

NORTHERN AGENCY COUNCIL REPORT

**THE DIVISION OF COMMUNITY
DEVELOPMENT**

**MARCH 15, 2025
SANOSTEE CHAPTER**

**PRESENTED BY:
CANDICE YAZZIE
DIVISION DIRECTOR**



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DIVISION OF COMMUNITY DEVELOPMENT-RECRUITMENT (January 2025 – March 2025)

1. Timeline and Activities Completed:

a. Job Posting and Advertisement:

- **Date Posted:** Navajo Nation Department of Personnel Management posts all vacant positions.
- **Platforms Used:** ASC service centers, Chapters and community service center with free WIFI and open computers.
- **Duration of Posting:** Ten (10) days

b. Application Collection:

- **Application Deadline:** Between the dates of January 2025 to March 2025
- **Total Applications Received:** 63
- **Total Applications assessed:** 63

c. Initial Screening:

- **Screening Period:** January 2025 – March 2025
- **Criteria Used:** Per E.O. No. 01-2024 Streamlining Hiring Process and also completing the Required Navajo Nation Quality Assessment form. Electronic Assessment conducted
- **Qualified Applicants:** 42

d. Interview Process:

- **Interview Dates:** Within 15 days of the referral
- **Interview Panel:** 3 employees/head from the respective Department
- **Interview Format:** In person with formal and Zoom, questions pertaining to the position
- **Number of Candidates Interviewed:** 42

2. Current Status:

As of October 2024, electronic assessments went live with the Navajo Nation DPM. All qualified applicants are now electronically sent to the respective department to reach out to the applicant for an interview.

3. Challenges Encountered:

- **Retaining staff at the Chapter level, DCD administrative level**
 - **Training and orientation**
 - **Very few to no applicants applying**
-

4. Next Steps:

- **Continued Recruitment**
 - **Network with communities and Chapters**
 - **Continue to provide customer service to all applicants**
 - **Assist individuals with the New Hiring Portal**
-

Conclusion:

The hiring process is progressing according to the required timeline, and requirement. DPM launched a new website for hiring and assessments. We remain committed to selecting the best candidates for the position(s) and will continue to keep you updated on our progress.

Appendices:

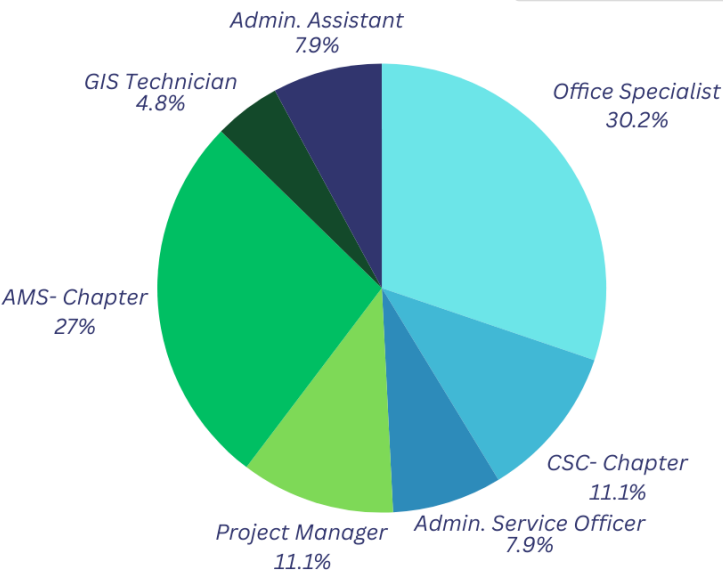
- **Appendix A: Current Vacancy listing**
-

Contact Information:

For any further information or questions regarding the hiring process, please contact Sharilene Jeff, SPPS.

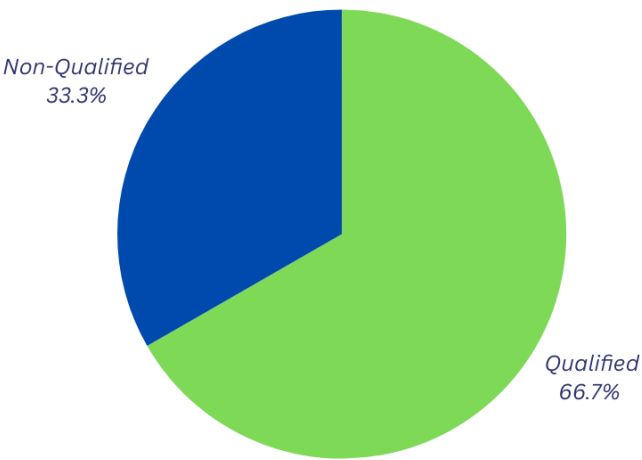
**APPLICATIONS RECEIVED
BY POSITIONS**

Reporting Period:
January- March



**QUALIFICATION STATUS
OF APPLICANTS**

Reporting Period:
January- March



Appendix A



THE NAVAJO NATION
DEPARTMENT OF PERSONNEL MANAGEMENT
Post Office Box 7080 * Window Rock * AZ 86515
Phone (928) 871-6330 * Fax (928) 871-6976
<https://www.dpm.navajo-nsn.gov>

