CENTRAL AGENCY COUNCIL REPORT

THE DIVISION OF COMMUNITY DEVELOPMENT

APRIL 5, 2025 MANY FARMS CHAPTER

PRESENTED BY: CANDICE YAZZIE DIVISION DIRECTOR

Personnel Report1
DCD-American Rescue Plan Act5
Administrative Service Center8
Community Land Use Planning10
Solid Waste Management12 Department
Navajo Nation Addressing15 Authority
Community Housing &16 Infrastructure Department
Capital Projects Management19 Department

DIVISION OF COMMUNITY DEVELOPMENT-RECRUITMENT (January 2025 – March 2025)

1. Timeline and Activities Completed:

a. Job Posting and Advertisement:

- **Date Posted:** Navajo Nation Department of Personnel Management posts all vacant positions.
- **Platforms Used:** ASC service centers, Chapters and community service center with free WIFI and open computers.
- **Duration of Posting:** Ten (10) days

b. Application Collection:

- **Application Deadline:** Between the dates of January 2025 to March 2025
- Total Applications Received: 90
- Total Applications assessed: 90

c. Initial Screening:

- **Screening Period:** January 2025 March 2025
- Criteria Used: Per E.O. No. 01-2024 Streamlining Hiring Process and also completing the Required Navajo Nation Quality Assessment form. Electronic Assessment conducted
- Qualified Applicants: 62

d. Interview Process:

- **Interview Dates:** Within 15 days of the referral
- **Interview Panel:** 3 employees/head from the respective Department
- Interview Format: In person with formal and Zoom, questions pertaining to the position
- Number of Candidates Interviewed: 62

2. Current Status:

As of October2024, electronic assessments went live with the Navajo Nation DPM. All qualified applicants are now electronically sent to the respective department to reach out to the applicant for an interview.

3. Challenges Encountered:

- Retaining staff at the Chapter level, DCD administrative level
- Training and orientation
- Very few to no applicants applying

4. Next Steps:

- Continued Recruitment
- Network with communities and Chapters
- Continue to provide customer service to all applicants
- Assist individuals with the New Hiring Portal

Conclusion:

The hiring process is progressing according to the required timeline, and requirement. DPM launched a new website for hiring and assessments. We remain committed to selecting the best candidates for the position(s) and will continue to keep you updated on our progress.

Appendices:

• Appendix A: Current Vacancy listing

Contact Information:

For any further information or questions regarding the hiring process, please contact Sharilene Jeff, SPPS.

Appendix A



THE NAVAJO NATION DEPARTMENT OF PERSONNEL MANAGEMENT

Post Office Box 7080 * Window Rock * AZ 86515 Phone (928) 871-6330 * Fax (928) 871-6976

https://www.dpm.navajo-nsn.gov

April 3, 2025

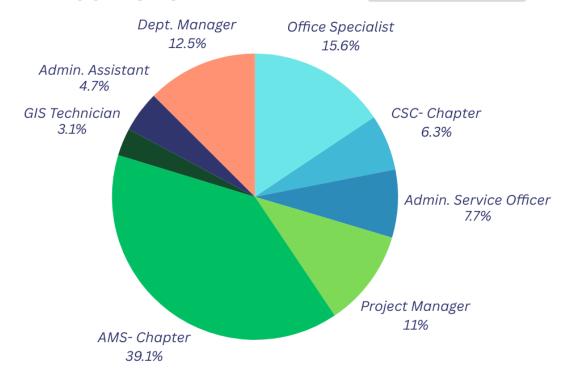
JOB VACANCY LISTING

DIVISION OF COMMUNITY DEVELOPMENT

Requisition No. I	Pos No.	Position Ti	tle		Worksite	Pay Rate.	Closing Date
Administrative	Services	Centers					
DCD13386931	236126	Accounts	Maintenance	Specialist	Sawmill, AZ	\$31,257.36	4/9/2025
DCD13486953	230091	Accounts	Maintenance	Specialist	Rock Point, AZ	\$31,257.36	4/3/2025
DCD13586959	236074	Accounts	Maintenance	Specialist	Iyanbito, NM	\$31,257.36	4/3/2025
DCD13386969	236124	Accounts	Maintenance	Specialist	Oak Springs, AZ	\$31,257.36	4/10/2025
DCD13786971	230101	Accounts.	Maintenance	Specialist	Kaibeto, AZ	\$31,257.36	4/4/2025
DCD13786972	230097	Accounts	Maintenance	Specialist	Coalmine Mesa, AZ	\$31,257.36	4/4/2025
DCD13486976	236036	Accounts	Maintenance	Specialist	Blue Gap, AZ Coyote	\$31,257.36	4/4/2025
DCD13387115	230724	Accounts	Maintenance	Specialist	Canyon, NM	\$31,257.36	4/16/2025
Capital Project	s Manage	ment Depa	artment				
DCD06787081	152666	Engineerin	g Technician		Window Rock, AZ	\$31,257.36	4/14/2025
DCD06787085	240843.	Project N	1anager		Window Rock, AZ	\$51,364.80	4/14/2025
Navajo Addres	sing Auth	ority Depa	rtment				
DCD02986957	245305	Office Sp	ecialist		Window Rock, AZ	\$31,257.36	4/3/2025

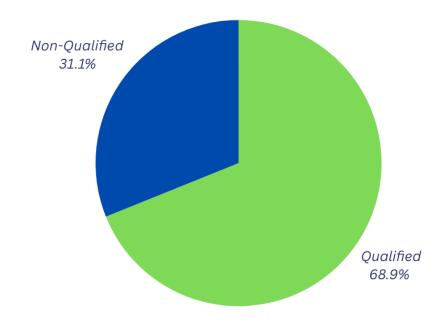
APPLICATIONS RECEIVED BY POSITIONS

Reporting Period: January- March



QUALIFICATION STATUS OF APPLICANTS

Reporting Period: January- March



DIVISION OF COMMUNITY DEVELOPMENT

DELEGATE REGIONAL PLAN: SECTION 3 CJN-29-22 AMERICAN RESCUE PLAN ACT

04/01/25

CENTRAL AGENCY COUNCIL REPORT

Division of Community Development has 3 Fiscal Recovery Staff who are working with the 110 Chapters (LGA & NON LGA) in ensuring timelines and funds are spent. They are also working with other entities on contracting the Bathroom Additions, Electrical Connection to Homes, Housing and Housing Manufacturing Projects.

OVERVIEW OF CJN 29-22

ARPA was created to address these 4 areas that were impacted by the COVID-19 pandemic.

- 1. To support the COVID-19 public health and Economic response by addressing Covid-19 and its impact on public health.
- 2. To provide premium pay to eligible workers performing essential work;
- 3. To provide government services up to the amount of revenue loss due to the pandemic;
- 4. To make necessary investments in water, sewer, and broadband infrastructure

ARPA OF CJN 29-22: SECTION 3

As of June 17, 2024 there has been over 400+ ARPA/FRF projects that have been approved by the Navajo Nation Council or the Naabik'íyáti' Committee.

From January of 2024 to June 2024 a total amount of \$25,936,043.69 has been encumbered in 16 Sub Recipient Agreements with 14 LGA Certified Chapters.

A total of \$8,111,719.75 has been expended in purchasing projects and or contracts for the Chapters ranging from Rural Addressing office equipment, Personal Protective Equipment, Chapter Renovations and other expenditure plans.

