile markers are very helpful for physical addressing activities in that regard
- US Census is continuing to partnership with DCD and Navajo Addressing Authority Department (NAAD) ; census staff is preparing for decennial count 2030 and as part of their internal preparation, some road/streets have been identified to share with LRAC members for certain chapters as part of the centerline development
- When chapters participate in the rural addressing project, census decennial counts become more reliable for Navajo Nation and the federal government
- NAAD's website have the E9-1-1 supporting resolutions from individual chapters: nnaa.nndcd.org ; some intersection signs are missing in some Chapters ; please monitor these signs that have been installed for emergency purposes and for third party freight companies ; it is critical that we all work as a team to support the rural addressing projects
- Rural Addressing projects can also compliment elections ; reliable address points can be used for redistricting ; DCD participates in agency council meetings ; appointments can be scheduled with NAAD staff for the rural addressing project at DCD office or by phone ; thank you to some of the Chapters who have reached out for assistance ; to prepare for the new year, now would be a good time to make appointment with NAAD staff

* NAAD provide other services for private enterprise and private citizen ; proof-of-residency (P-O-R) can be obtained even if the resident does not have a standard street address ; application for PAV document is posted on the website: nnaa.nndcd.org ; contact: Norman at nscott@nndcd.org



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WESTERN AGENCY COUNCIL REPORT

1. Housing Funding Source and Distribution

- **Navajo Nation Fiscal Recovery Funds (CJN-29-22 Section 10):** \$50 million
 - \$50 million has been allocated to the Division of Community Development (DCD) / Community Housing & Infrastructure Department (CHID) for new housing development under the CJN-29-22 legislation.
- **Distribution to Council Delegate Regions:**
 - The \$50 million is equally distributed among the 24 Council Delegate Regions, with each receiving \$2,083,333.

2. Home Site Assessments

- In collaboration with linaa'Ba', Inc., CHID is actively collecting income information from ARPA housing applicants whose homes were assessed last year.
- Following the amendment to the eligibility criteria approved by the Resources and Development Committee (RDC) on May 20, 2024, CHID and linaa'Ba', Inc. are working closely with Chapter Representatives to gather the required information.
- The deadline for submitting income forms was July 19, 2024. Continued cooperation from Chapters and applicants remains essential to ensure the timely completion of assessments.

3. Applicant Listing and Priority Management

- CHID and linaa'Ba' are consulting with Chapter Representatives and Delegates to finalize the applicant Priority List for ARPA housing.
- Once the income information is verified and received, it will be securely filed within the CHID office, and the applicant Priority List will be finalized.
- CHID and linaa'Ba' will proceed with confirming home size, type, and other details to include in Work Orders. Work Orders will entail, quantity, size and cost per unit. Based on the cost proposal by the Contractor, CHID will know how many homes can be purchased or constructed.
- CHID will inform and update Chapters during this process and they will provide this information to the ARPA housing applicants. Reminder, POSSIBILITY, not all applicants will receive a home.

4. RFQ/IDIQ Contracts for Housing Construction

- Seven contractors have been selected to manage the construction, delivery, and setup of homes at designated home site locations: Bitco, Arviso, Homes Direct, IDS+A, American First Solutions, LAM, and AG Solutions.

- The master contracts (7) were finalized and signed by the President on August 30, 2024. Contracts are now undergoing their final review with contract administration, where they will be assigned contract numbers along with a memo indicating notice to proceed.
- Once this is completed, both CHID and Ilnaa'Ba' will meet immediately with the contractors for a kick-off meeting, with the goal of having homes established and on the ground by September 2024.

5. Community Development Block Grant (CDBG) Projects

APRA Cistern & Septic Projects in Birdsprings and Forest Lake:

- Birdsprings: The Environmental Review has been completed and is now awaiting final approval.
- Forest Lake: Currently awaiting the submission of homesite leases to proceed with the Environmental Review process.

6. Community Housing & Infrastructure Department (CHID) Projects

Emergency Repairs:

- Total of 5 applicants for CHID's home has been completed for home assessments, constituent's chapters include: Tonalea Chapter, Denehotso Chapter, Luepp Chapter, Birdsprings Chapter.
- All material is ready for delivery as soon as other projects are completed. CHID is also working on other projects at other agencies.
- CHID's field staff is focusing on repairs for roofing that are feasible. The repairs include: re-decking the entire roof, adding new trusses where it is needed, and laying down new roofing rolls or shingles.
- CHID will continue focusing on the Restoration & Assessment applicant list for all agency chapters.
- CHID's field staff also transitioned their role and responsibilities from Section 10 of FRF/ARPA CHID housing back to CHID's normal duties which is home renovation and restoration.
- Continuing to work with Section 10 FRF/ARPA CHID housing project manager, Ilnaa'Ba', Inc as the collaboration is making sure CHID's staff are on the same page with Ilnaa'Ba', Inc. and keeping an open communication and share any and all vital information.

7. Housing Improvement Program (HIP)

Housing Improvement Program Accomplishments (October to December 2024). The Housing Improvement Program (HIP) for the Western Agency has made significant progress over the past three months. Below is a summary of key accomplishments and data collected during this period.

ARPA/BIA Housing Deliveries:

- In November, one (1) two-bedroom house was successfully delivered to Kayenta, AZ.
- Two (2) additional two-bedroom homes are scheduled for delivery in late December, after the 20th.

HIP Applications for FY25:

- A total of 242 HIP applications were received from various chapters across the Western Agency. The breakdown of the applications is as follows:

Complete Applications: 142
 Incomplete Applications: 65
 Over-Income Applications: 35

Applications Received from 18 Chapters:

- Birdsprings: 9
- Bodaway Gap: 10
- Cameron: 2
- Chilchinbeto: 22
- Coalmine: 4
- Coppermine: 4
- Dennehotso: 8
- Inscription House: 4
- Kaibeto: 11
- Kayenta: 14
- LeChee: 11
- Leupp: 4
- Navajo Mountain: 14
- Oljato: 5
- Shonto: 8
- Tolani Lake: 4
- Tonalea: 30
- Tuba City: 66

These figures reflect the ongoing efforts to address housing needs and ensure the delivery of critical housing services throughout the Western Agency. We will continue to process and review the applications as part of our commitment to improving living conditions for our community members.