March 10, 2025 JOB
VACANCY LISTING

DIVISION OF COMMUNITY DEVELOPMENT

<i>Requisition No.</i>	<i>Pos No.</i>	<i>Position Title</i>	<i>Worksite</i>	<i>Pay Rate</i>	<i>Closing Date</i>
<u>Administrative Services Centers</u>					
DCD13386556	236159	Accounts Maintenance Specialist	Shiprock, NM	\$31,257.36	3/18/2025
DCD13586573	236086	Accounts Maintenance Specialist	Standing Rock, NM	\$31,257.36	3/13/2025
DCD13686581	236155	Accounts Maintenance Specialist	Red Valley, AZ	\$31,257.36	3/13/2025
DCD13486610	236036	Accounts Maintenance Specialist	Blue Gap, AZ	\$31,257.36	3/19/2025
DCD13586661	236073	Accounts Maintenance Specialist	Huerfano, NM	\$31,257.36	3/14/2025
DCD13486725	208399	Community Services Coordinator	Tsaile, AZ	\$44,098.56	3/18/2025
DCD13386726	230724	Accounts Maintenance Specialist	Coyote Canyon, NM	\$31,257.36	3/19/2025
DCD13386727	236124	Accounts Maintenance Specialist	Oak Springs, AZ	\$31,257.36	3/19/2025
DCD13386742	236093	Accounts Maintenance Specialist	Crystal, NM	\$31,257.36	3/19/2025
DCD13586787	236081	Accounts Maintenance Specialist	Pueblo Pintado, NM	\$31,257.36	3/21/2025
DCD13386789	208442	Community Services Coordinator	Indian Wells, AZ	\$44,098.56	3/21/2025
DCD13786790	230109	Accounts Maintenance Specialist	Tolani Lake, AZ	\$31,257.36	3/21/2025
DCD13486796	236040	Accounts Maintenance Specialist	Forest Lake, AZ	\$31,257.36	3/24/2025
<u>Capital Projects Management Department</u>					
DCD06786748	159803	Senior Engineering Technician	Window Rock, AZ	\$37,062.00	3/20/2025
<u>CHID/Housing Improvement Program</u>					
DCD09286667	245176	Project Manager	Window Rock, AZ	\$51,364.80	3/17/2025
DCD09286668	244208	Carpenter	Fort Defiance, AZ	\$37,062.00	3/17/2025
<u>Executive Administration</u>					
DCD02986732	209900	Senior Accountant	Window Rock, AZ	\$56,000.16	3/19/2025

Division of Community Development

AMERICAN RESCUE PLAN ACT
CJN-29-22 & CMY 28-24

02/24/25

AGENCY COUNCIL REPORT

Division of Community Development has 3 Fiscal Recovery Staff who are working with the 110 Chapters (LGA & NON LGA) in ensuring timelines and funds are spent. They are also working with other entities on contracting the Bathroom Additions, Electrical Connection to Homes, Housing and Housing Manufacturing Projects.

OVERVIEW OF CJN 29-22

1. To support the COVID-19 public health and Economic response by addressing Covid-19 and its impact on public health.
2. To provide premium pay to eligible workers performing essential work;
3. To provide government services up to the amount of revenue loss due to the pandemic;
4. To make necessary investments in water, sewer, and broadband infrastructure

ARPA OF CJN 29-22

As of June 17, 2024 there has been over 400+ ARPA/FRF projects that have been approved by the Navajo Nation Council or the Naabik'iyáti' Committee.

From January of 2024 to June 2024 a total amount of \$25,936,043.69 has been encumbered in Sub Recipient Agreements with LGA Certified Chapters. A total of \$8,111,719.75 has been expended in purchasing projects and or contracts for the Chapters ranging from Rural Addressing office equipment, Personal Protective Equipment, Chapter Renovations and other expenditure plans. Additionally \$8,238,588.32 was encumbered by other oversights for Delegate Regional Projects.



OVERVIEW OF CMY 28-24 RRR

On June 17, 2024 CMY-28-2024 was signed in order to get the most from the Fiscal Recovery Funds, The legislation CMY 28-24 reallocates \$737.5 million to projects that have the highest likelihood of not being spent by the December 2026 deadline. The obligated projects include \$168,189,463.24 in Delegate Regional Projects monies. This funding goes into the Revenue Replacement Reserve fund (RRR). Eliminating ARPA federal deadlines for those identified projects.

CURRENT STATUS

To date 384 Business Units have been established for the Delegate Regional Projects that have been transitioned to the Revenue Reserve Replacement fund. All Delegate Regional Projects previously legislated and approved by either Navajo Nation Council or the Naabik'iyáti' Committee are still intact in budget and scope of work.

ACCOMPLISHMENTS DECEMBER-FEBRUARY

RRR Projects:

1. a total of 8 Motorgraders were bidded in this period for 8 Chapters
2. (3) Purchase Orders were recieved for 3 heavy equipments from previous bid.

ARPA:

As of December 2024, out of 44 SRA ARPA projects, four (4) have been completed and are ready to be closed. They include two (2) heavy equipment purchases by Teesto Chapter, a gooseneck trailer purchase by Chilchinbeto Chapter, and a truck and trailer purchase by the Dennehotso Chapter.

Of the 44 SRA ARPA projects, fifteen (15) SRA ARPA projects have received 100% of the disbursements.

Department Manager, Paulene Thomas is no longer employed with DCD FRF. All ARPA-SRA work is now handled by Ryan Begay and Dawnell Begay

FRF Website



DCD Website



CONTACT:

Edwin Begay, ASO
ebegay@nndcd.org

Ryan Begay, Planner/Estimator
rrbegay@nndcd.org
Dawnell Begay, Planner/Estimator
dbegay@nndcd.org