A total of 44 projects remain ARPA under the Delegate Regional Plans through a Subrecipient agreement are still subjected to Federal ARPA deadlines, regulations as well as the deadlines set by Navajo Nation Coucil, and the Navajo Nation Policies and procedures.

CENTRAL AGENCY ARPA SRA PROJECTS

				Shawna	Claw						
	Chapter	Project	То	tal Amount	% Disbursed		nount bursed	An	maining nount to be bursed	co #	K Acct
1	Chinle	Bathroom Additions	\$	1,725,000.00	50%	\$	862,500.00	\$	1,498,197.44	16257	K21158
2	Chinle	Earth & Dam	\$	1,997,153.38	100%	\$	1,997,153.38	\$	-	15937	K21158
3	Chinle	Chapter Renovation	\$	800,000.00	50%	\$	400,000.00	\$	400,000.00	16257	K21158
4	Chinle	SYEP-PEP	\$	1,150,953.00	100%	\$	1,150,953.00	\$	-	15937	K21158
5	Chinle	Warehouse	\$	1,200,000.00	50%	\$	600,000.00	\$	600,000.00	16257	K21159
6	Chinle	Equipment	\$	288,500.00	100%	\$	288,500.00	\$	-	15937	K21157
7	Chinle	Wellness Center	\$	750,000.00	50%	\$	375,000.00	\$	375,000.00	16257	K21158
8	Chinle	Traffic Study	\$	15,000.00	50%	\$	7,500.00	\$	7,500.00	16257	K21158
9	Chinle	ODY	\$	50,000.00	50%	\$	25,000.00	\$	25,000.00	16257	K21158
10	Chinle	Emergency Funding	\$	250,500.00	100%	\$	250,500.00	\$	-	15937	K21158
			\$	8,227,106.38		\$	5,957,106.38	\$	2,905,697.44		
				Germaine S	Simonso	n					
	Chapter	Project	То	tal Amount	% Disbursed		nount bursed	An	maining nount to be bursed	CO #	K Acct
1	Whippoorwill	Elderly Bathroom Modification	\$	60,000.00	100%	\$	60,000.00	\$	-	16328	K21152
2	Whippoorwill	Hire Personnel New Electrical & Powerline	\$	630,517.00	50%	\$	315,258.50	\$	315,258.50	16328	K21152
3	Whippoorwill	Connection	\$	60,000.00	50%	\$	30,000.00	\$	30,000.00	16503	K21154
4	Pinon	Housing	\$	1,000,000.00	50%	\$	500,000.00	\$	500,000.00	16284	K21151
5	Pinon	Housing Renovation & Repair	\$	500,000.00	50%	\$	250,000.00	\$	250,000.00	16284	K21152
			\$	1,560,000.00		\$	1,155,258.50	\$	1,095,258.50		
				Crystalyn	e Curley	,					
	Chapter	Project	То	tal Amount	% Disbursed		nount bursed	An	maining nount to be bursed	co #	K Acct
1	Nazlini	Consulting Services	\$	150,000.00	50%	\$	75,000.00	\$	75,000.00	16211	K21151
2	Nazlini	Warehouse	\$	400,000.00	100%	\$	400,000.00	\$	-	16211	K21151
3	Nazlini	Admin Building	\$	350,000.00	100%	\$	350,000.00	\$	-	16211	K21151
	Nazlini	Cemetery	Ś	150,000,00	100%	Ś	150.000.00	\$		16211	K21151
4											

CURRENT STATUS

Of the 44 SRA ARPA projects, fifteen (15) SRA ARPA projects have received 100% of the disbursements.

Department Manager, Paulene Thomas is no longer employed with DCD FRF. All ARPA-SRA work is now handled by Ryan Begay and Dawnell Begay. The team has been setting up meetings with certified chapters and begun the monitoring and ensuring the projects are track and help with compliance. Going forward Ryan Begay, Planner/Estimator and Dawnell Begay, Planner/Estimator are beggining to conduct monitoring activities, and site visits for the 44 ARPA projects to ensure they are in compliance with both Federal Deadlines, Regulations as well as Navajo Nation Deadlines, Policies and Procedures.

MORE INFORMATION:

If your chapter and or if you need more information please feel free to reach out to the Project Managers: Ryan Begay and Dawnell Begay.

DCD ARPA/FRF CONTACT: Edwin Begay, ASO ebegay@nndcd.org Ryan Begay, Planner/Estimator rrbegay@nndcd.org Dawnell Begay, Planner/Estimator dbegay@nndcd.org

FRF Website







DELEGATE REGIONAL PLAN: SECTION 3 CMY 28-24 REVENUE REPLACEMENT RESERVE

04/01/25

CENTRAL AGENCY COUNCIL REPORT

OVERVIEW OF RRR CMY 28-24

On June 17, 2024 CMY-28-2024 was signed in order to get the most from the Fiscal Recovery Funds, The legislation CMY 28-24 reallocates \$737.5 million to projects that have the highest likelihood of not being spent by the December 2026 deadline. The obligated projects include \$168,189,463.24 in Delegate Regional Plan monies. This funding goes into the Revenue Replacement Reserve fund (RRR). Eliminating ARPA federal deadlines for those identified projects.

CURRENT STATUS:

To date 384 Business Units have been established for the Delegate Regional Projects that have been transitioned to the Revenue Reserve Replacement fund. All <u>Delegate</u>

Regional Projects previously legislated and approved by either Navajo Nation Council or the Naabik'íyáti'

Committee are still intact in budget and scope of work.

Amendments to current legislated projects, at this time are pending policies and procedures to be created for the RRR/521 Trust Fund.

GOING FORWARD:

The current ARPA/FRF Staff Ryan Begay, and Dawnell Begay, Planner Estimator's are managing the 352 RRR projects that are under the Section Delegate Region Expenditure Plans.

which encompasses all 110 chapters under the 24 Delegate Regions.

To manage these projects in the most efficient way the staff have developed a project plan to approach the projects in phases to help manage the Revenue Replacement Reserve Fund Projects under the delegate regional expenditure plans.

Please refer to the chart on the left for more detailed information on how the Revenue Replacement Reserve (RRR) Projects will be carried out.

*Please note this is subjected to change.

RRR PROJECT PHASES:

