Navajo Department of Emergency Management is in receipt of your Declaration of Emergency and to assist you with your request, we need the following information from your chapter.

Once you’ve completed the below information, please fax it back to our office at (928) 871-7569 or email it to us at the hcleveland@navajo-nsn.gov and dmwatchman@navajo-nsn.gov.

1. Has an Incident Action Plan (IAP) been created to address the needs?

2. What are the priorities for the emergency?

3. What has been done since the Declaration of Emergency?

4. What outreach has been done to stakeholders (NN programs, County roads, BIA, NDOT roads, public works)?

5. Does chapter have a CERT _____ / ALERT _____ if yes, how many active members? _______.

6. Does chapter have a CHR?

7. Have you identified the High-Risk, Elderly, Medical individuals?

8. What are the current conditions?

9. What are the immediate needs?

10. What on-site resources does the chapter have (truck, flat bed, tractor, grader, operator, emergency response team)?

11. What equipment has the chapter rented?

12. Are the items purchased ready for delivery to identified community members?

13. What has been purchased food (non-perishable), bottle water (cases), fire wood?

14. Has an Incident Command Post been established? Who are the individuals assigned to command staff? (I.C., General Staff, Names, Contact #)

15. What is the current status of the chapter Emergency Funds? Balance? / Amount Spent?

16. Has a shelter been set up at the [chapter, church] for stranded community members?

17. Has the chapter hired temporary personnel (PEP, 5 day, 10 day workers)?

**In answering the following questions reminder that Human Life Safety takes precedence over livestock concerns**

***PLEASE PRINT CLEARLY***