133

328

40%

completed bathroom additions

in Bathroom Additions in progress

funds obligated of

*as of February 24, 2025

*as of February 24, 2025

\$99,122,247.26

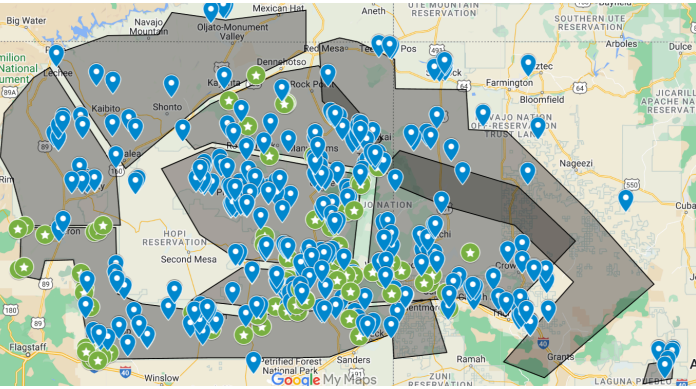
*as of February 24, 2025

Overview of Section 11

Resolution CJN-29-22, in Section 11, allocated ARPA/FRF funds for bathroom additions for each council delegate region. The Division of Community Development ARPA Office has been designated the project manager for the ARPA bathroom addition projects in November 2023, and has been working with the Indian Health Services Sanitation Facilities Construction, Navajo Tribal Utility Authority (NTUA) and Navajo Engineering & Construction Authority (NECA) to achieve the goal of construction of bathroom additions.

To date, DCD ARPA Office has issued sixteen (16) work orders to NECA. Of these, Work Orders 1 and 4 have been fully completed,

We are pleased to report that we have completed -133 bathroom additions since November 2023. Currently, 328-bathroom additions are in progress. Overall, once we complete all Work Orders 1 through 17, we anticipate having over 400 bathrooms additions constructed across the Navajo Nation.



CO-41-24

With the support of the 25th Navajo Nation Council, President Dr. Buu Nygren signed Resolution CO-41-24 on October 31, 2024. This resolution allocates an additional \$49,122,247.26 from unspent ARPA funds and amends the original Scope of Work to include Bathroom Renovation Upgrades.

The delegate regional allocations remain equally distributed, with the number of clients served dependent on funding availability within each delegate region.

Bathroom Renovation Applications are finalized and will be distributed by Ryan Begay, Planner/Estimator.

*depending on the delegates available funding,

For further information **please contact Ryan Begay at rrbegay@nndcd.org or Shawna Ballay at sballay@nndcd.org.**

Agency	Bathrooms in Progress	Bathrooms 100% Complete
Central	63	33
Eastern	107	8
Fort Defiance	54	51
Northern	12	3
Western	81	38
TOTAL	328	133
Overall	461	

Northern Agency Quarterly Report (19 chapters)

By: Jaron Charley, ASC Dept Manager

Eliza-Beth Washburne, Shiprock ASC SPPS

Lena Poyer, Kayenta ASC SPPS

Projects:

- Red Valley Chapter Warehouse project. CSC assigned to work on demolition of two existing building
- Implement trainings; Leadership, understanding roles & responsibilities of officials/chapter administration, and chapter functions. This is promote communication & teamwork to have chapter/community achieved projects completion with a positive workforce.
- Site/field visits:
 - Meet and greet chapters
 - Attend planning, audit entrance mtgs, audit exit mtg.
 - Assisting, observing, & Monitor, with MIP assistance,
 - Provide input in updating FMS, BIM, and Title 26 with management.

Accomplishments:

- Meet and greet 6 chapters.
- Monitor and observed different chapters function, Certified and none certified daily tasks maintain efforts to be in compliance of Title 26.
- Scope and gather information of weak areas to make improvements.
- Assisted the Election Office with the Northern Agency Inauguration.
- Continuing MIP Training with providing guidance with several chapters on completing their cash receipts, journal vouchers and budget entries and to complete bank reconciliation for each month.
- Held a budget work session on January 30, 2025.
- Completed a financial monitoring and understanding the financial reports training on February 11, 2025. Thirteen chapters were in attendance.
- Held an audit prep work session on February 25, 2025 with 4 chapters who are facing audits this fiscal year.

ICIP:

- Chapters are currently updating their Navajo Nation ICIP.
- Chapters have been informed to complete their ICIP updates.

Budgets:

Carryover

- 19 of 19 chapters approved with resolution
- \$25.1 million in carried over funds approved

Continuing Resolution

- 19 of 19 chapters have been paid out their CR allocation
- \$6.3 million in allocations have been processed

CAPs/Sanctions:

1. Assisted a CAP chapter to prepare their 6 months report to OAG.
 2. CAP implementation work session for one chapter and will scheduled throughout the next quarter.
 3. Continuing monitoring of the 7 CAP Chapters with their financial reports.
- ASC provides assistance to all these chapters with their sanctions and implementing their CAPs. With chapters not fully staffed, we have to be on hold to request for a follow up review. According to OAG, the chapters must be fully staff and trained before they will come out to do a follow up review.

Vacant Positions: 8

- Account Maintenance Specialist: Red Valley, Shiprock
- Administrative Assistant: San Juan, Tolikan
- Community Service Coordinator/Chapter Manager: Cove, TiisTsohSikaad
- Kayenta OS- Interviews have been conducted.

Accomplishments

Shiprock ASC

1. Assisted the Election Office with the Northern Agency Inauguration.
2. Continuing MIP Training with providing guidance with several chapters on completing their cash receipts, journal vouchers and budget entries and to complete bank reconciliation for each month.
3. Held a budget work session on January 30, 2025.
4. Completed a financial monitoring and understanding the financial reports training on February 11, 2025. Thirteen chapters were in attendance.
5. Held an audit prep work session on February 25, 2025 with 4 chapters who are facing audits this fiscal year.