	Project Types	Total # of Projects		Total Amount
-:-	Equipment/Vehicle Purchases over 50K	38	\$	10,026,971.99
PHASE 1:	Equipment/Vehicle Purchases under 50K	9	\$	261,291.00
HÄ	External Entity Projects	2	\$	1,050,311.00
	Cell Towers	1	\$	1,250,000.00
	Total for Phase 1:	50	\$	12,588,573.99
2:				
PHASE 2:	PEP	17	\$	3,467,345.28
Ŧ	Public Assistance	10	\$	1,636,269.67
	Total for Phase 2:	27	\$	5,103,614.95
	Home Renovation	35	\$	20,785,242.54
	Chapter Renovation/Construction	24	\$	18,772,130.00
	Senior Center Renovation/Construction	7	\$	771,000.00
ä	Cemetary	11	\$	1,387,231.67
PHASE 3	A & E Services	2	\$	500,292.00
Ŧ	Rural Addressing	12	\$	2,010,591.00
	Homesite Lease, etc.	3	\$	375,000.00
	Bathroom Additions- 100% Complete Addition	17	\$	7,946,669.00
	Bathroom Additions- Renovations	14	\$	6,078,733.00
	Total for Phase 3:	125	\$	58,626,889.21
	Total for Phase 3: Modular Homes Purchase	125 10	\$	58,626,889.21 11,230,155.13
: 4:			\$	
ASE 4:	Modular Homes Purchase	10	\$ \$ \$	11,230,155.13
PHASE 4:	Modular Homes Purchase New Home Constructions	10 6	\$ \$ \$	11,230,155.13 4,763,221.47
PHASE 4:	Modular Homes Purchase New Home Constructions Warehouse	10 6 29	\$ \$ \$	11,230,155.13 4,763,221.47 20,304,363.00
PHASE 4:	Modular Homes Purchase New Home Constructions Warehouse Commerical Building Constructions	10 6 29 6	\$ \$ \$	11,230,155.13 4,763,221.47 20,304,363.00 1,241,397.00
PHASE 4:	Modular Homes Purchase New Home Constructions Warehouse Commerical Building Constructions Other Constructions	10 6 29 6 4	\$ \$ \$ \$ \$	11,230,155.13 4,763,221.47 20,304,363.00 1,241,397.00 899,685.00
	Modular Homes Purchase New Home Constructions Warehouse Commerical Building Constructions Other Constructions Total for Phase 4:	10 6 29 6 4 55	\$ \$ \$ \$ \$	11,230,155.13 4,763,221.47 20,304,363.00 1,241,397.00 899,685.00 38,438,821.60
	Modular Homes Purchase New Home Constructions Warehouse Commerical Building Constructions Other Constructions Total for Phase 4: House Wiring	10 6 29 6 4 55	\$ \$ \$ \$ \$	11,230,155.13 4,763,221.47 20,304,363.00 1,241,397.00 899,685.00 38,438,821.60 3,492,941.33
	Modular Homes Purchase New Home Constructions Warehouse Commerical Building Constructions Other Constructions Total for Phase 4: House Wiring Commerical Building Wiring	10 6 29 6 4 55	\$ \$ \$ \$ \$ \$	11,230,155.13 4,763,221.47 20,304,363.00 1,241,397.00 899,685.00 38,438,821.60 3,492,941.33 190,000.00
PHASE 5: PHASE 4:	Modular Homes Purchase New Home Constructions Warehouse Commerical Building Constructions Other Constructions Total for Phase 4: House Wiring Commerical Building Wiring HVAC & Ventilation Installation	10 6 29 6 4 55 13 2	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	11,230,155.13 4,763,221.47 20,304,363.00 1,241,397.00 899,685.00 38,438,821.60 3,492,941.33 190,000.00 1,150,000.00
	Modular Homes Purchase New Home Constructions Warehouse Commerical Building Constructions Other Constructions Total for Phase 4: House Wiring Commerical Building Wiring HVAC & Ventilation Installation Solar Projects	10 6 29 6 4 55 13 2 9	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	11,230,155.13 4,763,221.47 20,304,363.00 1,241,397.00 899,685.00 38,438,821.60 3,492,941.33 190,000.00 1,150,000.00 184,000.00
	Modular Homes Purchase New Home Constructions Warehouse Commerical Building Constructions Other Constructions Total for Phase 4: House Wiring Commerical Building Wiring HVAC & Ventilation Installation Solar Projects Pumbling Projects	10 6 29 6 4 55 13 2 9	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	11,230,155.13 4,763,221.47 20,304,363.00 1,241,397.00 899,685.00 38,438,821.60 3,492,941.33 190,000.00 1,150,000.00 184,000.00 1,030,000.00
PHASE 5:	Modular Homes Purchase New Home Constructions Warehouse Commerical Building Constructions Other Constructions Total for Phase 4: House Wiring Commerical Building Wiring HVAC & Ventilation Installation Solar Projects Pumbling Projects Powerline	10 6 29 6 4 55 13 2 9 2 4	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	11,230,155.13 4,763,221.47 20,304,363.00 1,241,397.00 899,685.00 38,438,821.60 3,492,941.33 190,000.00 1,150,000.00 1,84,000.00 1,030,000.00 4,265,832.00
PHASE 5:	Modular Homes Purchase New Home Constructions Warehouse Commerical Building Constructions Other Constructions Total for Phase 4: House Wiring Commerical Building Wiring HVAC & Ventilation Installation Solar Projects Pumbling Projects Powerline Total for Phase 5:	10 6 29 6 4 55 13 2 9 2 4 10	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	11,230,155.13 4,763,221.47 20,304,363.00 1,241,397.00 899,685.00 38,438,821.60 3,492,941.33 190,000.00 1,150,000.00 184,000.00 1,030,000.00 4,265,832.00 10,312,773.33
PHASE 5:	Modular Homes Purchase New Home Constructions Warehouse Commerical Building Constructions Other Constructions Total for Phase 4: House Wiring Commerical Building Wiring HVAC & Ventilation Installation Solar Projects Pumbling Projects Powerline Total for Phase 5:	10 6 29 6 4 55 13 2 9 2 4 10 40	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	11,230,155.13 4,763,221.47 20,304,363.00 1,241,397.00 899,685.00 38,438,821.60 3,492,941.33 190,000.00 1,150,000.00 1,030,000.00 4,265,832.00 10,312,773.33 435,528.33
	Modular Homes Purchase New Home Constructions Warehouse Commerical Building Constructions Other Constructions Total for Phase 4: House Wiring Commerical Building Wiring HVAC & Ventilation Installation Solar Projects Pumbling Projects Powerline Total for Phase 5: Potable/Irrigation Projects Earth & Dam	10 6 29 6 4 55 13 2 9 2 4 10 40	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	11,230,155.13 4,763,221.47 20,304,363.00 1,241,397.00 899,685.00 38,438,821.60 3,492,941.33 190,000.00 1,150,000.00 1,030,000.00 4,265,832.00 10,312,773.33 435,528.33 1,997,153.38 2,000,000.00 294,848.00
PHASE 5:	Modular Homes Purchase New Home Constructions Warehouse Commerical Building Constructions Other Constructions Total for Phase 4: House Wiring Commerical Building Wiring HVAC & Ventilation Installation Solar Projects Pumbling Projects Powerline Total for Phase 5: Potable/Irrigation Projects Earth & Dam Recreation Park	10 6 29 6 4 55 13 2 9 2 4 10 40	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	11,230,155.13 4,763,221.47 20,304,363.00 1,241,397.00 899,685.00 38,438,821.60 3,492,941.33 190,000.00 1,150,000.00 1,030,000.00 4,265,832.00 10,312,773.33 435,528.33 1,997,153.38 2,000,000.00

MORE INFORMATION:

If your chapter and or if you need more information please feel free to reach out to the Project Managers: Ryan Begay and Dawnell Begay.

FRF Website

e DCD Website

CMY-28-24







DCD ARPA/FRF CONTACT: Edwin Begay, ASO ebegay@nndcd.org Ryan Begay. Planner/Estimator rrbegay@nndcd.org Dawnell Begay. Planner/Estimator dbegay@nndcd.org *W01-W17

260

269

45%

completed bathroom additions 'as of April 1, 2025

in Bathroom Additions in progress *as of April 1, 2025 funds obligated of \$99,122,247.26 *as of April 1, 2025

Overview of Section 11

Resolution CJN-29-22, in Section 11, allocated ARPA/FRF funds for bathroom additions for each council delegate region. The Division of Community Development ARPA Office has been designated the project manager for the ARPA bathroom addition projects in November 2023, and has been working with the Indian Health Services Sanitation Facilities Construction, Navajo Tribal Utility Authority (NTUA) and Navajo Engineering & Construction Authority (NECA) to achieve the goal of construction of bathroom additions.