Kayenta ASC

1. Meet and greet 6 chapters. Getting to know staff and chapter locations to better serve in my new capacity.

2. Monitor and observed different chapters function, Certified and none certified daily tasks maintain efforts to be in compliance of Title 26. Learning the internal processes and the differences between certified and non-certified.
3. Assist with budget process to ensure chapters receive allocated funds.
4. Assist all chapters with changing Signatory authority.
5. Completed both Western and Eastern Agency Chapter Officials Orientations,

Upcoming Trainings

Shiprock ASC

1. FMS Training for non-LGA Chapters on April 28-29, 2025 at San Juan College (in collaboration with Central Agency)
2. FMS Training for LGA Chapters on May 29 – 30, 2025 at San Juan College (in collaboration with Central Agency).
3. Resolution Writing on April 15, 2025 at ASC Shiprock Office
4. Housing Assistance on May 6, 2025 at Newcomb Chapter

Kayenta ASC

1. Oljato -Leadership training 3.21.25.
2. Tolikan Chapter-worksession with chapter official/s to update FMS.

Challenges

1. Recruitment for vacant positions. Vacant positions are advertised for long periods of time and there are no applicants.
2. Working with community and chapter on addressing and resolving matters without issues.

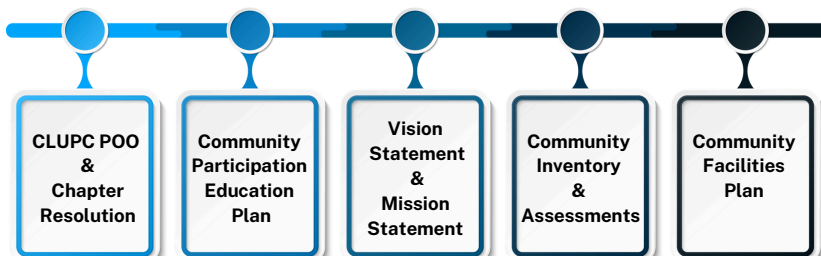


Community Land Use Planning
March 2025
Northern Agency - Quarterly Summary

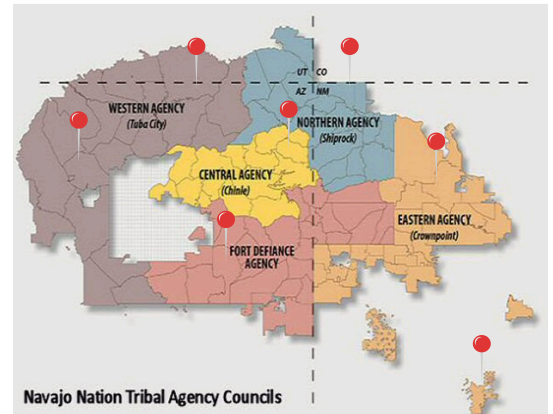
The Navajo Nation community land use planning process focuses on the thoughtful management and allocation of land to support sustainable development, preserve cultural heritage, and meet the community's diverse needs. This approach ensures that land is utilized efficiently and responsibly to address present demands while preparing for future growth. The Community Land Use Planning Committee (CLUPC) orientation is guided by the Navajo Nation Code Title 26 requirements, Section 2004. The planning process involves setting both short- and long-term goals to promote balanced development and effective land management. These goals aim to address immediate priorities while fostering sustainable progress for future generations. Latasha plays a key role in assisting with community development, rural addressing, assessment compilations, and sections focused on solid waste management, contributing to the overall success of the planning efforts.

Of the 110 Navajo Chapters, 91 have completed Community Land Use Planning Committee (CLUPC) orientations and implementation efforts. Over the past year, several chapters have updated and recertified their land use planning manuals. Additionally, I support chapter projects requiring assistance with cultural and environmental assessments, including guidance on sourcing relevant information, collecting and analyzing census data, and generating reports, charts, and graphs for decision-making. As part of the orientation process, I conducted training sessions for CLUPC committees on effectively utilizing online resources and information to enhance their planning capabilities.

SECTIONS TO BE COMPLETED:

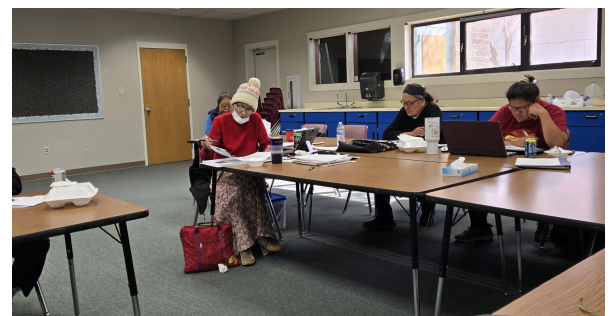


Chapters & Technical Assistance



82%
Chapter CLUPC
Orientations

- 82% of the chapters have been successfully orientated.
- Senior Planner is providing technical assistance requests mainly focused on CLUP orientations, data collection, reviewing/updating the CLUPC Plan of Operation (POO), assisting with Comprehensive and Master Plans, assist with cultural and environmental assessments, land clearances, and land withdrawals.
- Provide additional Technical Assistance support to ASC SPPS staff and chapters



Forest Lake Chapter 2025 -- Work Session

Northern Agency Report

ILLEGAL DUMPING ASSESSMENT REPORT

Division of Community Development

Solid Waste Management Program

Lyman Tullie-Senior Planner

ltullie@nndcd.org

PURPOSE

The purpose of this effort is to assist the Navajo Nation to reduce, manage, and dispose of its solid waste. The Solid Waste program refers to a system of policies, regulations, and initiatives designed to manage solid waste in an environmentally responsible and efficient manner. It typically includes waste collection, transportation, processing, recycling, disposal, and public education efforts to minimize waste generation and promote sustainable practices.

Illegal Dumping Sites Assessments

Multiple illegal dump sites were assessed and reviewed in the Chinle Agency. Each site was documented, and photos were taken. The GPS points were retrieved and also documented. Observed various waste types including household trash burn outs, large appliances. Next site assessments are planned for

Northern, Western, and Eastern Agencies.

MITIGATION PROGRESS

- Working with several Chapters to secure waste management bins
- Obtained quotes for trash bin placement at strategic locations
- Comparing vendor options for cost-effectiveness and service coverage
- Chapter presentations for illegal dumping – outreach. Recycling and reducing waste initiatives.
- Create a chapter integrated solid waste plan for community land use plan.
- The spreadsheet also allows us to quickly assess the chapters in need of waste bins and to analyze the monthly expenses associated with current waste management practices.
- Continue to work with chapters regarding solid waste

DOCUMENTATION

- Photo collection and GPS coordinates



Report By: Lyman Tullie, Senior Planner – SOLID WASTE PROGRAM



Navajo Nation – Division of Community Development
 P. O. Box 1904 ; Window Rock, AZ. 86515
 ~ Plus Code: 857G MWGV+366 ~
 Administration Building #2 ; 2nd Floor South
 Window Rock, AZ. ; Building #2296

(A.K.A.) Rural Addressing

Navajo Addressing Authority Department staff is processing proof-of-residency (P-O-R) documents for requesting parties. These requests come in by mail, email, or clients coming to DCD in person. At this time, NAAD staff is about three weeks behind with processing these documents. Please expect delays but the request can still be taken.

- For community members that have gotten a physical address verification (PAV) document before, another one can be ordered by calling 928.871.6093 ; mention CODE-101 and indicate your full name, Chapter, and date of PAV document ; contact: Norman at nscott@nndcd.org

- To be eligible for ordering a PAV document over the phone, the requesting party's name must be the same, mailing address must be the same, and physical location of the house they live in must not have changed ; these three conditions will constitute eligibility for ordering another PAV document over the phone

- PAV document requests are made for school, work state ID, driver license, vehicle registration, bank loan, auto loan, voter registration, state tax, etc. ; local Chapters can provide proof-of-residency documents for LIHEAP, food distribution or documents required by an office internal to Navajo Nation

- To make a request, fill out application ; there are two sides ; first page asks for personal information that includes mailing address and contact phone numbers ; if requesting for a document for other members of the family who is also in the same house, their names can be listed on the same form

- Second page of the application, a box large enough for drawing can be found ; a letter "N" at the top of the box indicates that the top of the drawing is to be oriented toward the north ; location of the house should be drawn with a road with a name such as a BIA road or county road number

- If the requesting party has access to a computer or smart phone, digital decimal degree coordinates can be included ; Plus Code can also be used ; the requesting party to call NAAD staff and location of the house can be determined over the phone if our office have supporting verbal information in concert with the mapping tool
- When a request comes in, this allows NAAD staff to capture the "addressable structure" (house location) ; this information becomes part of the future database that will become the master street address guide (MSAG) for the Chapter community "community of interest"
- Addressable Structures for a community can also compliment elections, redistricting, decennial census counts, potable water delivery projects, etc. ; appointments can be scheduled with NAAD staff for the rural addressing project

* NAAD staff will continue to provide guidance for ARPA funded Chapters under CJN-29-22, section 3 related to rural addressing tasks ; navigating through the general funds / revenue replacement reserve (GF/RRR) is a team effort that DCD is continuing to support initiated by CMY-28-24 ; one (Sweetwater) northern Navajo agency Chapter is using ARPA section 3 funds for rural addressing projects for their community





March 13, 2025

NORTHERN AGENCY COUNCIL REPORT

1. Housing Funding Source and Distribution

- A. Navajo Nation Fiscal Recovery Funds (2.16 New Housing): \$50 million
 - \$50 million to DCD/CHID new housing (CJN-29-22)
- B. \$50 million equal distribution to the 24 Council Delegate Regions
- C. \$2,083,333 to each Delegate Region

- D. Additional \$50 million ARPA housing funds under CMY-28-24
- E. \$50 million equal distribution to the 24 Council Delegate Regions
- F. \$2,083,333 to each Delegate Region

Total ARPA Funds: \$100 million for New Housing under CJN-29-22 and CMY-28-24

2. Home Site Assessments

- In collaboration with linaa'Ba', Inc., CHID and lina'Ba' are conducting home site location assessments to begin site preparation for the incoming new modular or manufactured home units.
- Utilities (electric, water/wastewater) are also being assessed for connections.

3. Applicant Listing and Priority Management

- CHID and linaa'Ba' have been consulting with Chapter Representatives and Delegates on prioritized selected applicants.
- lina'Ba' has been contacting Northern Agency Chapters to schedule on site assessments to identify home set up locations. Requesting applicant and Chapter representatives to be in attendance.
- Work Order #3 applicant selection letters have been mailed out and other Work Orders letters will be sent out to the housing applicants by mail. Non-selection letters will be mailed out at a later time.

4. RFQ/IDIQ Contracts for Housing Construction

- Seven contractors have been selected to manage the construction, delivery, and setup of homes at designated home site locations: Bitco, Arviso, Homes Direct, IDS+A, American First Solutions, LAM, and AG Solutions.
- CHID and lina'Ba' are collaborating with the contractors on coordinating on site padding preparation, road and site grading/clearing, delivery and setup of the new homes.
- There are thirty-three (33) eligible housing applicants on a Work Order in Eastern Agency.

- Chapters and Delegates are encouraged to request to the CHID office to set up a meeting to discuss Work Orders and status update.

5. New ARPA Home Deliveries and Set Up.

- Northern Agency: (18) new ARPA CHID homes have been delivered and set in the Northern Agency. First home was set on February 4, 2025.
- (15) other homes are in construction and to be complete by March 17, 2025.