To date, DCD ARPA Office has issued twenty-one (21) work orders to NECA. Of these, Work Orders 1 through 6 have been fully completed,

We are pleased to report that we have completed -260 bathroom additions since November 2023. Currently, 269-bathroom additions are in progress, Overall, once we complete all Work Orders 1 through 21, we anticipate having over 500 bathrooms additions constructed across the Navajo Nation.





CO-41-24

With the support of the 25th Navajo Nation Council, President Dr. Buu Nygren signed Resolution CO-41-24 on October 31, 2024. This resolution allocates an additional \$49,122,247.26 from unspent ARPA funds and amends the original Scope of Work to include Bathroom Renovation Upgrades.

The delegate regional allocations remain equally distributed, with the number of clients served dependent on funding availability within each delegate region.

Bathroom Renovation Applications* are being distributed and dependent upon Council Delegates regional funding. These applications are distributed by Ryan Begay, Planner/Estimator.

For further information <u>please contact Ryan Begay</u> <u>at rrbegay@nndcd.org or Shawna Ballay at sballay@nndcd.org.</u>

ARPA Sect	ion 11: Bat	hroom Addit	tions
Agency	In Progress	100% Complete	Total
Central	88	61	149
Eastern	48	65	113
Fort Defiance	49	73	122
Northern	18	3	21
Western	66	58	124
TOTAL	269	260	529

Central Agency Quarterly Report (14 chapters)

Department: Administrative Services Centers

FY2025 Quarter 2

By: Edgerton Gene, Chinle ASC SPPS

Projects

The Central Agency office is actively engaged in several ongoing projects. These include assisting with the closeout and reporting of ARPA projects, managing contracts for the Black Mesa Fencing Project, Rock Point, Many Farms, and Black Mesa HVAC projects, and supporting chapters in updating internal policies for various programs such as PEP, SYEP, Housing Discretionary, Scholarships, and Heavy Equipment usage.

Accomplishments

During the past quarter, the team successfully completed multiple initiatives, including:

- Submission of daily technical assistance reports online.
- Conducting bi-weekly training sessions and meetings for chapter officials and staff.
- Providing essential support to chapters with limited staff, ensuring continuity in operations and service delivery.

Goals for the Next Quarter

Looking ahead, the agency aims to:

- Assist 12 chapters with their budgets to secure carryover and CR funds.
- Develop contracts for chapters with ongoing projects.
- Conduct employee performance evaluations.
- Continue assisting chapters with their ARPA projects to ensure compliance and effective fund utilization.

ICIP Updates

A total of 16 chapters have successfully updated their ICIP records with corresponding resolutions.

Budget Status

The agency has made significant progress in budget allocations:

- FY 2024 into 2025 Carryover Budget: 16 chapters completed.
- FY 2025 Annual Allocation: 16 chapters completed.
- FY 2024 to FY 2025 Carryover (FMIS): Several chapters have completed their budget allocations, while others remain incomplete and require further assistance.

Chapters under CAP Review or Sanctioned

The office continues to support chapters under Corrective Action Plans (CAP) or sanctions. Some of the updates include:

8 of 26

- Hardrock: Undergoing a third review draft report.
- Lukachukai and Round Rock: Ready for follow-up reviews.
- Rock Point: CAP legislation enacted on August 6, 2024, with a six-month status report submitted to NN OAG in February 2025.
- Rough Rock: Draft CAP submitted in February 2025.
- Several other chapters are working through CAP-related processes with consultant guidance and legislative approvals.

Staffing and Vacancy Updates

Recruitment and hiring efforts continue across multiple chapters:

- Interviews scheduled for AMS positions in Lukachukai and Tsaile/Wheatfields on April 4, 2025.
- Several chapters still have vacant AMS and Chapter Manager positions requiring immediate attention.

Upcoming Trainings and Meetings

The agency has scheduled various training sessions for chapter officials and staff over the coming months. Some key events include:

- January 22-24, 2025 Chapter Officials & Staff Orientation (Farmington, NM)
- February 13, 2025 Financial Reporting Training (Tse Benito, NM)
- March 13, 2025 Records Management and Budget Process Training (Pinon Chapter)
- April 7, 2025 Audit Corrective Action Plan (Chinle ASC)
- May 8, 2025 Sales Tax Reporting (NN DOT)
- July 10, 2025 LGA Certification and NN Privacy Act Training (TBD)

Challenges

The agency has faced several challenges over the past quarter, including:

- Persistent vacancies and temporary chapter officials.
- Staffing shortages at various chapters, impacting service delivery.
- Conflicts between administrative staff, chapter officials, and community members.
- Adjustments to ARPA project plans by chapters, requiring additional coordination.
- Planning and securing funding under the FY2026 CR Budget framework.

Conclusion

Despite ongoing challenges, the Central Agency office remains committed to providing comprehensive support to chapters, ensuring proper fiscal management, and facilitating key training sessions to enhance operational efficiency. The team will continue its efforts to address staffing gaps, improve compliance with funding guidelines, and deliver quality services to all chapters under its jurisdiction.



Navajo Nation Division of Community Development

Latasha James, Senior Planner

NN DCD Executive Administration

ljames@nndcd.org

Community Land Use Planning Central Agency - Quarterly Summary

DCD Community Land Use Planning Committee (CLUPC) focuses on assisting chapters thoughtful management and allocation of land to support sustainable development, preserve cultural heritage, and meet the community's diverse needs. This approach ensures that land is utilized efficiently and responsibly to address present demands while preparing for future growth.

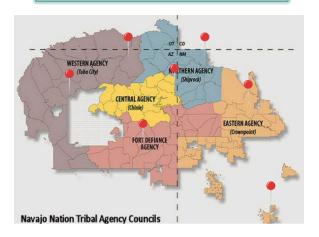
The CLUPC process involves setting both short- and long-term goals to promote balanced development and effective land management. Each Chapter has its own goals and priorities, so it depends on the status. Goals aim to address immediate priorities while fostering sustainable progress for future generations.

CLUPC plays a key role in assisting with community development, rural addressing, assessment compilations, and sections focused on solid waste management, contributing to the sections required and recommended.

Of the 110 Navajo Chapters, 98 have completed CLUPC orientations and implementation efforts. An orientation is crucial to have completed so it will enhance the overall goal effective planning.

Over the past year, several chapters have updated and recertified their land use planning manuals. As part of the process, DCD conduct training sessions for CLUPC committees on effectively utilizing resources and information to enhance their planning capabilities.