6. Community Development Block Grant (CDBG) Projects

CDBG does not currently have any current projects in Eastern Agency. The CDBG Program has conducted Public Hearings for Notice of Funds Opportunity through the U.S. Department of Housing & Urban Development (DHUD), for infrastructure funding. The Public Hearings were conducted by Agencies for all 110 Chapters, and for Northern Chapters, hearings were held on February 13, 2025. One (1) Chapter from Northern Agency attended this Public Hearing at the San Juan College in Farmington, NM. Notifications by email to Chapters, Newspaper publication (Gallup Independent), and radio announcement were done.

7. Community Housing & Infrastructure Department (CHID) Projects

A. Completed Projects:

- One applicant for CHID home restoration has been completed in the Sheep Springs Chapter. Project entailed a complete removal of the old existing roofing materials and reconstructing with new materials.
- CHID will continue focusing on home restoration & assessments for applicants that are on an existing list for all agencies.
- As CHID's field staff transitioned their roles and responsibilities to the company, lina'Ba', Inc., as the project management team for Section 10. Our collaboration was a success as it kept an open communication and shared any and all vital information. Presently, CHID is directing lina'Ba', Inc. and working with decision making at all levels of services.

B. Carpentry Staff Home Projects

- CHID carpentry staff are currently engaged in other projects at various Chapters, including requests from Chapters for emergency assistances for roof repairs, due to unexpected winter weather conditions.
- Projects include bathroom renovations, replacing complete sub-flooring with new construction, replacing outdated windows and doors, removing roofing and adding new materials as repairs, minor plumbing and electrical work.
- CHID's carpenters are dedicated to ensuring that each project is completed with high standards of quality and within the specified timelines.
- There are a total of 7 applicants that are ready and have materials purchased and stored at CHID's warehouse awaiting renovation.
- There are a total of 2 applicants that received their materials and finalizing their renovation with the assistance of relatives and friends that are familiar with housing construction. The 2 projects are near completion and awaiting final reports.



NAVAJO NATION DIVISION OF
COMMUNITY DEVELOPMENT

Northern Agency Council Meeting

March 15, 2025

Sanostee Chapter at 9:00 AM

Sanostee, New Mexico

Capital Projects Management Department

Northern Agency Reporting for Period from January to March 2025

Management Overview:

The Capital Projects Management Department (CPMD), a dynamic and inclusive program within the Division of Community Development (DCD), is responsible for the administration, coordination, and development of Navajo Nation capital projects. CPMD's primary purpose is to assist Navajo Nation divisions, chapters, and other entities in the construction of public facilities and infrastructure by providing comprehensive programmatic planning, design, and construction management services.

CPMD's key responsibilities include:

- Seeking and securing funding from the Navajo Nation, federal and state governments, and other entities.
- Conducting planning, contract management, construction oversight, compliance, and monitoring activities.
- Maintaining programmatic and financial policies to prioritize and estimate capital improvement projects effectively.

Despite its critical role, CPMD faces significant challenges due to limited operational funding and staffing constraints, which have impacted its ability to meet the growing demand for community assistance and development across the Navajo Nation's 110 chapters. Each year, these chapters receive funding allocations from state and Navajo Nation sources, requiring extensive support and oversight from CPMD.

Currently, CPMD is staffed with eighteen (18) permanent employees and one (1) temporary staff member, consisting of:

- (12) Project Management personnel,
- (6) Administrative staff members, and
- (1) Temporary Information System Technician.

Efforts are underway to expand CPMD's workforce to better support the Navajo Nation government and local chapters. The department remains committed to its mission of enhancing community development and infrastructure improvements throughout the Navajo Nation.

As CPMD continues to position itself as a vibrant and sustainable program, securing additional resources, optimizing organizational structures, and investing in workforce development are essential. These efforts will ensure the department can effectively meet its obligations and provide the highest level of service to the communities it serves.

Project Activity

Dwayne Waseta, Department Manager II

1. **Nageezi Senior Center:** New building is under contract with IDSA and design/construction documents are 100% completed.
 - a. With the recent completion of the design phase, CPMD is moving forward with construction budget setup using the recently allocated Sihasin fund under the Navajo Aging program.
2. **Tiis Tsoh Sikaad New Chapter House A/E design for new Chapter building.**
 - a. IDSA was selected to assist the chapter with design development for the new building. Currently, the project only has planning and design available for the project.
 - b. A Work Order for the design phase has been issued to the AE firm in mid March 2025 and the design firm will be scheduling a kick off meeting with chapter in mid-April 2025 to outline the project goals and objectives.
 - c. Project Manager is Rory Jaques from the CPMD office
3. **Shiprock Chapter House Roofing:**
 - a. A contractor to perform the reroofing of the building has been selected and authorization is being obtained. The emergency repair contract is in 164B and the document is currently at the OOC office for their review.
 - b. The mold remediation and restoration efforts have started the week of March 17, 2025. The remediation is focused at the current damaged ceiling area to determine the extent of impact.
4. **Two Grey Hill Chapter Powerline Extension:**
 - a. CPMD has prepared a \$45,602.44 subrecipient agreement with NTUA to use a portion of \$ 50,000 grant allocated by the State of New Mexico to serve four (4) clients. The funds will be used to perform the following planning activities; archaeological, environmental, legal surveys and final engineering designs for the power service lines.
5. **Gadii A hi/Tokoi new complex:**
 - a. With the continued challenges related to the water line connection, my office has been working with the Navajo General Leasing Department to complete the right of way process for the proposed right of ways.
 - b. Currently as of February 2025, we have requested the NTUA to assist us in providing a copy of a Right of Way lease for the main waterline which the proposed project will connect to. This document will be part of the right of way package for the waterline connection to the new complex.
 - c. CPMD appreciates the assistance of the Navajo GLADD office to help prepare the documentation for the approval.

Land Use & Master Planning Assistance:

- Crystal Chapter Master Planning -Pending Reauthorization of NM Capital Outlay funds -- NM Legislative Session is in January-February 2024 -- will require new IGA

- Gadii A hi/Tokoi Housing Tract Plan -- Pending land selection and land designation process for the housing.

Rory Jaques, Project Manager

- Shiprock Veterans Center (\$ 343,000.00) Project referred to N.N. Veterans Office. IGA fully executed. The project is for the design of a new veterans center. Shiprock Veterans Organization plan on changing the scope for an addition to the current Shiprock Veterans Administration Building. There are two funds that will revert June 30, 2025 (\$39,000.00 & \$198,000.00).
- Shiprock Veterans Center Solid Waste (\$ 50,000.00) Project sponsor is N.N. Water Mgt. Project reauthorized with time extension. The project has a shortfall and is not active at this time; the project manager assigned to the project is no longer with Water Management.
- Shiprock Master Plan (\$ 100,000.00) Project reauthorized with time extension; project contract with Buffalo Design in development, will use direct source procurement. Reversion date is June 25, 2025. The Contract is under DOJ review.
- Shiprock Incident Command Center - Project sponsor is N.N. Public Safety. Project under construction.
- Shiprock Cemetery Improvements (\$ 175,000.00) IGA & Scope of Work complete. Land withdraw pending approval. Project ready for solicitation.
- Upper Fruitland Cemetery Fence (\$ 75,000.00 & \$ 325,000.00) Project to be readvertised. The SOW included fencing, and plan, design and construct an access road North side of cemetery. Reversion date for the \$ 75,000.00 is June 30, 2025. The chapter has requested a reauthorization for a time extension.
- Upper Fruitland Walter Collins Center Renovation (\$ 203,000.00) Procurement complete, construction contract pending, chapter requesting an inspection/assessment before construction is initiated. Inspection/Assessment scheduled the week of March 17, 2025.
- Newcomb Roof Repair (\$ 275,000.00) Building inspection/assessment completed, project in procurement phase. Negotiations are under way with the contractor to meet the budget.
- Newcomb Super Market ROW (\$ 100,000.00) Per chapter the ROW has been completed; funding will go towards bringing power to the project site. Chapter working on land withdrawal. Navajo Nation Shopping Centers managing project.
- Newcomb Super Market Utilities (\$ 700,000.00) IGA & SOW Pending; funding to bring electricity to project site. The project has a shortfall of \$ 200,000.00. Navajo Nation Shopping Centers managing the project.

- Gadii ahi Multipurpose Facility - Project 95% complete; waterline extension pending due to ROW issues.
- Gadii ahi Senior Center Facility - Project 95% complete; waterline extension pending due to ROW issues.
- Hogback Chapter Demo (\$ 100,000.00) Project under construction using Shihasin funds. the \$ 100,000.00 will be used for the design of new chapter house. Reversion date is June 30, 2025. The chapter requested a reauthorization for a time extension.
- Hogback Bus Stop/SideWalk (\$ 125,000.00) IGA & Scope of Work pending
- Nenahnezad Chapter Roof Repair (\$ 160,000.00) Roof assessment inspection/assessment completed; design of roof repair completed by iina ba during December 2024. Procurement phase for construction planned during April 2025.
- Two Grey Hills Veterans Memorial Park (\$ 275,000.00) Design for Veterans Park completed during 2019; there is a shortfall of Two Million Dollars for construction of the park. Chapter is seeking additional funding. Scope of Work for phase one of project pending. Solicitation scheduled for April 2025.
- Two Grey Hills Bldg. # 8 Renovation (\$ 1,050,000.00) Building inspection/assessment to be completed before renovation is initiated; work order pending for inspection/assessment services pending from CPMD.
- Two Grey Hills Economic Infrastructure (\$ 200,000.00) Funding is for Plan & Design for the (60) Acre site. Land With draw documents from chapter pending; funding will be used for plan, design & construct infrastructure to project site. Not clear if the project site has been withdrawn. Infrastructure development will need more funding. The funding will be used for a Master Site Plan for the (60) Acre site.
- Red Valley Transfer Station (\$75,000.00) Project will be referred to on-call architect for design. Project had a previous design completed by Cheney-Walters-Echols during July of 2000. Chapter is matching the project with \$ 110,691.41. Work order is pending from CPMD.
- Sanostee HVAC -(\$ 80,000.00) IGA Fully Executed, Project bidded out but no replies; Chapter to upgrade panel box to 400 Amps, and repair short in system before heating units and swamp coolers are replaced. Three electricians contacted to complete electrical repairs before the HVAC System is replaced.
- Sanostee Cemetery -(\$ 200,000.00) IGA & Scope of Work pending; Chapter is working on withdrawing the land for the cemetery. Will refer to CPMD IDIQ contractor for planning costs.
- Sheep Springs Design Update (\$ 100,000.00) IGA executed, vendor updated quote;. original design completed by contractor in 2018; contractor quoted an update in 2023 but costs have increased since; provided a new cost estimate and that exceeds chapter budget

available for the project. The project will be referred to IDIQ On - Call Architect to update design.

- Beclabito Transfer Station (\$ 100,000.00) IGA Fully Executed but chapter will request a reauthorization to the Chapter Helipad Project.
- Beclabito New Chapter House (\$ 300,000.00) IGA Fully Executed but chapter will request a reauthorization to the Chapter Helipad Project.
- Shiprock Elderly Care (\$17,000.00 - Sihasin) Project deemed not feasible. The chapter passed a resolution to reauthorize funding to the chapter house renovation project.
- Shiprock Utility Hook Up (\$60,000.00 - Sihasin) Chapter passed resolution to reauthorize funding to the chapter house renovation project.
- Shiprock Chapter (15) Secure Land Designation (\$200,000.00) Project deemed not feasible, passed resolution to reauthorize funding toward chapter house renovation.