Chapters & Technical Assistance





89%
Chapter CLUPC Completed
Orientations (overall)

Central Agency (16 Chapters) Statistics

62%

CLUPC ORIENTATIONS

- 9 Chapters have completed orientations
- CHAPTERS ARE RECIEVING
 TECHNICAL ASSISTANCE (ONE ON ONE)
 - Tachee/Blue Gap
 - Forest Lake Chapter
 - Round Rock
 - Jeddito
 - Manyfarms
 - CHAPTERS ARE 70%
 NEAR CLUP CERTIFICATION
 - Tachee/Blue Gap
 - Forest Lake Chapter
 - Round Rock
 - INACTIVE CLUPC'S/PLANNING & ZONING COMMITTEE
 - Whippoorwill Chapter
 - Tsaile/Wheatfields
 - Rough Rock Chapter
 - Rock Point Chapter
 - Pinon Chapter
 - Lukachuakai Chapter



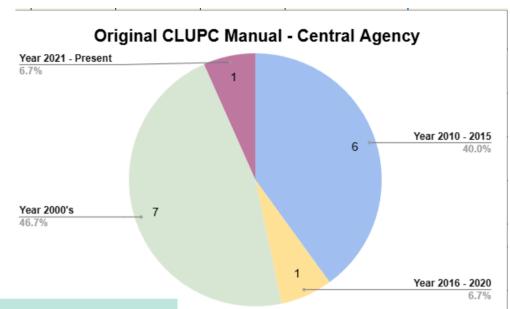
Navajo Nation Division of Community Development

Latasha James, Senior Planner

NN DCD Executive Administration

ljames@nndcd.org

Among the chapters within the Central Agency, only one — the Black Mesa Chapter — has successfully recertified its Community-Based Land Use Plan and is currently implementing it at the chapter house. Additionally, 13 chapters within the Central Agency have CLUPC manuals that have not been updated since the period of 2000–2015.



Navajo Nation Division of Community Development Capital Projects Management Department Summary of Project: Marlene Hoskie, Project Manager

Many Farms Chapter - Community Land Use Plan and a Feasibility Study

Originals Project: Market Study. Completed Project Amendment to the current one.

- Planning: Project to be re-advertised, only one bid received. Scope of work has been completed. Meeting need to be scheduled with the new chapter leadership.
 Project amendments prolonged the project. 20%
- Sihasin Number 11 \$264,000, Year 3 project, Chinle Agency

Tsaile/Wheatfields Chapter - Chapter Tract Master Plan

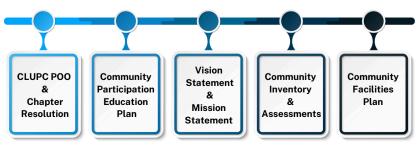
- Planning: Project is short funded. Meetings with the former Community Land Use Planning Committee agreed that more funds were needed to proceed. 10%
- Sihasin Number 41, \$35,000, Year 1 Project, Chinle Agency

According to the Navajo Nation Code Title 26, Section 2004, specific steps are required for updating and recertifying the Community-Based Land Use Plan. The CLUP's Plan of Operation must be approved along with the Chapter Resolution. The Community Participation and Education Plan must be finalized to ensure meaningful community engagement (list all your meetings with dates). Additionally, the chapter's vision and guiding principles should be reviewed, updated, and completed. All chapter projects must be included in the Community Inventory Plan, accompanied by the necessary supporting documents. Lastly, the Community Facilities Plan must be incorporated as a required component. Following these steps is essential for successful recertification.

The CLUPC Orientation is guided by the Navajo Nation Code Title 26 requirements, Section 2004.

Required Sections:





Solid Waste Management Department Central Agency Report

PURPOSE

The purpose of this effort is to assist the Navajo Nation to reduce, manage, and dispose of its solid waste. The Solid Waste program refers to a system of policies, regulations, and initiatives designed to manage solid waste in an environmentally responsible and efficient manner. It typically includes waste collection, transportation, processing, recycling, disposal, and public education efforts to minimize waste generation and promote sustainable practices.

Illegal Dumping Sites Assessments

Multiple illegal dump sites were assessed and reviewed in the Chinle Agency. Each site was documented, and photos were taken. The GPS points were retrieved an also documented. Observed various waste types including household trash burn outs, large appliances. Next site assessments are planned for

Northern, Western, and Eastern Agencies.

MITIGATION PROGRESS

- Working with several Chapters to secure waste management bins
- Obtained quotes for trash bin placement at strategic locations
- Comparing vendor options for cost-effectiveness and service coverage
- Chapter presentations for illegal dumping outreach. Recycling and reducing waste initiatives. It is ongoing along with illegal dumping assessments.
- > Create a chapter integrated solid waste plan for community land use plan, however each chapter is unique and different.
- > The spreadsheet also allows us to quickly assess the chapters in need of waste bins and to analyze the monthly expenses associated with current waste management practices.
- Continue to work with chapters regarding solid waste
- Mrs. Sherilene Jeff is coordinating the work with New Mexico chapters, while Mr. Tullie is managing the assessments related to illegal dumping for the Arizona chapters.

DOCUMENTATION

Photo collection and GPS coordinates



CHALLENGES:

- Funding Shortages:
 - Chapters have constrained budgets, making it difficult to establish and maintain adequate solid waste management facilities.
- Underdeveloped
 Sites: Many waste
 sites are not well
 established, leading to
 inefficiencies and
 environmental
 concerns.
- Lack of Personnel: Need to build up a team.

• Many Chapters have not included a Solid Waste Plan within their Land Use Planning manuals.

LACK OF DECISION MAKING AT THE CHAPTER LEVEL:

- Chapter may: be unsure of the process, lack authority, or feel financially insecure to approve bin contract with Sanitation Department.
- Financial Constraints: Chapters may assume DCD has the funding or responsibility to cover costs for bins entirely. It is the Chapters responsibility to cover invoice payments to Sanitation for solid waste services, which is why each chapter is receiving funding for solid waste.
- Limited Understanding: Some chapters may not fully grasp the long-term benefits of having bins, like reducing illegal dumping and cleanup costs.
- Dependency on DCD: Chapters might believe DCD will handle it all, leading to inaction. Limited funding for Solid Waste Management at the Chapter level.

Accomplishments:

One of the key accomplishments in solid waste management, and **Division of Community Development (DCD),** has been supporting all 110 chapters through DCD's **one-time allocation fund,**launched to help chapters pay for their solid waste invoices. In **September 2024 and December 2024, 64** chapters successfully submitted invoices and paid to their sanitation department, with efforts continuing to assist the remaining chapters.

At this time, it is uncertain whether this allocation will happen again. Future funding will depend on budget availability, leadership decisions, and the demonstrated need for continued assistance. Chapters that did not submit invoices may still be able to receive support if funds remain, but there is no guarantee

that another round of funding will be provided. Chapters are encouraged to plan for long-term solid waste management solutions in case additional allocations are not made. Additionally, an illegal dumping assessment was conducted for the Chinle Agency to evaluate problem areas and guide future cleanup efforts and prevention.

Chapter options for waste disposal

Beclabito Blue Gap/Tachee Cornfields Crystal Dennehotso Dilkon Greasewood springs Houck	Red mesa Rock Point Sheep springs Toadlena two Grey Hills Manyfarms Leupp	Ramah Nazlini Churchrock Tse Alnaoztii Inscription House Red Rock San Juan
Blue Gap/Tachee Cornfields Crystal Dennehotso Dilkon Greasewood springs	Rock Point Sheep springs Toadlena two Grey Hills Manyfarms Leupp	Nazlini Churchrock Tse Alnaoztii Inscription House Red Rock
Indian Wells	Navajo Mountain Nahodishgish	Thoreau Red Lake #8
Jeddito Kinlichee Little water Lukachukai Lupton Hardrock Counselor Whitecone Teec Nos Pos Tonalea TseSiAni Whiterock Black Mesa	Mariano St. Michaels Smith Lake Casamero Lake Kaibeto Becenti Naschitti Wide Ruins Iyanbito Low Mountain Tseyatoh Fort Defiance Sawmill Forest Lake	Coyote Canyon Klagetoh Oak Springs Pinedale
J K L L L H C W T T T W B	eddito inlichee ittle water ukachukai upton ardrock ounselor //hitecone eec Nos Pos onalea seSiAni //hiterock lack Mesa	eddito inlichee intle water ukachukai upton ardrock ounselor //hitecone eec Nos Pos onalea seSiAni //hiterock lack Mesa Mariano St. Michaels Smith Lake Casamero Lake Kaibeto Becenti Naschitti Wide Ruins Iyanbito Low Mountain Tseyatoh Fort Defiance Sawmill

PERMITTED LANDFILL AUTHORIZED BY STATE (BULKY WASTE OR LARGE VOLUMES OF WASTE:

Blue Hills LF. ST. JOHNS, AZ
Cinder Lakes LF. Flagstaff, AZ
Crouch Mesa LF. Aztec, NM
Montezuma County, LF. Cortez, CO
Red Rocks Regional LF, Thoreau
Sandoval County LF, Rio Rancho
Socorro County LF, Socorro, NM
White Mesa LF, Bluff, UT



Navajo Nation – Division of Community Development
P. O. Box 1904; Window Rock, AZ. 86515
Plus Code: 857G MWGV+366
Administration Building #2; 2nd Floor South
Window Rock, AZ.; Building #2296

(A.K.A.) Rural Addressing

Navajo Addressing Authority Department staff is processing proof-of-residency (P-O-R) documents for requesting parties. These requests come in by mail, email, or clients coming to DCD in person. At this time, NAAD staff is about three weeks behind with processing these documents. Please expect delays but the request can still be taken.

- For community members that have gotten a physical address verification (PAV) document before, another one can be ordered by calling 928.871.6093; mention CODE-101 and indicate your full name, Chapter, and date of PAV document; contact: Norman at nscott@nndcd.org
- To be eligible for ordering a PAV document over the phone, the requesting party's name must be the same, mailing address must be the same, and physical location of the house they live in must not have changed; these three conditions will constitute eligibility for ordering another PAV document over the phone
- PAV document requests are made for school, work state ID, driver license, vehicle registration, bank loan, auto loan, voter registration, state tax, etc.; local Chapters can provide proof-of-residency documents for LIHEAP, food distribution or documents required by an office internal to Navajo Nation
- To make a request, fill out application; there are two sides; first page asks for personal information that includes mailing address and contact phone numbers; if requesting for a document for other members of the family who is also in the same house, their names can be listed on the same form
- Second page of the application, a box large enough for drawing can be found; a letter "N" at the top of the box indicates that the top of the drawing is to be oriented toward the north; location of the house should be drawn with a road with a name such as a BIA road or county road number

- If the requesting party has access to a computer or smart phone, digital decimal degree coordinates can be included; Plus Code can also be used; the requesting party can call NAAD staff and location of the house can be determined over the phone if our office have supporting verbal information in concert with the mapping tool
- When a request comes in, this allows NAAD staff to capture the "addressable structure" (house location); this information becomes part of the future database that will become the master street address guide (MSAG) for the Chapter community "community of interest"
- Addressable Structures for a community can also compliment elections, redistricting, decennial census counts, potable water delivery projects, etc.; appointments can be scheduled with NAAD staff for the rural addressing project
 - * NAAD staff will continue to provide guidance for ARPA funded Chapters under CJN-29-22, section 3 related to rural addressing tasks; navigating through the general funds / revenue replacement reserve (GF/RRR) is a team effort that DCD is continuing to support initiated by CMY-28-24; one (Many Farms) central Navajo agency Chapter is using ARPA section 3 funds for rural addressing projects for their community





Community Housing & Infrastructure Department **DIVISION OF COMMUNITY DEVELOPMENT** Patrick Dalgai, Department Manager II (928) 871-6468

admin@nnchid.org

April 5, 2025

CENTRAL AGENCY COUNCIL REPORT

1. Housing Funding Source and Distribution

- A. Navajo Nation Fiscal Recovery Funds (2.16 New Housing): \$50 million
 - \$50 million to DCD/CHID new housing (CJN-29-22)
- B. \$50 million equal distribution to the 24 Council Delegate Regions
- C. \$2,083,333 to each Delegate Region
- D. Additional \$50 million ARPA housing funds under CMY-28-24
- \$50 million equal distribution to the 24 Council Delegate Regions E.
- F. \$2,083,333 to each Delegate Region
- G. \$9.4 million ARPA funds from BIA 93-638 Housing Improvement Program

Total ARPA Funds: \$109.4 million for New Housing

2. Home Site Assessments

- In collaboration with linaa'Ba', Inc., CHID and lina'Ba' are conducting home site location assessments to begin site preparation for the incoming new modular or manufactured home units.
- lina'Ba' will be contacting Chinle Agency Chapters to schedule on site assessments to identify home set up locations. Requesting applicant and Chapter representatives to be in attendance.
- Utilities (electric, water/wastewater) are also being assessed for connections.

3. Applicant Listing and Priority Management

- CHID and linaa'Ba' have been consulting with Chapter Representatives and Delegates on prioritized selected applicants that have been included in Work Orders.
- Work Order #3 applicant selection letters have been mailed out and other Work Orders letters will be sent out to the housing applicants by mail. Non-selection letters will be mailed out at a later time.

4. RFQ/IDIQ Contracts for Housing Construction

- Seven contractors have been selected to manage the construction, delivery, and setup of homes at designated home site locations: Bitco, Arviso, Homes Direct, IDS+A, American First Solutions, LAM, and AG Solutions.
- CHID and lina'Ba' are collaborating with the contractors on coordinating on site padding

preparation, road and site grading/clearing assessments, delivery and setup of the new homes.

- There are forty-six (46) eligible housing applicants on a Work Order in Eastern Agency.
- Chapters and Delegates are encouraged to request to the CHID office to set up a meeting to discuss Work Orders and status update.

5. New ARPA Home Deliveries and Set Up.

- Central Agency: At this time there have been no ARPA CHID homes delivered and set in the Central Agency. CHID is anticipating homes to be delivered and set up in June-July of this year.
- Homes are in construction and the output per week is averaging 8 homes. Once construction on homes are complete and off production line, they are being delivered within 2-3 days to the applicants homesite location. Weather conditions may delay deliveries and set up.

6. Community Development Block Grant (CDBG) Projects

CDBG does not currently have any current projects in Central Agency. The CDBG Program has conducted Public Hearings for Notice of Funds Opportunity through the U.S. Department of Housing & Urban Development (DHUD), for infrastructure funding. The Public Hearings were conducted by Agencies for all 110 Chapters, and for Central Agency Chapters, hearings were held on February 11, 2025. Seven (7) Chapters from Central Agency attended this Public Hearing at the Twin Arrows Navajo Resort and Casino in Flagstaff, AZ. Notifications by email to Chapters, Newspaper publication (Gallup Independent), and radio announcement were done.

7. Community Housing & Infrastructure Department (CHID) Projects

A. Completed Restoration Projects:

- CHID home restoration has completed 5 renovations projects this quarter at various Chapters. Project entailed a complete removal of the old existing roofing materials and reconstructing with new materials.
- CHID will continue focusing on home restoration & assessments for applicants that are on an existing list for all agencies.
- Conducted 3 home assessments under ARPA and general funds.
- Completed 5 home restorations, with 2 in progress with self-services.
- Assisted with building materials for 7 homes, including emergency services and self-services.
- Completed framing on roofing repairs and insulation, drywall, painting, and exterior roofing that includes replacing OSB, underlayment and roofing rolls.