Kent Grantsen, Project Manager

- Newcomb Truck - Sihasin HEP - Waiting for the budget to be set up for Fiscal Year 2025, was put on hold by OMB since January to prioritize Navajo Nation Budget issues. Also, I need to complete one more requirement before submitting an order requisition.
- Red Mesa - Sihasin HEP - Waiting for the budget to be set up for Fiscal Year 2025, was put on hold by OMB since January to prioritize Navajo Nation Budget issues. Scheduling for bid opening in late January, the class 4 truck being requested will have to be custom built.
- Shiprock Rural Addressing - Payment processed for the material shipment received in August. \$57,821.25 remained from Year 1, will require a time extension to expend the rest.
- Toadlena/Two Grey Hills - Sihasin HEP - Still waiting on the chapter to respond to email on equipment specifications for their class 3 truck. Waiting for the budget to be set up for Fiscal Year 2025, was put on hold by OMB since January to prioritize Navajo Nation Budget issues.
- Tooh Haltsooi Motor Grader - Need to re-solicit for the motor grader. OOC has applied new requirements to the procurement. The ITB will be reissued in late March with the bid due date in April.
- Upper Fruitland Truck - Sihasin HEP - The request for approval for Direct Source procurement has no response from DOJ. Competitive bidding will be started after the budget for this account has been set up for fiscal year 2025.

Leonard Hardy, Senior Programs and Projects Specialist

- SHIPROCK CHAPTER ROOF- 3/10/2025- The revised contract, including updated term dates, has been submitted to the offices of NN Tax Commission and OOC for procurement clearances. Upon completion, the packet will be returned to the Office of OOC for review and subsequent approval. The Office of NNDOJ will then conduct a final review.

Judith Willoughby, Programs & Projects Specialist

- REAUTH - Red Valley Chp. Mitten Rock Powerline - Ret (NMCO - H4200 \$328,419.86)
Pending: There are 2 contracts that need to be extended to 6.30.2025 and regain the NOO's.
- Red Valley (Navajo nation) Scattered Powerline Construct (NMCO - H2620 \$300,000.00).
12.2024: 1st home under construction & 2nd home pending service line drawing. Customers are lacking documents.
- REAUTH - Tooh Haltsooi Chapter Powerline Extension (H4208 \$824,714.54).
12.2024: Received the NN-BU# K2330195, next is Notice of Obligorating the funds and extending the contract.
- Toadlena Chp Scattered Powerline Ph1 (F2481 \$50,000.00).
12.2024: 2nd Home Assessment was done and there are 4 customers. Pending on Cost Estimate and Design from NTUA.
- REAUTH - Tiis Tsoh Sikaad Chapter Powerline Extend (H4207 \$242,459.53). 12.2024: Pending IGA.
- REAUTH - TseDaaKaan Chapter Powerline Extension (H4187 \$442,144.74) There are contracts that need to be extended to 6.30.2025 and regain the NOO's. This Project is still ongoing.

Marlene Hoskie, Project Manager

- **IGA "G" -GadiiAhi/Tokoi Housing Tract Plan:**
A Scope of Work and Task Orders has been developed and is in the review process for possibly using the IDIQ contractor to complete the planning of the project. The project is delayed because land withdrawal has not yet occurred, and no official steps have been taken to identify and secure land for the housing development. At least two tracts of land were in the process of designation for possible withdrawal. Surveying and clearance services will be requested through the IDIQ contract.
- Along with the Housing Tract Plan, discussion took place with the administration staff on the update of the Community Land Use Plan. The update is much needed.

Henry Yazzie, Jr. Project Manager

- No projects for Northern Agency.
-

Irma Julian, Project Manager

- Red Valley Chapter Bathroom Addition - 609-21-F2473 - \$100,000.00: 2 people were selected. The funds are still available. Project ready for construction.
 - Teecnospos Chapter Bathroom Addition 609-22-G2509 - \$100,000.00: Home assessment were completed. One person was selected, home site lease and other required documents are on file. This project is ready for construction.
 - Tse Alnaoztii' Chapter Bathroom Addition 609-21-F2470 - \$115,000.00: 2 people were selected, but only one home can be serve. Funds are still available, the project cannot be closed.
 - Tse Daa Kaan Chapter. Bathroom Addition 609-22-G2507 - \$100,000.00: One person was selected. Home assessment completed. Home site lease on file. This project is ready for construction.
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Ricky Begay, Engineering Technician

- No Projects in the Northern Agency right now.
-

Marta Quintana, Planner/Estimator

- Received cost estimates for Bathroom additions, request for NOO sent to IAD. NTP has not been issued. The following IGA's to assist 29 clients:
 - 609-21-F2478 - Burnham
 - 609-21-F2473 - Red Valley
 - 609-21-F2474 - Tse Alnaozti'i' (Sanostee)
 - Prepare SOW/ Budget & PPS
 - 609-24-I2571 - Tooh Haltsooi -Multipurpose Bldg Construction
-

Katherine Largo, Project Manager

- IGA 609-24-I2563 Gadii'ahi/To'koi Chapter for Long-term care facility Scope of Work and budget was submitted for \$200,000.00
- IGA 609-24-I2562 Gadii'ahi/To'koi Chapter for Admin Construct Building Scope of work and Budget was submitted for \$100,000.00. 03/12/2025- OMB signed off, sent off to OCC

Stephanie Baldwin, Contract Compliance Officer

- No assigned projects in the Northern Agency right now.