B. Field Staff Home Restoration Projects

 CHID carpentry staff are currently engaged in other projects at various Chapters, including request from Chapters for emergency assistances for roof repairs, due to unexpected winter weather conditions.

- The majority of CHID's renovation and restoration is roof repairs.
- CHID's carpenters are dedicated to ensuring that each project is completed with high standards of quality and within the specified timelines.
- There are a total of 3 applicant assessments completed and waiting for field carpenter to work down the listing, materials are procured as well.

8. Housing Improvement Program (HIP) Projects

A. BIA (93-638) ARPA

- Manufactured Homes have been delivered to one (1) applicant in Forest Lake chapter community. There will be three (3) homes delivered to (3) applicants in the Many Farms chapter community within the next few weeks.
- B. Housing Projects: FY2023 there are (4) clients and in FY2024 there are two (2) clients selected to receive new constructed homes in Central Agency chapters.
- C. Administrative Services: BIA Housing Assistance application for FY2026 started in January 2025 till September 30, 2025. Application are available at the Agency Offices: Chinle, AZ and Fort Defiance, AZ and on the DCD website: nndcd.org. Eligibility Technician are available to conduct Presentation/Outreach when requested by Chapter, Senior Center and other entities. Application were submitted to BIA for FY2025 but we have not receive any notification whether we will be receiving funds therefore all applicant that were determine qualified are being inform to submit an Addendum Application for FY2026.



Central Agency Council Meeting

April 5th, 2025 Many Farms Chapter at 9:00 AM Many Farms, Arizona

Capital Projects Management Department

Central Agency Reporting for Period from January to March 2025

Management Overview:

The Capital Projects Management Department (CPMD), primary purpose is to assist Navajo Nation divisions, chapters, and other entities in the construction of public facilities and infrastructure by providing comprehensive programmatic planning, design, and construction management services.

CPMD's key responsibilities include:

- Seeking and securing funding from the Navajo Nation, federal and state governments, and other entities.
- Conducting planning, contract management, construction oversight, compliance, and monitoring activities.
- Maintaining programmatic and financial policies to prioritize and estimate capital improvement projects effectively.

Despite its critical role, CPMD faces significant challenges due to scarce operational resources and staffing constraints, which have impacted its ability to meet the growing demand for community assistance and development across the Navajo Nation's 110 chapters. Each year, these chapters receive funding allocations from state and Navajo Nation sources, requiring extensive support and oversight from CPMD. Here is a breakdown of the CPMD team and their primary roles related to project management and support staff.

Project Management

- Leonard Hardy, Senior Programs and Project Specialist and Acting Department Manager II
- Judith Willoughby, Programs and Project Specialist
- Henry "Jay" Yazzie, Project Manager
- Irma Julian, Project Manager
- Kent Grantsen, Project Manager
- Ricky Begay, Project Manager
- Rory Jaques, Project Manager (Shiprock)
- Marta Quinana, Planner/ Estimator
- Regina Eltsocie, Contract Analyst
- Stephanie Baldwin, Contract Compliance Officer

Support Staff

- Denise R.E. Copeland, Principle Archaeologist (Shiprock)
- Margaret Begay, Account
- Maukenzi Moore, Administrative Services Officer
- Lisa Jim, Office Specialist
- Selina Yazzie, Accounts Maintenance Specialist

Brandan Brieno, temporary Information System Technician

Looking ahead, CPMD is actively working to expand its workforce to better support the Navajo Nation government and local chapters. The department remains steadfast in its mission to enhance community development and infrastructure improvements across the Nation.

Rory Jaques, Project Manager

Biography- Rory Jaques, a Project Manager at NN DCD/CPMD in Shiprock, brings nearly 25 years of experience with the Navajo Nation. He previously served as a Community Services Coordinator, Planner, and elected Nageezi Chapter Official (2004–2024). With education from San Juan College, he is committed to community development.

• No assigned projects for the Central Agency.

Kent Grantsen, Project Manager

Biography- Kent Grantsen is a Project Manager at the Capital Projects Management Department (CPMD) main office in Window Rock. With 11 years of experience working for and with Chapters in various capacities, he has managed a wide range of projects and funding sources. Committed to community engagement, he aims to visit all 110 Chapters to support local initiatives and infrastructure development.

- Black Mesa Backhoe with Attachments Setting up the budget for FY 2025. Need to conduct a followup with the chapter. Prior communications were unanswered. Shortfall is likely, I need specifications from chapter on the type of backhoe requested along with requested attachments.
- Forest Lake Vehicle and gooseneck Setting up the budget for FY 2025. The procurement for the truck will require a Motor Vehicle Review Board approval too. Procurement will resume in May.
- Hardrock Flatbed Truck Sihasin HEP CJA-01-21 Setting up the budget for FY 2025.
 Need to get approval from the Motor Vehicle Review Board in and schedule solicitation in May
- **Hardrock Wellness Equipment** Received specifications from chapter. Need to schedule dates for solicitation. Shortfall exists, need to know if the chapter will be able to acquire match funds to cover new costs.
- Hardrock Vehicle Sihasin CAP-35-18 Unsure if the chapter will provide match funds in the event of a shortfall.
- Lukachukai Manlift Researching specifications to share with chapter. Shortfall exists, a Year 1 project that will need further research to know if the funds are still accessible

- Lukachukai Welding Machinery Researching specifications to share with the chapter will need to identify match funds. Shortfall exists, a Year 1 project that will need further research to know if the funds are still accessible
- Lukachukai Roping box Shortfall exists, a Year 1 project that will need further research to know if the funds are still accessible
- Many Farms Flatbed Trailer Setting up the budget for FY 2025. Need trailer specifications from the chapter. Shortfall is likely, the chapter will need to identify matching funds.
- **Pinon Truck under Sihasin HEP** Setting up the budget for FY 2025. Waiting on the chapter to determine what the truck specifications will be. Shortfall is likely.
- Tsaile/Wheatfields Cemetery Fencing Sihasin 2x funding Specifications have been received from the chapter. I need to meet with the chapter again in April. Procurement will resume in May. One funding is from a Year 1 project and it is unknown if the funds are accessible.
- Whippoorwill Forklift Setting up the budget for FY 2025. Waiting on specifications from the chapter to begin the procurement process.

Leonard Hardy, Senior Programs and Projects Specialist and Acting Department Manager II

Biography- Leonard Hardy has been with the Navajo Nation Capital Projects Management Department (NNCPMD) since 2016, advancing from Electrical Inspector to Project Manager and now Senior Programs and Projects Specialist (SPPS). He specializes in commercial buildings, warehouses, and senior centers, managing projects from planning and design to construction and renovations.

- Tsaile Senior Center- Renovation construction is complete and project close out is underway with Pre Final punchlist, close out documents, one year warranty and final pay outs. Some additional requests from the Center are Gazebo structure- new electric branch circuits for light fixtures and GFCI type outlets, driveway asphalt repair to provide a speed bump to slow the traffic. Project final inspection date and time will be set as the contractor notifies CPMD office of project completion.
- Indian Wells Senior Center- Four Seasons Contract amount \$306,348.68 for the SC Renovation. Notice to proceed signed and construction is 95% COMPLETE. This is a renovation of an existing Headstart facility to a Senior Center building. Contractor completing the pre final project punch list and the Final inspection will be set up and final close out. The project is not complete for occupancy, major items needed are kitchen

renovation with new equipment, complete the pantry and handicap walkway and provide a parking lot with handicap spaces.

- **Steamboat Chapter Renovation-** Four Season Construction selected, compiling scopes of work and cost estimates. Chapter to approve the Scope of work. Draft contract sent to be signed. Contract amount \$831,262.60. This project will need to follow NN OOC guidelines and select a contractor.
- Tolani Lake Senior Center- Changes in procurement. Chapter request of CPMD to provide scope of work to renovate the existing facility. No Arch design. Chapter also requested to have a scope of work for the existing former headstart facility. This project will need to follow NN OOC guidelines and select a contractor.
- Lukachukai Chapter Veterans Multipurpose Complex- Work Order Number 02-CPMD-2025 has been prepared for LAM Corporation to provide services in regards to project programming, planning, and building design.
- Document No. 164-023745 Round Rock Chapter Signage for \$31,198.50. On Jan 30, 2025, replaced Service Contract with Small Project contract, and signed by contractor. Contractor 1 page resume. On 03/04/2025 located budget forms 1,2 and 4. Scanned and placed the packet into a zipfile and sent to RE where she sent off to HiQ. On 03/05/2025 Tracking # for DOJ 25-4496. On 03/18/2025, was assigned to a legal representative for review.

Judith Willoughby, Programs & Projects Specialist

Biography- Judith Willoughby joined NNDCD/CPMD in September 2016 as an Engineering Technician, handling observation, assessment, and final inspections. Since March 2023, she has been a Programs & Projects Specialist, focusing on powerline projects and infrastructure improvements for the Navajo Nation.

Note: For Central Agency - Sihasin Powerline Projects are Construction Completed. Also Thank you to Light Up Navajo, Cares Act Funds, CDBG & NTUA.

• No Projects for the Central Agency.

Marlene Hoskie, Project Manager

Biography- Marlene Hoskie has been with NNCPMD since 2018, bringing experience from her previous role as a planner with ASC. She works closely with Navajo Nation chapters, guiding strategic and community land use planning to support sustainable growth and development. Passionate about empowering communities, she ensures planning efforts align with their needs and long-term vision. Ms. Hoskie has retired, and the reassignment of her projects is in process.

- Lukachukai Chapter Veterans Multipurpose Complex- Work Order Number 02-CPMD-2025 has been prepared for LAM Corporation to provide services in regards to project programming, planning, and building design. Meetings held with the Chapter administration, local veterans' organization, and the Chapter officials. The next meeting is scheduled for April 9, 2025, 10:00 AM in Window Rock at the Division of Community Development.
- Many Farms Land Use Master Plan and Market Feasibility Study, Sihasin Funded, -\$265,000. The Land Use Master Plan Project needs to be readvertised. We may utilize the ID/IQ Contractor to complete this project. The market feasibility study will be announced after the Land Use Master Plan. The project has been postponed to Year 3. The main challenge lies in the procurement process. A meeting with Chapter officials and the Community Land Use Committee (CLUPC) will be scheduled in the next quarter.
- **Pinon** Communication System Upgrade, Sihasin Funded \$150,000. The project will acquire equipment to enhance the chapter's communication systems. The submitted list is currently being updated. All purchases will adhere to the NN purchasing guidelines. An amendment to the project is also required to move it to Year 3.
- **Pinon** Chapter House Perimeter Fencing, Sihasin Funded \$21,660. Project amendment to change the project classification from Construction to Equipment. Additionally, the project will be moved to Year 3. The fencing materials will be updated and processed through the NN procurement system. The chapter will handle the completion of the construction phase.
- **Pinon** Withdrawal of Land for Community, Sihasin Funded, \$10,000. The project budget includes funding for completing the land survey and obtaining the necessary clearances for land withdrawal for the community. Once the pre-design is finalized, it will facilitate the withdrawal of land for homesite leases. The survey costs, along with the clearance expenses, will be updated accordingly.
- Tsaile Chapter Tract Master Plan, Sihasin Funded, \$35,000. A project amendment is required to transition the project from design and construction to planning and to shift it to Year 3. Additional funding is necessary for this project. The Community Land Use Planning Committee (CLUPC) involvement in the planning process is needed.
- Black Mesa Community Land Use Plan, Chapter funds for CLUPC stipends, Navajo County funds for printing of the book. The Community Land Use Plan (CLUP), submitted to the NN Office of Legislative Service on January 17, 2024, as part of the recertification process, was officially recertified by the NN Council Resources and Development Committee (RDC) on September 3, 2024. The chapter initially requested that the RDC meeting be held at Black Mesa Chapter, but due to time constraints, it was held at NDOT in TseBonito instead. The RDC posed questions regarding the book, and the CLUPC provided satisfactory answers to all inquiries.

Henry Yazzie, Jr., Project Manager

Biography- Henry "Jay" Yazzie has been a Project Manager with DCD/CPMD since 2022, bringing 30 years of experience in the construction industry, the sector includes planning,

building, maintenance, earth work, and renovation of residential and commercial projects. With 16 years of combined experience with CIO/CPMD, he also holds a background in electrical work as a journeyman wireman with IBEW Local Union #640.

• Currently, no assigned projects for the Central Agency to report.

Irma Julian, Project Manager

Biography- Irma Julian, formerly a Program Specialist with the Capital Improvement Office (CIO), transitioned to Project Manager following CIO's merger with (DES) into the Capital Projects Management Department. She currently oversees Bathroom Addition projects across multiple funding sources and manages other facility improvement projects.

- Black Mesa- Bathroom Addition, BU# N01069. \$16,000.00. The chapter submitted the updated building material list. In the process of separating building materials, and contacting vendors for cost estimates.
- Hard Rock- Walk in Shower, BU# N01424, \$48,093.85. Received quotation for a Walk-In-Shower. Estimated cost is \$841.00+ tax. Gallup Home Depot Needs the correct Measurement of the bathroom. Contact chapter to obtain measurements.
- **Pinon Chapter -** Bathroom Addition-C01760 \$23,648.14: The chapter manager will update the material list for the potential customers (names), and submit to CPMD.

Ricky Begay, Project Manager

Biography- Ricky Begay joined the Capital Projects Management Department (CPMD) in August 2024 as an Engineering Technician. He specializes in fencing projects, contributing to the department's infrastructure efforts through precise planning and execution.

• Currently, there are no projects in the Central Agency to report.

Marta Quintana, Planner/Estimator

Biography- Marta Quintana joined the Capital Projects Management Department (CPMD) in December 2024 as a Planner/Estimator. With over five years of experience in residential construction, she brings a strong foundation in planning, estimating, and project execution. Her technical expertise and industry knowledge enhance the department's capabilities, supporting efficient project development and implementation.

• Currently, there are no projects in the Central Agency.

Stephanie Baldwin, Contract Compliance Officer

Biography - I joined the Capital Projects Management Department (CPMD) in December of 2022 as the Contract Compliance Officer. I bring to the CPMD over 15 years of experience in Contract Management ensuring that compliance is followed and ensuring that the Navajo Nation has the community projects they so desperately need.

• Assisted Pinon Chapter with Projects under the SIHASIN funds i.e. change order.